

## RESUMÉ: DR M M BURGER (Marita)



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### QUALIFICATIONS:

B.Comm (Major in Accounting and Industrial Psychology, plus Economics, Business Economic, Contract Law, Statistics, Theory of Finances) (Univ v Stellenbosch 1966).

HOD, B.Ed (M.Ed UNISA 1983, 1987, 1994).

PhD: A model for adult education and training in developing regions of SA (UP 1998)

### Professional registrations:

Assessor (ETDP Seta): Assessor number ABUR 6471.

Assessor (SABPP - Human Resource Management): Assessor number 63910A1817680

HR Professional: Reg no 7680

SAPA: Author, content proofreading/editing, project manager

### PRESENT OCCUPATION:

Director: CURMO Designs (Pty) Ltd (Research and Development).

Research focus: Education and Training, Human Resource Management, ETD Practice, Institution building and rural development.

Focus, learning material development: Economic Sciences, HR, ABET (different learning areas)

### WORK EXPERIENCE:

#### *Teaching/lecturing*

1976 - 1984

Teacher (E.g. Economics, Accounting, Contract Law) (Schools: WCape and Gauteng).

1985 - 1987

Lecturer, Teachers College, Soshanguve.

1987 - 1989

Senior Lecturer, College for Continuing Training, Soshanguve.

#### *Educational planning*

1989-1991

Deputy Chief Educationist, Directorate: Educational Technology.

1992-1995

Superintendent of Education, Post-school Education Sector (FET): Focus areas: Research, Human Resource Management including Labour Relations and Training.

#### **FUNCTIONAL EXPERIENCE:**

- Teaching Accounting, Business Economics, Economics, Contract Law.
- Lecturing Accounting, Business Economic Development Economics, Pedagogy and Andragogy, ETD Practice, HRD Practice.
- Teacher/Assessor/ETD practitioner training.
- Design and facilitate learning programmes in a variety of applications (e.g. Diploma in ABET Practice and Modules in Human Resource Management (Productivity)).
- Develop learning materials/learning modules/assessment models.
- Managing projects and work teams.
- Report writing.
- Design policy and implementation models.
- Quality assurance.
- Conducting research.

#### **PUBLICATIONS *inter alia*:**

- Economics Method. 1988. Hodder & Stoughton.
- Starting your own small business. 1990. Kagiso Publishers (series for neo-literates).
- Money matters. 1990. Kagiso Publishers ( series for neo-literates).
- Personnel Management in SA. 1995. 2<sup>nd</sup> edition 1998 CURMO Designs.
- Human Resource Management: Workbook series for FET colleges. 1994. CURMO Designs.
- Labour Relations: Workbook series for FET colleges. 1994. CURMO Designs.
- Training Management. 1994. CURMO Designs. Workbook series for FET colleges
- ABET series on NQF L1. 2000. Stimela/NASPERS).  
(100+ modules on various learning areas (SMME, Human and Social Science, Natural Science, Mathematics, Technology, on NQF L1).
- ABET series on various learning areas (Mathematics, SMME, EMS series, Human and Social Science, Language Communication, Technology. 1999-2002. NGO, PMB.
- Business Economics for All: Grades 8-12.1996. Hodder & Stoughton)
- Human, Social and Management Sciences for Grade 6: *The Learning Platform*: 2001. Nasou.
- Management and Economic Sciences for Grade 6: *Learning can be fun*. 2003. Nasou.
- Co-author: *Focus on Economics*, FET Series (Including OBE teachers' guides, Grades 10-12. 2004-2006. Maskew Miller Longman).

- Co-author: *Agricultural Science for all*. FET Series (Including OBE teachers' guides) grades 10-12. 2004-2006. Macmillan Publishers) (responsible for division on Socio and Political issues in Agriculture).
- Author: Business Studies: *Viva Business Studies*. FET series (Including OBE Teachers' guides) grades 10-12. 2004-2006. Vivlia Publishers.
- Author: Life Orientation: *Manage your Life* NQF 1. 2009. Stimela Publishers.
- Author: *Wholesale and Retail*. NQF L1. 2010. Stimela Publishers.
- Co-author: *Mathematical Literacy Series*. ABET sub-levels 1-4. 2009. Stimela Publishers.
- Co-author: *Numeracy at Work*. Series ABET sub-levels 1-4. 2009. Stimela Publishers.
- Co-author: *HR skills training courses* (NQF L5) including courses on Productivity improvement and Lean Management System. 2008-2011. CURMO Designs (Pty) Ltd).
- Co-author: *Focus on Economics*, Grades 10 and 11. 2010 -2011, Maskew Miller Longman.
- Coordinating author: *Focus on Economics*, FET series, Grades 12. 2012. Maskew Miller Longman.
- Compiler: *Die Gesig van Afrika en ander verhale*, 2011. Vivlia Publishers and booksellers.
- Co-author: *Agricultural Science for all*. FET Series (Including OBE teachers' guides) Grade 12 (2011-2012. Macmillan Publishers) (responsible for division on Socio and Political issues in Agriculture).
- Co-author: *Agricultural Management Practice*. FET Series, Grades 10 and 12 (2010-2012). CURMO Designs (Pty) Ltd.

