

# Adult Stewardship Opportunities for the Parish

## Worship Ministry

**100 Worship Committee:** Helps celebrate the Eucharist by assisting with liturgy planning, training and scheduling ministers and setting up the décor for Christmas and Easter. There are immediate vacancies on this committee for a hospitality minister coordinator and a sacristan coordinator. The coordinators for communion ministers, lectors and servers are due for a rotation off the committee. Someone is needed to run the computer software that schedules the weekend ministers. The chairperson of this committee is stepping down July 1, 2012 so that position also needs to be filled. Worship committee meetings are normally held about six times a year. Anyone interested in any facet of worship is welcome to join this committee.

**101 Art and Environment Planning Team:** Schedules church cleaning and decorating teams and makes sure spaces are decorated for all liturgical seasons, including plants and flowers. Is a member of the Worship Committee.

**102 Christmas/Easter Decorating Team:** Assist in decorating Church for approximately two hours during Christmas Week and/or Holy Week.

**103 Clean Church:** Clean the Church and Adult Meeting Room on Saturday mornings from 8:00 – 10:00 a.m. Workers will be scheduled on a rotating basis and asked to clean the facilities only 4 or 5 times a year.

**104 Watering & Maintenance of Church Plants:** Care for the plants in the Church and gathering space.

**105 Launder Altar Linens:** Launder and press altar linens – altar cloths, purificators, and towels.

**106 Launder Altar Server Albs:** Launders altar server albs approximately 6 times a year.

**107 Adult Choir/Cantor:** Leads the assembly through song for weekend and special liturgies. Choir is open to high school students and adults. Required training provided.

**108 Keyboard/Instrumentalist:** Provides music for weekend and special liturgies; accompanies cantor and assembly.

**109 Handbell Choir:** Plays handbells for weekend and special liturgies. Training is provided. No instrumental experience necessary.

**110 Resurrection Choir:** Gathers one half hour before the time of the funeral to prepare and sing the music. It is not necessary to be a member of one of the other choirs.

**111 Music Librarian:** Help keep sacred music filed and organized and prepare choir binders for liturgical feasts.

**112 Wedding Coordinator Team:** Help with wedding set-up, ceremony, and clean-up.

**113 Funeral Assistant:** Prepare worship aides (programs) for funerals and help with funerals.

**114 Eucharistic Adoration:** An opportunity to spend an hour of quiet time with our Lord in the presence of the Most Blessed Sacrament.

**115 Communion to Homebound – Sunday:** Take communion on Sunday mornings to homebound parishioners. Communion Ministers will be scheduled on a rotating basis.

**116 Communion to Nursing Home – Sunday:** Take communion on Sunday mornings to residents of Regis Woods. Communion Ministers will be scheduled on a rotating basis.

**117 Communion to Nursing Home - Friday:** Distribute communion on Friday mornings to residents of Regis Woods. Communion Ministers will be scheduled on a rotating basis.

**118 Communion to Suburban Hospital – Thursday:** Take communion on Thursday mornings to patients of Suburban Hospital. Communion Ministers will be scheduled on a rotating basis.

**119 Lector:** Proclaims the Word of God. Training required.

**120 Communion Minister:** Offers the Eucharist to the assembly at liturgy. Open to confirmed parishioners. Training is required. Must be mandated by the Archdiocese.

**121 Sacristan:** Sets up for liturgy which includes preparing the bread and wine, setting the side altar table, overseeing the distribution of communion, cleaning up liturgy vessels, starting liturgy on time, and being knowledgeable on how to respond to emergencies. Need to arrive 30 minutes early and expect to stay 10-15 minutes later. Training is required. We encourage families to do this together.

**122 Hospitality Minister:** Welcomes parishioners to church, passes out worship aids, assists with the collection, and cleans up. Need to arrive 20 minutes early. Training is required. We encourage families to do this together.

**123 Adult Altar Servers:** Adults who assist with Mass. Volunteers may choose the Mass they prefer. Training will be provided.

## Administration

**200 Parish Pastoral Council:** Operates as a leadership team and advisory board to the Pastor and Pastoral Staff for all aspects of the Parish.

