**CS 492/493 Progress Template:**

Instructions: *Each team member should enter their activities performed for the capstone project in the last two weeks, as well as their expected activities for the next two weeks, along with anything holding them up on completing their activities. These should be discussed by the team and their advisor(s) during the weekly/biweekly meetings, and the advisor(s) should sign and date the sheet indicating a correct assessment of the team's progress. This needs to be scanned and uploaded to moodle.* ***200 words minimum per team member required for credit across the three questions.***

**Team Member #1:** Christian Hansen\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What I did since last progress report:

Brainstormed ideas for the proposal, where we should direct our attention next, and for general functionality of the application/database.

Anything holding me up on my last progress report's expected activities:

N/A, this is the first report.

What I plan to do before the next progress report:

Look through what was received of the old code that had been worked on before and get an idea of what is done and what should be done next.

**Team Member #2:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What I did since last progress report:

Anything holding me up on my last progress report's expected activities:

What I plan to do before the next progress report:

**Team Member #3:**  August Davis\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What I did since last progress report:

I helped write our project proposal and define what we wanted to do with this project.

Anything holding me up on my last progress report's expected activities:

No, this is the first report

What I plan to do before the next progress report:

In this sprint, I plan to help review the old code we received, help pick a jumping off point/make a road map for building the project and hopefully talk to someone knows how things are currently being tracked.

**Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Team Progress (0 -- 3):** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*The team advisor needs to fill out a value 0 -- 3 and email the completed progress*

*report to Dr. Desell at tdesell@cs.und.edu*

*0 -- no progress has been made by the team*

*1 -- insufficient progress has been made for the team to complete their capstone*

*2 -- sufficient progress has been made for the team to complete their capstone*

*3 -- excellent progress has been made by the team*

**Report Quality (0 -- 3):** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*This will be filled out by Dr. Desell after the report has been emailed.*

*0 -- missing or empty report*

*1 -- report briefly written with incomplete sentences, lacking descriptions of work*

*2 -- well written report with sufficient description of work performed since last*

*progress report*

*3 -- excellently written report with detailed description of each team members*

*progress*