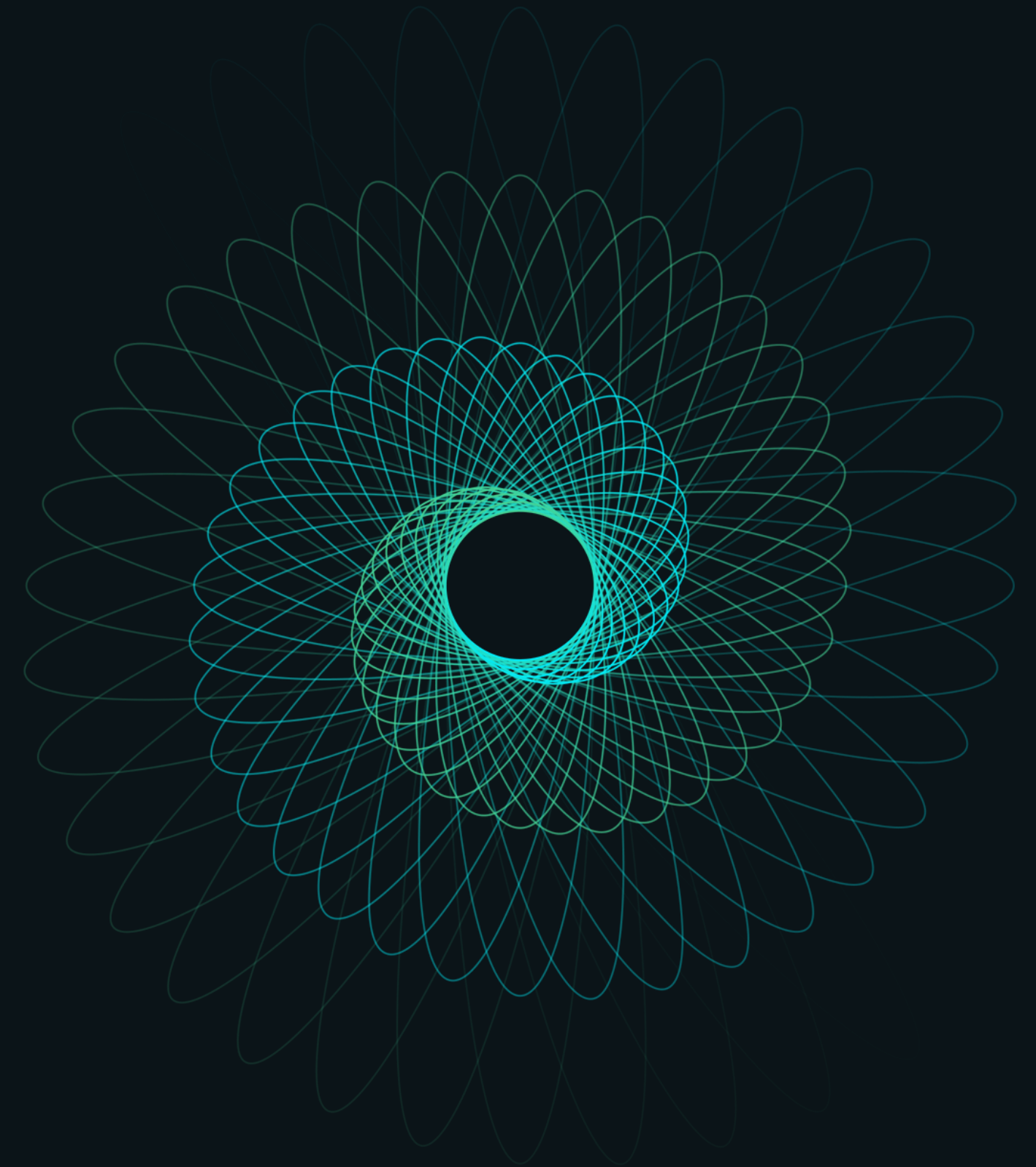


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# Resume Social



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# Hiring Process



Apply



Review



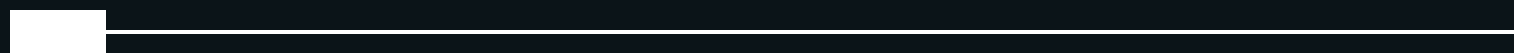
Assess



Interview



Offer



# Hiring Process



Apply



Review



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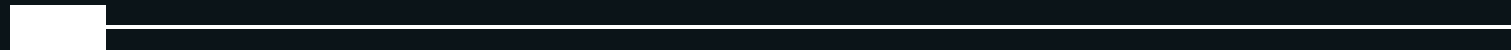
# Resumes should

Be short and  
straightforward

Use simple and  
consistent design

Highlight the value you  
can bring to a company

Convey relatable experience  
to the job you're applying to



# Resumes should **not**

Tell your entire life  
story

List your  
responsibilities

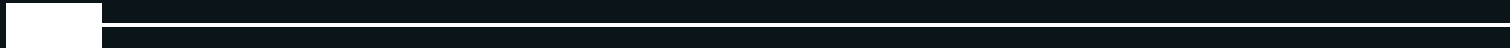
Be longer than 1  
page

Be difficult to  
navigate



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# Formatting ✓



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# Structure

## Ada Lovelace

Contact

Education

Skills

Experience

Projects

Misc

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Contact

Education

Skills

Experience

Projects

Misc

# Structure

## Ada Lovelace

Email • Phone • LinkedIn • GitHub



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Contact

Education

Skills

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Misc

# Structure

## Ada Lovelace

ada@gmail.com • 956 314 1592 • [LinkedIn](#) • [GitHub](#)

## Education

**University of Texas Rio Grande Valley**  
*Degree*

Expected graduation: MM/YYYY

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## Skills

**Technical:** Languages, platforms, tools  
**Interdisciplinary:** Soft skills

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**Interdisciplinary:** Public speaking, project management, and leadership

# Work Experience



**WHAT**  
you did



**WHY**  
you did it



**WHAT**  
impact you made



# Work Experience



## Generic Description:

"Worked on front-end development."