**201 Finance Committee:** Reports the financial activities of the parish, reviews monthly financial information, prepares budget, and assists in general accounting overview.

**202 Audit Committee:** Performs an annual review to determine that the policies and procedures of the Archdiocese are being followed.

**203 Technology Committee:** Develops short-term and long-term plans of technology for the church and school.

**204 Marketing Group:** Volunteers needed for marketing and public relations of Ascension. This includes print material and press releases for Open House, Catholic Schools Week, Summer Festival, etc.

**205 Summer Festival Planning Committee:** Plans and oversees the Summer Festival. Members meet frequently.

**206 Summer Festival Booth Chair:** Manage a booth on Friday or Saturday evening. Responsible for setting-up and running booth, scheduling workers, making money drops, stocking prizes.

**207 Summer Festival Booth Worker:** Works in a booth in two-hour shifts. Tasks include spinning the wheels, sweeping the game boards, counting money, etc.

**208 Summer Festival Set-up & Breakdown:** Sets up booth structures the Sunday prior to the Summer Festival and/or breaks down immediately following the Festival on Saturday evening. Many hands needed.

**209 Festival Phone Tree:** Calls local businesses to follow up on request for donations for booths.

**210 Parish Office Volunteer:** Fill-in for secretary during vacations or special occasions. Assist with clerical responsibilities in parish office such as answering phones and door.

**211 Work on Parish Mailings:** Assist with bulk mailings during office hours. Tasks include stuffing, sealing envelopes, and sorting mail by zip code. (twice yearly)

**212 Take Bulk Mailings to Post Office:** Take bulk mailings to Crittenden Drive Post Office two or three times a year. Must be able to lift and carry approximately 20 pounds.

**213 Building and Grounds Committee:** Oversees the general maintenance and upkeep of the parish property as well as planning for long-range needs of the parish community's physical plant.

**214 Maintenance Skill:** Skilled maintenance workers asked to identify areas in which they have expertise and are willing to assist in maintenance of the buildings and grounds.

**215 Second Tuesday Maintenance Night:** Meet on the 2<sup>nd</sup> Tuesday of the month. Open to all adults interested in helping to fix up and maintain the parish property by making minor repairs, painting, cleaning, etc.

**216 Fall & Spring Clean Up:** Help with the fall and spring clean up of the parish grounds one Saturday in the fall and one Saturday in the spring.

**217 Kroger Card Marketing:** A person or persons interested in marketing the gift card program to benefit the parish and school.

## **Parish Life**

**300 R.C.I.A. Team (Rite of Christian Initiation of Adults):** R.C.I.A. offers an invitation to “come and see” what the Catholic faith is all about. Team members assist the director with the process of introduction into the life of the Catholic community.

**301 Interested in becoming Catholic.**

**302 Evening Religious Education Teacher (at St. Martha):** Provides ongoing formation for those children who attend public school. This is a weekly, Tuesday night, commitment from September to April.

**303 Sunday Children’s Liturgy of the Word Teacher:** Teaches Children’s Liturgy to children 3 years old through 4th grade during the 10:30 a.m. liturgy. Minimum preparation. Training provided.

**304 Baptism Preparation Team:** Conduct preparation classes for parents and godparents concerning the Sacrament of Baptism, its history, and symbolism. Discussions are led on Christian parenting.

**305 Faith Club Assistant:** Meets monthly and guides mentally challenged young adults to share their faith.

**306 Adult Formation Committee:** Provides ongoing education/formation for the spiritual growth of the adult members of Ascension Parish.

**307 Women’s Spirituality Group:** Offers an opportunity for women to explore spirituality in everyday life.

**308 Bible Study:** Meets weekly to discuss and explore one of the various series on Sacred Scripture.

**309 Pro-Life Advocacy Group:** Organizes all parish pro-life communications, programs and activities and coordinates parish participation in all Archdiocesan-sponsored pro-life initiatives.

**310 Bereavement Committee:** Provides food and any necessary help for families on the day of the funeral of their loved ones.

