

# Richard Enikeieff

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Data scientist experienced in working with non-profits and government entities with specialized skills in financial auditing, IT support and database management.

## Skills

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- MySQL
- Microsoft Excel
- Python
- Tableau
- Access
- Data Analytics

## Experience

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### **Data Science Immersive**, June 2017 – Sept 2017

General Assembly – Washington, D.C.

- 12-Week, 500+hour full-time Immersive Data Science course focused on real-world utilization of data science. Covered topics from hypothesis testing to web scraping and data management. Learned Python model implementation, visualization in Python and Tableau, and SQL database management.

### **Consultant**, Sept 2016 – Feb 2017

Ajilon – Washington, D.C.

- Independently consulted with private companies to review data sets gathered from a variety of surveys, performing analysis for the affected financial projects to determine economic outcomes.

### **Auditor / Database Manager**, Sept 2013 – July 2016

Kim K. Enikeieff, CPA – Mobile, AL

- Developed a client database that had a positive effect on office productivity, resulting in a 20% annual increase of revenue.
- Served as liaison for new and returning clients while networking to develop business growth opportunities.
- Performed financial audits on 50+ companies annually. Duties included: Preparing reconciliation for various general ledger accounts (cash, accounts receivable, and accounts payable); Analyzing financial information detailing assets, liabilities, and capital; Preparing incentive calculation and financial statements; Planning budget expenditure; and controlling cash flow and cost.

### **Junior Reporter**, May 2010 – Aug 2010

WKRG-TV – Mobile, AL

- Wrote local news stories for the organizations website, and transcribed live teleprompter scripts for three daily programs.
- Conducted research during a national crisis (Deepwater Horizon) to assuage misconceptions held by both public opinion and private corporations.
- Interviewed over 100 individuals while assisting with filming and editing video content for broadcast packages.

### **Junior Accountant**, May 2007 – Aug 2007

Multi Staffing

- Maintained employee records, including wage and bonus calculations, worker's compensation claims, background checks, and drug screenings.
- Provided administrative support directly to the CEO by generating expense and budget reports, scheduling meetings, and preparing necessary materials for meetings.

### **IT Support Technician**, Aug 2006 – May 2007

St. Paul's Episcopal School

- Managed a team of four student workers while serving as the primary point of contact for IT services. Key responsibilities included organizing student worker schedules and drafting diagnostic progress reports.
- Handled support tickets from students, faculty, and staff to resolve technical issues including system crashes, network connectivity, data recovery, and peripheral equipment (printers, projectors, etc.).

## Education

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### **University of Pittsburgh**, Pittsburgh PA

B.A. Political Science and Government, 2012

Minor Study in Economics

### **General Assembly**, Washington D.C

Data Science Immersive, 2017

## Certifications

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- QuickBooks
- TEFL
- CompTIA Security
- CompTIA A+