

## New Employee Information

|  |             |
|--|-------------|
| First Name   | AbdulRehman |
| Middle Name  | Mirza       |
| Gender   | Male        |
| Date Of Birth  | 2021-03-17  |
| Social Security #  | 12345678    |
| Complete Address   | Lahsoe      |
| Marital Status   | None        |
| Number of Dependants Under 17                                    | None        |
| Number of Dependants Over 17                                     | None        |
| Do you want direct deposit if yes then need copy of voided check | Yes         |

## Keep below documents for your records

|   |                      |
|---|----------------------|
| Form I-9                                    | completed and signed |
| Form W-4                                    | completed and signed |
| Copy of Driver License                      | clear readable copy  |
| Copy of social security card                | clear readable copy  |
| Copy of his/her immigration status document | clear readable copy  |