

## ACCOUNTS SHEET

Pankrono Twi - Kumasi AH (16618)

October 2023

DATE	TRANSACTION DESCRIPTION	TC	RECEIPTS		PRIMARY ACCOUNT PANKRONO CONGREGATION	
			IN	OUT	IN	OUT
01	Congregation	C	83.00			
03	Congregation	C	237.00			
06	Deposit Contributions (from boxes)	D		320.00	320.00	
08	Congregation	C	117.00			
09	Deposit Contributions (from boxes)	D		117.00	117.00	
12	Worldwide Work	W	5.00			
12	Congregation	C	51.50			
13	Deposit Contributions (from boxes)	D		56.50	56.50	
15	Worldwide Work	W	10.00			
15	Congregation	C	116.40			
18	Deposit Contributions (from boxes)	D		126.40	126.40	
19	Congregation	C	178.40			
20	Oscar Oteng	E		100.00		
22	Congregation	C	343.00			
24	Circuit (One-Day Assembly)	E				1,000.00
24	Deposit Contributions (from boxes)	D		421.40	421.40	
26	Congregation	C	50.00			
29	Congregation	C	125.00			
30	Deposit Contributions (from boxes)	D		175.00	175.00	
31	To Branch Office – #222074 (11/9/23)					265.00
	Worldwide Work [15.00]					
	Worldwide Work (Resolution) [250.00]	E				
Total of all columns			1,316.30	1,316.30	1,216.30	1,265.00

# ACCOUNTS SHEET

## PRIMARY ACCOUNT RECONCILIATION BANK ACCOUNT

Date Completed: \_\_\_\_\_

1. Ending balance shown on bank statement: \_\_\_\_\_
2. All deposits recorded on *Accounts Sheet* but not shown on statement: \_\_\_\_\_ +
3. Any bank charges not recorded on *Accounts Sheet*: \_\_\_\_\_ +
4. Total of lines 1 through 3: \_\_\_\_\_

5. All checks/electronic transfers recorded on *Accounts Sheet* not yet paid by bank:

Check/Confirmation No.	Amount
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

6. Total of checks/electronic transfers not yet paid by bank [Sum of amounts entered for line 5]: \_\_\_\_\_ -
7. Any bank interest not recorded on *Accounts Sheet*: \_\_\_\_\_ -
8. All electronic contributions not recorded on *Accounts Sheet*: \_\_\_\_\_
9. Reconciled bank balance [Subtract lines 6 through 8 from line 4]: \_\_\_\_\_

(The amount on line 9 should equal GH¢ 217.10, the "Primary Account/Ending Balance" figure in the "Accounts Sheet Summary" box.)

## ACCOUNT SHEET SUMMARY FOR MONTH ENDING: OCTOBER 31, 2023

### RECEIPTS

Balance Forward	0.00	
IN	1,316.30	+
OUT	1,316.30	-
Ending Balance		0.00

### PRIMARY ACCOUNT

Balance Forward	265.80	
IN	1,216.30	+
OUT	1,265.00	-
Ending Balance		217.10

**TOTAL FUNDS ON HAND AT END OF MONTH** 217.10