

PRIVACY ACT STATEMENT

In accordance with the Privacy Act of 1974 (Public Law 93-579), this notice informs you of the purpose for collection of information on this form. Please read it before completing the form.

Authority: 10 U.S.C. 5013; 10 U.S.C. 5041; 10 U.S.C. 1074f; 42 U.S.C. 10606 as implemented by DoDD 1030.1; 32 CFR 64.4; DoDI 1215.13; DoDI 3001.02; CJCSM 3150.13B; DoDI 6490.03; MCMEDS: SECNAVINST 1770.3D; MCO 7220.50B; E.O. 9397 (SSN), as amended; and SORNs M01040-3 and M01070-6.

Purpose: To be used when no other form is prescribed or no other type of communication is required to process and direct request for personnel action.

Routine Uses: Information will be used by Marine Corps personnel and other military personnel attached to Marine Corps commands with a need to know to meet the purpose. A complete list and explanation of the applicable routine uses is published in the authorizing SORNs available at: <https://dpclid.defense.gov/Privacy/SORNsIndex/DOD-wide-SORN-Article-View/Article/570625/m01040-3/>, and <https://dpclid.defense.gov/Privacy/SORNsIndex/DOD-wide-SORN-Article-View/Article/570626/m01070-6/>.

Disclosure: Voluntary; however, failure to provide the requested information may result in request being returned or denied.

Record Management: This form shall be managed in accordance with record schedule 1000-31, "Active Personnel Records," of SECNAV M-5210.1.