

Final Payment 离职结算单

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该明细仅供参考, 请勿提交至柜面

Mr./Ms. Bin Hangfei

宾航飞
1010718235

Settle Date 结算日期: 2018/Jun/27

Pay Date 发放日期: 2018/Jun/27

Hire Date 雇佣日期	2016/Jul/01
Actual Last Date 实际最后工作日	2018/Jun/27
Official Last Date 法定最后工作日	2018/Jun/27
Total Days 当月实际工作天数	21
Vacation Untaken 未用年假天数	0
Early Leave Days 提前离职天数	0
Base Salary 基本工资	19,000.00
Actual Base Salary 实际基本工资	+ 17,190.48
Vacation 未休年假/超休年假	0.00
T & M Allowance 交通及午餐津贴	+ 540.00
Heating Allowance 采暖费	+ 0.00
Mortgage Subsidy 贷款贴息	+ 0.00
OT PAY 加班工资	+ 0.00
OT Meal 加班餐贴	+ 140.00
Sales Program 销售奖金	+ 0.00
Performance Bonus 绩效奖金	+ 0.00
Pro-rated Year End Bonus 截断和留存奖	+ 0.00
Other Bonus 其他奖金	+ 0.00
PA Premium 平安计税	0.00
Housing Fund 公积金	- 1022.00
Pension Fund 养老金	- 1427.00
Medical Fund 医疗金	- 356.80
Unemployment Fund 失业金	- 89.20
Other deduction 其他扣款	- 0.00
Gross Income 税前收入	14,974.48
Tax Deduct 计税减免额	3,500.00
Taxable Income 应纳税额	11474.48
Tax Withheld 应纳税额	- 1863.62
IPA Withheld 奖金应纳税额	- 0.00
Grand Income Total 合计收入	17,870.48
Grand Deduction Total 合计扣款	4764.62
Taxable Premium 商业保险保费计税	+ 0.00
Premium self-portion 商业保险保费自选	+ 0.00
EA Deduction 企业年金扣除	- 1.00
Trade Union Fee Deduction 工会费扣除	- 5.00
Special Deduction After Tax 特殊税后扣除	- 0.00
compensation 离职补偿金	+ 0.00
离职补偿金税	- 0.00
Grand Total 总计	13,105.86
2018.06已发放	14,455.50
2018.06需归还	1,349.64

Remarks: 1. OT Pay & OT Meal which occurred after GTA cut-off date will be paid in the following month. (For OT eligible staff only)
在当月GTA截止日后发生及批准的加班工资及加班餐贴将于下月发放。(只适用于享受加班的员工)

2. SI & HF won't be showed in this payment until these amount are settled down around 20th each month.
社保三金及公积金扣缴金额在每月20日左右确定后才会算入此表。

I understand and accept the above content and calculation. Neither I nor my heirs have any
我理解并认同以上计算方法, 同意与公司再无未清事项。

Note: The debit card A/C maintenance fee will be waived for two months after your resignation/termination month. At the end of the third month, your debit card account will be blocked. You may call CPO to transfer all your balance in your debit card A/C to another A/C. Your account(s) will be treated as non-staff account(s) and relevant charges will be effective from the third month after your resignation/termination month.

If the account balance does not meet the minimum account balance stipulated by Citibank (China) Co., Ltd., account maintenance fee will be charged. Please visit www.citibank.com.cn or dial 24 hour service line 8008301880 for more details. Please do not close your account before receiving the Final Pay. If you'd like to keep Citi Debit Card, please apply in any Citibank branch.

提醒: 您的借记卡账户将于您离职月份之后的第二个月月底被冻结。您可以致电花旗电话银行中心, 要求转移您借记卡账户中的全部余额至您的其他账户。您的员工结算账户将更改为非员工结算账户, 并依照账户性质享受非员工账户之权益、缴纳非员工账户之费用。友情提示: 花旗银行账户有最低余额要求, 银行将对低于最低账户余额的客户收取账户管理费。详情请垂询www.citibank.com.cn或24小时服务热线8008301880。

为避免造成工资无法发放, 请勿将您的账户提前销户。如果您希望继续持有花旗银行借记卡, 可至任何分行申请开通非员工借记卡。

Maker: Elaine 2018.06.26.

Name: _____

Checker: Elaine 2018/6/26

Witness: _____