

T Super admin



Dashboard



Staff



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Your Deals



Your Deal Type :      Off-Plan ☐      Secondary ☐

*If off-plan selected then ->*

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## Customer Details

Buyer 1

Full Name *As per passport*

Phone

Email

Date of Birth

Passport Number

Passport Expiry

Nationality

UAE Resident /  
Non Resident*If UAE Resident then  
as for Emirates ID*

Emirates ID

Emirates Expiry

Address

## Documents to Upload

Buyer Passport

*Front*

Emirates ID

*Back**If Resident of UAE*

Buyer 2



Buyer 3



Buyer 4



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## Customer and Unit Information

EOI / Token Date

Date of Closure

Date of Booking

Expected Handover Date

Property Type

Drop Down

Developer

Drop Down

List of developers +  
other option  
if clicked on other  
than give text box

No. of Bed

Size / BUA Sq/Ft

Plot Area in Sq.Ft

Plot Number

Give NA option, or  
remove if selected  
apartment

Ready / Offplan

Drop Down

Unit Complete  
Address

Unit Price

Use numeric format for all numbers

Commission %

Select  
Any One

unit price \* x%

Give option for %  
and AED

Spot Cash

Gross Total Commission

this is total commission amount  
without VAT

unit price \* com%

VAT

gross total \* 5%

Total Commission  
Including VATPayout to  
External Agent

Give option for % and AED

Net/Total Commission

Documents to Upload

EOI Receipt \*



Booking Form \*



SPA Copy

Additional Comments  
and Remarks

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Your Deals



*Congratulations !!*

*You have successfully submitted your deal.*

[Click here to see all your deals](#)[Return to dashboard](#)