

Category	Score (out of 4)	What does the report do particularly well?	What aspects of the report could be improved?	What is the main priority for revision?	Additional Comments
Report Content (wt=50%)					
Report Organization (wt=15%)					
Report Format/ Layout (wt=10%)					
Writing Style (wt=25%)					

STAT 5010W – Fall Rough Draft Evaluation

Each category scored from 1-4. See second page for scale explanation

Group Name:

Group Members:

	Sophisticated– 4	Satisfactory – 3	Needs Work - 2	Unsatisfactory- 1
Content	Covers all required parts (introduction, project goals, data description, EDA, future work) w/ detailed description. Techniques are appropriate & correctly implemented. Scope of project is appropriate. Progress on project is sufficient.	Covers most aspects with some details provided and/or minor problems in choice or implementation of statistical techniques. Project scope is insufficient or much too ambitious. Too little progress so far.	Missing some aspects/details missing or unclear and/or major problems in choice or implementation of statistical techniques. Project scope is far from sufficient. Very little progress made.	Largely incomplete or incomprehensible. Grossly incorrect choice / implementation of statistical methods. Scope is too little or not clear. Very little progress on understanding the problem and/or the data.
Organization	Unfolds naturally around objective Clearly organized report with Intro, goals, exploratory analysis, methods, and recommendations Sections and subsections are clearly labeled	Well organized Intro, main body, conclusion are clear and connected	Little obvious organization Reader is unclear of purpose or how analysis relates to objective Difficult to follow	Lacks organization (i.e., not organized effectively into sections, not labeled)
Format	Formatting augments content, with all figures/tables clearly labeled and captioned, no R code/output in main body, clear and informative section/subsection divisions Equations numbered and properly formatted Symbols and variables explained in the text	Generally good but there are some minor formatting mistakes or inconsistencies		Overall inadequate, distracting formatting
Writing Style	Clear, concise, organized writing that flows naturally Easy to read and follow, report clean of grammatical, spelling, and punctuation issues. Consistent voice throughout	Writing most of time presented in a concise manner Readable but some grammatical/punctuation/spelling issues Different authorship may be clearly distinguished in different sections	Writing unclear, disorganized, or overwritten to the point of confusion (i.e. contains a lot of extraneous information) Abrupt changes between sections Hard to follow due to grammatical, spelling, and/or punctuation errors	Difficult to make sense of; technical writing conventions (e.g., clarity, concision) not followed