

Catholic Education

F O U N D A T I O N, I N C.

HOW DO I APPLY FOR TUITION ASSISTANCE?

The **Catholic Education Foundation** is the primary source of tuition assistance for Catholic elementary schools within the Archdiocese of Louisville. Last year, the Foundation granted over \$1.2 million in elementary school tuition assistance.

WHO IS ELIGIBLE? All families with one or more children enrolled in or applying to a Catholic *elementary* school within the Archdiocese of Louisville are eligible to apply. We encourage all families to submit an application.

HOW DO I APPLY? Assistance applications are available at your school or parish office or the application can be downloaded at www.ceflou.org. The application has complete, detailed instructions. Completed applications, including required financial documents are mailed to Private School Aid Service (PSAS) and must be postmarked by **MARCH 15, 2013**. Forms may not be submitted electronically. *(NOTE: Applications require your 2012 Federal Tax Return and \$20 processing fee. Incomplete applications will not be reviewed and will not be considered for the initial grant awards).*

HOW ARE APPLICATIONS EVALUATED? PSAS reviews and provides an evaluation of family need to the Catholic Education Foundation on each application. The Foundation's Tuition Assistance Committee determines grant awards based on this need evaluation, the number of families applying, and the funds available to the Foundation.

DO I APPLY EVERY YEAR? You must apply for tuition assistance for each school year. We review and make decisions on applications for each school year. An applicant family's prior history of qualifying or not qualifying for tuition assistance will not affect decisions made for the coming school year.

WHEN WILL I KNOW IF I HAVE BEEN GRANTED TUITION ASSISTANCE? We will mail letters of determination to families by May 15, 2013.

ADDITIONAL INFORMATION

- Complete only one PSAS application for your family, including all students in the family (elementary and high school) on the same form. PSAS will send a need evaluation to both the Catholic Education Foundation and the high school(s) you have listed on the form.
- Given the volume of applications, we encourage you to mail your form early to ensure timely completion of the review process. **Completed** applications received by **March 15, 2013**, will participate in the initial grant awards, where the majority of tuition assistance monies will be awarded. A limited amount of tuition assistance may be available for forms submitted after that date.
- Other forms of assistance may be available. Check with your school for additional information.

WHAT IF I HAVE QUESTIONS? Please call the **Catholic Education Foundation** at (502) 585-2747 with any questions. We would be happy to assist you.

