

## RECORD OF FUNDS TRANSFER

Congregation: Pankrono Twi - Kumasi AH (16618)

### INSTRUCTIONS

Indicate the entity type and name above. Enter the amount in each category below for which the transfer is being made. Some categories may not be applicable. Ensure that this form is reviewed by an authorized signer.

### SEND TRANSFER INFORMATION TO THE BRANCH OFFICE

**Using hub.jw.org:** Enter the amounts listed below. Confirm the total, and select "Submit." Record the confirmation number in the "HUB.JW.ORG Entry Confirmation" box below. (Entries under "Donations and Payments" will generate a separate hub.jw.org confirmation number from entries for sending or requesting funds kept with the branch office.)

**Using email or postal mail:** Mail this form to the Accounting Department, and keep a copy for your records.

### SELECT A PAYMENT OR TRANSFER METHOD

- ☐ **Automatic Transfer:** If an approved authorization agreement for funds transfers is on file with the branch office, the transfer(s) to/from the authorized account will be made automatically based on the hub.jw.org entry.
- ☐ **Electronic Transfer or Deposit to a Branch Bank Account:** Make ONE electronic transfer or deposit for the amount on the "Total Funds Being Sent" line. Then enter the reference number on the "Payment or transfer reference number" line below.
- ☐ **Check or Money Order:** Enter the check or money order number on the "Payment or transfer reference number" line below. Then mail this form along with ONE check or money order for the amount on the "Total Funds Being Sent" line below.

### Donations and Payments

Worldwide Work (From contribution boxes)	90.00
Worldwide Work (Resolution)	250.00

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(Additional category provided on hub.jw.org, if any)

<b>Total Donations and Payments:</b>	340.00
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### Send Funds to Be Kept With the Branch Office

<b>TOTAL FUNDS BEING SENT:</b>	340.00
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Payment or Transfer Reference Number (if applicable): \_\_\_\_\_

### Request Funds Kept With the Branch Office

### HUB.JW.ORG ENTRY CONFIRMATION (IF APPLICABLE)

Transaction Date

Confirmation Numbers

(Completed by)

(Approved by)