

***Means Required Information**

*Broker Load (Y or N)

*ML #

LOCATION	Street #:	Street Dir:	*Street Name:	St Suffix:
	*Town:	*Zone:	*Zip:	Zip + 4:
	Sec/Area:	*Cross St:		
	Development:	*School District Name:		
	*School District #:	District:	Section:	Block:
	Lot:	Zoning:	Corner Prop. (Y or N):	Cul-de-sac (Y or N):
	*Waterfront (Y or N):	Water Frontage:	Waterfront Desc.:	*Waterview (Y or N):
	Bulkhead (Y or N):	Docking Rights:	Beach Rights (Y or N):	*Adult Community (Y or N):
	Gated Property (Y or N):	Front Exposure:		
	PRICE & DATES	*Listing Price:	*Taxes (w/o exempt.):	Additional Village Taxes:
Taxes W/Basic Star Exempt:		*Listing Date:	*Exp Date:	
HOME CHARACTERISTICS	*Style:	*Rooms:	*Bedrooms:	*Baths-Full:
	*Baths-Half:	*# Families:	*Detached/Att (Det-Att-Sd):	*# Kitchens:
	*Eat In Kitchen (Y or N):	*Dining Room:	*Den/Family Rm (Y or N):	*Office (Y or N):
	*Attic (Y or N):	*MBR 1 ST Floor (Y or N):	(If 2 or more Fam.) Permit (Co-Exempt-Permit):	Permit #:
	Handicap Access (Y or N):	Handicap Access Desc.:		
	Approx int Square Footage:	*Basement (Crawl-Full-Part-None-Opt):	Finished Bsmt (P-Y-N):	
	*# Fireplaces:	W/W Carpet (Y or N):	Wood Floors (Y or N):	*Approx. Year Built:
	*New Construction: (Y or N):	Skylight:	Appearance:	
	Floor Description:			
	Bsmt/Subfloor:			
EXTERIOR	*1st Floor:			
	2nd Floor:			
	3rd Floor:			
	*Construction:	Garage:	Garage Type:	*Driveway (PTY-PVT-N):
	Deck:	Patio:	Porch:	
	*Pool:	Pool Desc.:		
Inground Lawn Sprinklers:	Tennis Court (Y or N):	Tennis Court Desc.:		
Horse Property:	*Lot Size:	*Lot Sq. Footage:		
Building Size:				

Means Required Information

*Broker Load (Y or N) *ML #

APPLIANCES	*Stove: <input type="text"/> *Refrigerator: <input type="text"/> *Washer: <input type="text"/> *Dryer: <input type="text"/> *Dishwasher: <input type="text"/>
UTILITIES	*Fuel: <input type="text"/> *Heat: <input type="text"/> # Heating Zones: <input type="text"/> Sewer (Y or N): <input type="text"/> Separate Hot Water Heater: <input type="text"/>
	*A/C (# or CAC): <input type="text"/> CAC # Zones: <input type="text"/> Water (Public-Well): <input type="text"/>
GREEN	Green Features (Y or N): <input type="text"/> Green Certified (Y or N): <input type="text"/> Certification Type: <input type="text"/>
	Certification Year <input type="text"/>
	Energy Efficiency Attributes <input type="text"/>
OWNER/BROKER	*Owner: <input type="text"/> *Status/Showing Phone #: <input type="text"/> *Broker or Agent Owned (Y or N): <input type="text"/>
	*Seller Agency Compensation: <input type="text"/> *Buyer Agency Compensation: <input type="text"/>
	*Broker Agency Compensation: <input type="text"/> Agency (Enter A If Agency): <input type="text"/> *Exclusions (Y or N): <input type="text"/> *Negotiate Direct (Y or N): <input type="text"/>
	Occupancy: <input type="text"/>
	Show Instructions: <input type="text"/> Lockbox (Y or N): <input type="text"/> Owner Financing (Y or N): <input type="text"/>
REMARKS	Remarks: <input type="text"/>
	*Directions: <input type="text"/>
	Property Desc.: <input type="text"/> (No Contact info, Status, etc.)
MISCELLANEOUS	Rent Income: <input type="text"/> *Also For Rent (Y or N): <input type="text"/> Rental Price: <input type="text"/>
	Listing Broker Compensation (For Rental): <input type="text"/>
	Personal Property Exclusions: <input type="text"/>
	*Supersedes (Y or N): <input type="text"/> Supersedes ML #: <input type="text"/> *REO (Y or N): <input type="text"/> *Short Sale (Y or N): <input type="text"/>
OPEN HOUSE	Broker Open House Start Date: <input type="text"/> Broker Open House End Date: <input type="text"/>
	Broker Open House Time: <input type="text"/> Broker Open House Note: <input type="text"/>
	Consumer Open House Start Date: <input type="text"/> Consumer Open House End Date: <input type="text"/>
	Consumer Open House Time: <input type="text"/> Consumer Open House Note: <input type="text"/>
SIGNATURES	Owner Signature <input type="text"/>
	Address <input type="text"/>
	Home Phone <input type="text"/>
	Date <input type="text"/>
	Listing Agent <input type="text"/>
	Owner Signature <input type="text"/>
	Email Address <input type="text"/>
	Other Phone <input type="text"/>
	MLS Office Name <input type="text"/>
	Co-Listing Agent <input type="text"/>