Author of various academic articles, surveys, research reports, business plans and education and training reports for clients e.g.

- Multimediality and media logistics. *Informedia*, 1990
- Management video's: a tool in improving educational management. *Informedia*, 1990.
- Enkele aspekte aangaande rekeningkunde-onderrig met rekenaars. *Informedia*, 1991
- Kriteria en prosedures vir die evaluering van opvoedkundige rekenaarprogramme. *Informedia*. 1991
- Choosing educational media. *Educamus*, 1991
- The use of case studies in Economics and Business Economics, *Educamus*, 1990
- Die ontwikkeling en implementering van oorbruggings, ondersteunings and oriënteringsprogrammes by kolleges. Department Onderwys en Kultuur. 1994. etc.
- Farm Incubator and Training Hubs to capacitate young/beginner farmers in South Africa. Presentation at Workshop on Land Reform. Cape Town, November 2014.

## RECENT AND PRESENT PROJECTS:

- Conduct an audit (review of critical success factors and assist in planning) of Sekwele Centre for Social Reflection (NGO). (2012)
- Author and panel coordinator of Grade 12 Economics Textbook series. (2010-2013)
- Act as assessor and quality assurer of HR courses, including Lean management courses. (2009-2010)
- Trained staff of Catholic Community Services (FS) as ETD practitioners and assessors (Institution building) (2006/8).
- Manage a Learnership project in Free State and Western Cape for the respective provincial Departments of Education including reporting on the project.
- Designed and co-manage the implementation of capacity building programme including entrepreneurship development involving farmers on commonages in Dihlabeng Municipal Areas, Free State (referred to as LRAD (land reform agricultural development) project (funded by ABSA).
- Offer National Diploma in ABET Practice to Coordinators and Skills Facilitators of several organisations. (2004 -2008)
- Acted as Adult Education and Training consultant (including planning, implementing and monitoring) to NGO's and development trusts in KwaZulu-Natal and Eastern Cape (1995-2003). Act as Education and training consultant to NGO's and development trusts and implement poverty alleviation projects in rural communities of Eastern Cape, KwaZulu-Natal and Swaziland NGO branches.
- Co-ordinate the development of ABET learning support materials for Stimela/NASPERS
- Coordinate the development of ABET learning materials for NGO, ACAT.
- Part of team managing a demonstration project to research *the utilization of renewable energy sources as economic to activate economic development in the rural areas* for the Department of Mineral and Energy Affairs). (1999-2002). Was responsible for drawing up quarterly reports.

## SELF ASSESSMENT

I have extensive experience and find much enjoyment in literature research and curriculum development. I have developed and implemented numerous learning and economic development programmes. Over the years I have designed, developed and published textbooks and written course materials for numerous courses - mainly Business Economics, Entrepreneurship, Economics, Agricultural sciences, Labour Relations, Human Resource Management. I have offered numerous programmes to learners whereby I not only developed academic skills, but whereby I taught them to think creatively and critically and to develop confidence in themselves. I am regarded as a very good teacher, always acting in a professional manner and taking responsibilities seriously.

## Other attributes:

I am well-read and informed about Development Economics including land reform issues, not only of South Africa but also of other countries and on models applied to address them.

I have extensive knowledge in different fields of study and have the ability to learn and apply new learning areas and practices.

I have good multitasking skills and therefore able to manage different tasks at the same time.

I have very good writing skills and can put together documents and reports in a short space of time.

I have recently been a finalist in a poetry competition (Free State University) and is current tasked to compile poetry books for grades 10 and 11 and short story books for grade 10 and 11.

### **COMMUNITY SERVICE:**

Initiated and managed a community college in Soshanguve 1987 - 1992, giving support to entrepreneurs. This successful private community outreach programme was supported and funded by The Small Business Institute. Potchefstroom, SA Tabacco Co, BMW, SA Breweries and the College for Continuing Training. The programme trained and benefited small business owners in Soshanguve and as far as Mamelodi and Atteridgeville. This popular programme (sadly) had to be stopped when I got promoted to Head Office, Pretoria.

Over recent years I have become involved personally, in one or other way, in most of the communities where we implement projects as well as with learners enrolling for courses. I keep an open line to learners and provide continuous support to them with regard to personal and career issues. Until recently, I have provided financial support to two local welfare projects (Aids Hospice and Orphans and Vulnerable children) managed by an NGO.

Served on DA selection committee for Free State for selection of MPs and MPLs re the 2014 election.

### **REFERENCES:**

Professor Annabel Fossey: Central University of Technology, Bloemfontein. Senior Research Professor. 051/4464503, Cell: 083 4596 546. [afossey@cut.ac.za](mailto:afossey@cut.ac.za)

Ms Kehumile M. Ramotsoela: MKZ Business Development Services. Tel 058 713 5111

Mr Redewan Larney: WC Provincial DoE. Cell 083 290 7309

Mr December Moloi: Deputy Chief Education Specialist, Freestate Department of Education. Tel 051/4048489/8620