



Requesting for a leave.



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to anishamam01@gmail.com ▾



Respected ma'am,
Good afternoon,

I mr. Sanskar singh enrolled for F.Y.B SC
IT roll number 86 is writing this email to you
requesting for a leave.

I won't be able to appear for the theory as
well as practical lectures dated from 3 February to 7
February as I have to visit Chennai due to medical
concerns.

I firmly request you to grant me the leave.

With regards,
Sanskar singh.

