



PT. ARKANANTA APTA PRATISTA  
Jl. M.T Haryono No. 131-133 RT.43 Balikpapan 76126  
Kalimantan Timur, Indonesia  
Phone : (0542) 7212 700, Fax : (0542) 7212 630, 7212 730

## CHECKLIST PEMELIHARAAN KOMPUTER/SERVER

Periode Maintenance : Periode 1. 2023

Site : 017C

No	Tanggal	Unit	Lokasi	Dept / PIC	Kebersihan	Cek Komponen	Backup Data	Recovery Data	Update & Scan Anti Virus	Standar Aplikasi	Disk Cleanup & Defragment	Keterangan	IT Officer	User
1	18-01-23	PC	017C	Kukuh	✓	✓			✓	✓	✓	Normal		
2	18-01-23	PC	017C	Krif	✓	✓			✓	✓	✓	Normal		
3	18-01-23	PC	017C	Radius.C	✓	✓			✓	✓	✓	Normal		
4	18-01-23	PC	R. Lol	Mendi.M	✓	✓			✓	✓	✓	Normal		
5	19-01-23	PC	R. Lol	Yulha	✓	✓			✓	✓	✓	Normal		
6	19-01-23	PC	R. Lol	Arbik	✓	✓			✓	✓	✓	Normal		
7	20-01-23	PC	R. Rnd	Lida	✓	✓			✓	✓	✓	Normal		
8	20-01-23	PC	R. Plant	Bambang	✓	✓			✓	✓	✓	Normal		
9	20-01-23	PC	R. Plant	Firman	✓	✓			✓	✓	✓	Normal		
10	23-01-23	PC	R. Plant	Filtri	✓	✓			✓	✓	✓	Normal		
11	23-01-23	PC	R. Plant	Markus	✓	✓			✓	✓	✓	Normal		
12	23-01-23	PC	R. Rnd	Sahim	✓	✓			✓	✓	✓	Normal		
13	24-01-23	PC	R. Eng	Angeline	✓	✓			✓	✓	✓	Normal		
14	24-01-23	PC	R. Eng	Wahyu	✓	✓			✓	✓	✓	Normal		
15	25-01-23	PC	R. Eng	Fenika	✓	✓			✓	✓	✓	Normal		
16	25-01-23	PC	R. CCR	Yanto	✓	✓			✓	✓	✓	Normal		



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Periode Maintenance :

Site : b17c

No	Tanggal	Unit	Lokasi	Dept / PIC	Kebersihan	Cek Komponen	Backup Data	Recovery Data	Update & Scan Anti Virus	Standar Aplikasi	Disk Cleanup & Defragment	Keterangan	IT Officer	User
17	25-01-23	PC	R. CCR	Sunardi	✓	✓			✓	✓	✓	Normal		
18	27-01-23	PC	R. CCR	Seni	✓	✓			✓	✓	✓	Normal		
19	27-01-23	PC	R. HCS	Suhamin	✓	✓			✓	✓	✓	Normal		
20	27-01-23	PC	R. HCS	Zainuri	✓	✓			✓	✓	✓	Normal		
21	27-01-23	PC	R. HCS	Juhanti	✓	✓			✓	✓	✓	Normal		
22	28-01-23	PC	R. HCS	Iguh	✓	✓			✓	✓	✓	Normal		
23	28-01-23	PC	R. SHE	Veby	✓	✓			✓	✓	✓	Normal		
24	28-01-23	PC	R. SHE	Sumanti	✓	✓			✓	✓	✓	Normal		
25	31-01-23	PC	R. SHE	Tony	✓	✓			✓	✓	✓	Normal		
26	18-01-23	Printer	R. Log	Kukuh	✓	✓						Normal		
27	23-01-23	Printer	R. Plant	Markus	✓	✓						Normal		
28	25-01-23	Printer	R. Eng	Farika	✓	✓						Normal		
29	27-01-23	Printer	R. HCS	Juli	✓	✓						Normal		
30	30-01-23	Printer	R. End	Lida	✓	✓						Normal		
31	31-01-23	Printer	R. Pdo	Marino	✓	✓						Normal		