# Work Experience

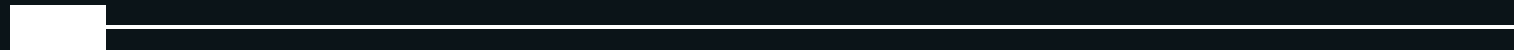


## Detailed Description:

"Designed and developed a new onboarding page for users with Golang + MongoDB based micro-service."

# No industry experience?

That's okay- we've been there ☐





# Retail experiences

Communication

Time management

Customer service

Project management



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**Software Engineering Intern, NASA**      May 2021 - Aug 2021  
Designed and developed a new onboarding page for users with Golang + MongoDB-based micro-service that increased sign-ups by 15%.

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## Projects

**Project Name**  
Purpose, accomplishments, and achievements.

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## Projects

**Blood Transfer Mobile App**  
Developed and designed a mobile app to predict compatibility between blood transfusions using ML. Won first place at HackTX.

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## Community

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## Projects

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## Awards

# Final Tips







**Bullet points,  
not blobs**



**Accomplishments,  
not responsibilities**

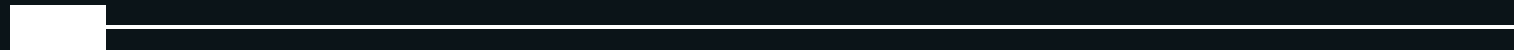


**Tailor to job  
listings**

# Tips

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# questions? ☐



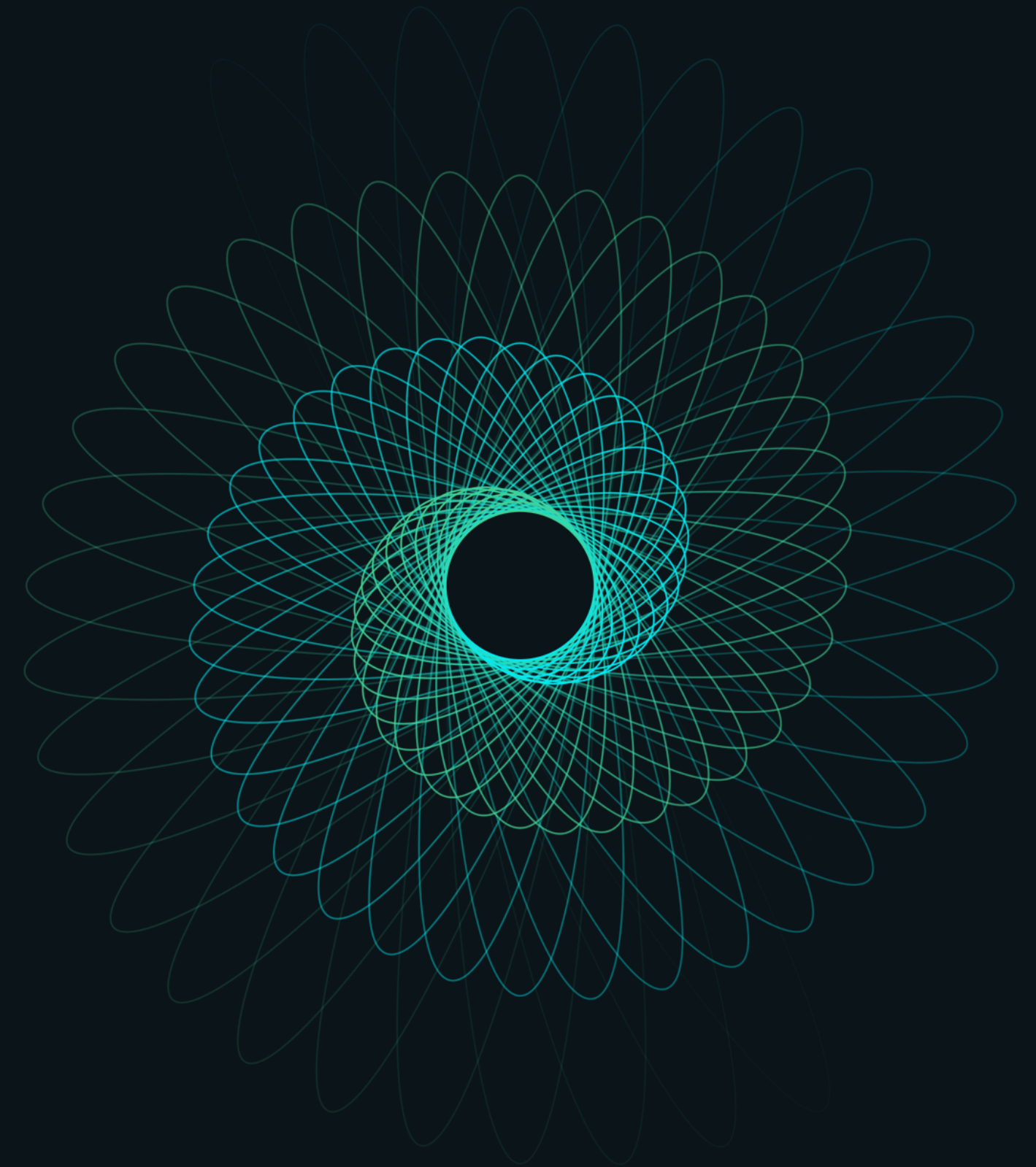
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thank you 😎



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