



# OFFICE OF ENTERPRISE PLANNING (OEP)

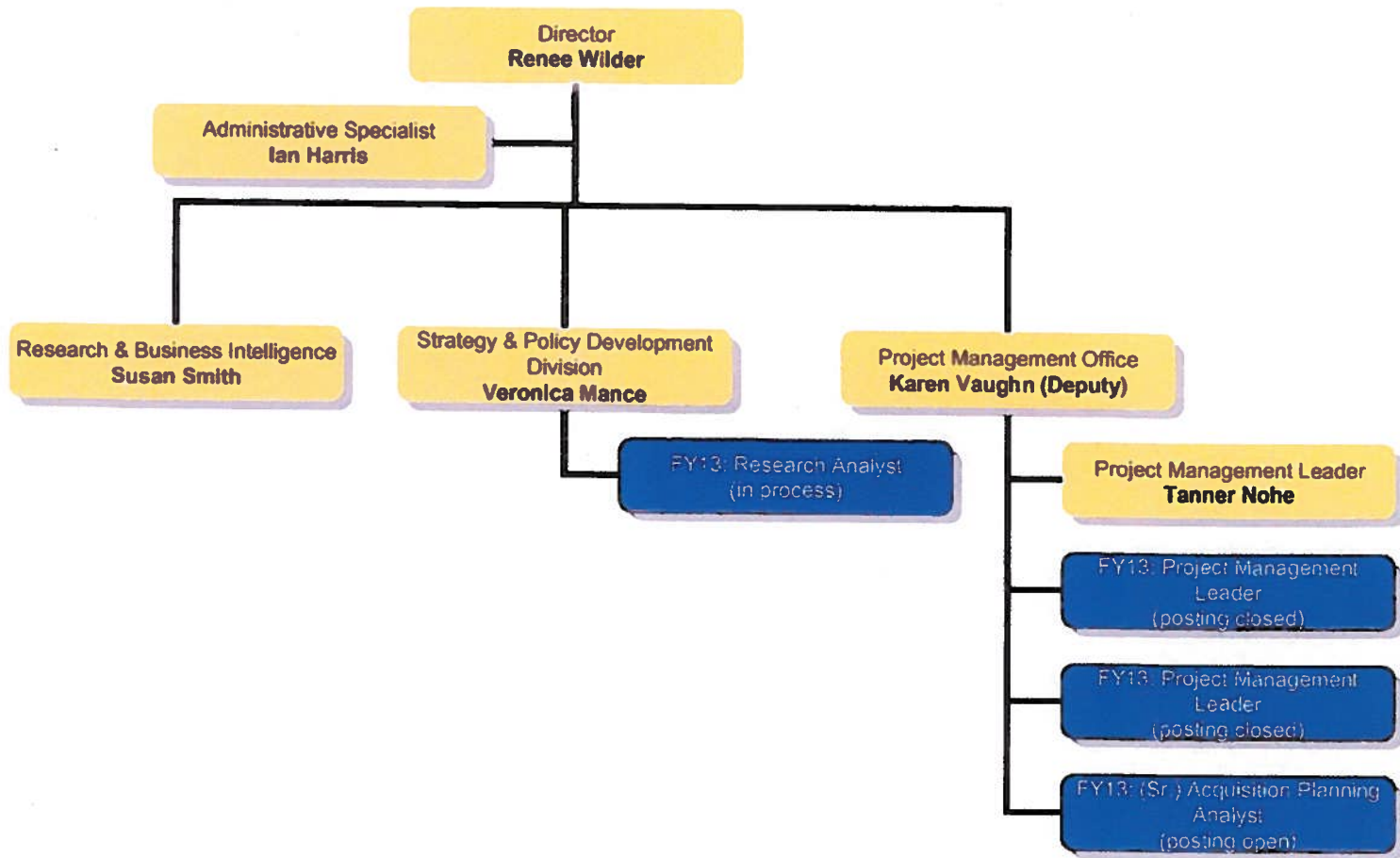
***“Doing it Smarter!”***





## OEP Mission

- Strategic and acquisition planning
- Project management
- Research and analysis that helps shape the Agency's strategic decision-making
- Governance

# OEP Organization



 Filled position  
 Approved/Unfilled position



# OEP Divisions

## Strategy and Policy Development

- Ensure the alignment of new initiatives with the Agency's strategic goals
- Facilitate integration with budget, human capital plans and acquisition strategies
- Analyze and synthesize market trends, legislative proposals, industry best practices and other drivers to formulate Plan policy



# OEP Divisions

- **Project Management Office**

- Encourage a strong and pervasive project management discipline**

- Increase accountability for managing projects to agreed-upon baselines - scope, schedule and budget**

- Offer staff training on principles and artifacts**

- PMO “concierge” services**

- Provide lead project management expertise on certain projects**

- Formalize acquisition policy and framework**



# OEP Divisions

- **Research & Business Intelligence**

Understand and assess participant demographics, attitudes and market trends

Gather and analyze internal and external data sets

Benchmarking and operational process analysis

“Smarter” strategic decision-making



# OEP 2-Year Tactical Plan

- **Doing It Smarter**

*Build the foundation – people, processes and technology – that will allow OEP to assist the Agency in envisioning, informing, planning, and implementing its future strategy for the Plan and its participants*



## Next Steps - The People

- **Strategic hires**
  - **Building the PMO**
  - **Key internal resource on benchmarking and operational process analysis**
  - ***Business intelligence – data scientist***





## Next Steps - Technology

- **Business Intelligence Infrastructure**
  - Data warehousing
  - Data discovery/analytical tool
  - Collaboration tools



## Next Steps - The Processes

- Promote the structure and processes that will assist the Agency in achieving its strategic goals
- Build out the project management life cycle
- Acquisition policy and integration of acquisition strategy with budgeting and planning
- Analysis and benchmarking of Plan features, operational processes and costs
- Strengthen the governance structure

# Example of OEP Activities

Governance Structure				
	<b>Executive Leadership Council (ELC)</b>	<b>Project and Acquisition Committee (PAC)</b>	<b>Service Review Committee (SRC)</b>	<b>Enterprise Risk Review Committee (ERC)</b>
<b>Chair</b>	Executive Director	PMO Chief Chief Contracting Officer	TBD	Chief Risk Officer
<b>Core Members</b>	Office Directors	Senior representatives of each functional office	TBD	ELC, CISO
<b>Objectives</b>	ED topics, issues, OD hot topics; Oversight and approval of recommendations from PAC, SRC and ERC and SPC	Recommendations on project and acquisition on-boarding <sup>5</sup>	Establish uniform method of reviewing services, status and metrics; provide broad awareness of operational issues & risks; promote solutions and ideas on innovation	Identify key operational functions, principals and strategic initiatives to be included in ERM oversight; identify, evaluate, and manage enterprise –wide risks.
<b>Current Status</b>	Active	Active	To be established	Active



Questions?