**311 Bereavement Serving Team:** Sets up, serves meal and cleans up Adult Meeting Room after funerals.

**312 Social Responsibility Committee:** Responds to Catholic Social Teaching by enabling parishioners to reach out in service and action to those in need. Works to increase awareness concerning a variety of local, national, and global social issues.

**313 Blood Drive Volunteer:** Assists with set-up, clean up, registration, and screening of blood donors for the annual blood drive sponsored by the Red Cross.

**314 SEAM Volunteer (South East Area Ministries):** Volunteer as board members, food pantry assistants, and after school tutors.

**315 Holy Stitches Knitting Group:** Knits and crochets items for charity and to promote peace, i.e. afghans, newborn caps, mittens, scarves, etc. No skills are necessary. We will teach you. There are day and evening groups.

**Service Projects: a variety of opportunities occur throughout the year. Assistance is needed in planning and in delivering items for the following.**

**316 Lent:** Rice Bowl, Door Hangers, Lent 4.5, Good Friday Walk for Justice.

**317 Homelessness:** Sock & Underwear Sunday, St. John Day Center, Habitat for Humanity.

**318 Hunger:** Weekly food collections, Thanksgiving Baskets, Blessings in a Backpack, Bread for the World letters.

**319 Respect Life:** Mother’s Day Rose Sale, Baby Bottle Boomerang, Death Penalty issues, Migration Week.

**320 Sister Visitor Center:** Back to School, Giving Tree, Easter Baskets

**321 Habitat for Humanity Saturday Work Crew:** Work the 4<sup>th</sup> Saturday of each month as part of a BBAMP team. Must be at least 16 years of age to work.

**322 Habitat for Humanity Saturday Meal Crew:** Provide lunch for the Habitat for Humanity workers.

**323 fiftysomething Club:** Promotes and organizes spiritual, social, and recreational activities for parishioners who are at least 50 years old. Spouses are welcome regardless of age.

**324 Bridge Club:** There are two bridge clubs that meet weekly: Monday afternoons members play CONTRACT Bridge; Friday afternoons members play DUPLICATE bridge. Lessons are available at both sessions. Special occasions throughout the year are celebrated with delicious luncheons and fun prizes.

**325 HiPP Mom's Club:** (Hikes Point Parishes) Meets the 1<sup>st</sup> Tuesday of the month at St. Barnabas while the children play under the supervision of babysitters. During the summer months, the mothers and children attend various activities together.

**326 HiPP Mom's Club Babysitter:** Babysitters are needed for the monthly meetings during the school year.

**327 Dinner Chain:** Provides meals for parishioners in need due to illness or other emergency.

**328 Cub Scout Volunteer:** Facilitates the Cub Scout Program for boys in grades 2 through 5 as they prepare to become Boy Scouts.

**329 Girl Scout Volunteer:** Facilitates the Girl Scout program for girls in grades K through 8.

**330 Adult 4-H Leader:** Works with children ages 9 and up with 4-H projects and/or to start a 4-H club.

**331 Knights of Columbus:** The Knights of Columbus is a Catholic Men's fraternal organization. We provide support and assistance (monetarily and through volunteering) to our priests, our church, the Right to Life movement and many other charitable programs in our community.

**332 A.Men Club:** Provides men of the parish an opportunity to broaden the sense of community through social, spiritual, and recreational activities and to foster camaraderie and fellowship among the adult men of the parish. The A.Men Club serves the community as well as the parish in both social and service capacities.

**333 Athletic Board:** The Board is selected from the parish-at-large. This committee is the coordinating body for all sports and establishes the policies and direction of the entire sports program.

**334 Faith Coordinator for Athletics:** Liaison between church and athletic board. Provides opportunities for athletes to exercise their faith during sports events.

**335 Athletics Fundraising Coordinator:** Organize fundraising events to help fund the athletics program.

**336 Lenten Fish Fries:** Work in the kitchen, help with serving food, and cleaning-up.

**337 Coach Sports Team:** Coaches are needed for all sports throughout the school year.

**338 Sporting Event Volunteer:** Assists with various aspects of sporting events such as set-up, clean-up, concessions, admissions, and facility maintenance.

## [Stewardship](#)

**400 Fellowship Committee:** Organize social events to promote community building.