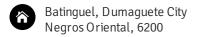
# **Gay Acut Alavanza**





June 26, 1994





## **PROFILE**

To seek a responsible career opportunity to fully utilize my training and skills while making a significant contribution to the success of the company.

## **EDUCATION**

2011 - 2015

**Negros Oriental State University**Bachelor of Science in Geology

## WORK EXPERIENCE

## 06/2024 - present

#### The Call Gurus

Data Analyst

- Gather and analyze call data and identify trends, patterns, and insights to drive operational improvements
- Responsible for overseeing data systems and reporting frameworks, guaranteeing the integrity and precision of data
- Monitor key performance indicators (KPIs) to support decision-making and improve overall efficiency

#### 01/2023 - 06/2023

## National Irrigation Administration

Geologist

- Conducted geologic mapping and geo-resistivity works for proposed dam structure
- Managed and oversee the subsurface geo-technical survey
- Presented and written technical reports and other requirements

## 03/2022 - 01/2023

## Negros Oriental State University

Instructor

- Part-time instructor for 2nd semester SY 2021-2022 and 1st semester SY 2022-2023
- Handled the major subjects: Optical Mineralogy course for the third-year and Geochemistry course for the fourth-year BS Geology students; minor subjects: Science, Technology and Society (STS) and Environmental Science courses

#### 11/2020 - 12/2021

#### 4D Ventures and Development, Inc.

Geologist

- Supervised drilling, survey, and sampling activities
- Conducted geologic mapping and digitized/provided maps
- Computed ore resource estimates and managed exploration database

#### 06/2018 - 11/2020

## **Department of Education**

Administrative Assistant II

- Assist in preparation/maintenance of financial reports, liquidations of travel reimbursements, monthly payroll and bookkeeping
- Provide assistance and administrative support

# 08/2019 - 12/2019

## Jose Rizal Memorial State University

Instructor

- Part-time instructor for 1st semester, SY 2019 2020
- Handled the General Chemistry Course (lecture and laboratory) for second year BS Criminology students

## 01/2017 - 01/2018

## Jose Rizal Memorial State University

Research Assistant

- Did a research study on marine cryptobionts and soft-bottom communities
- Conducted IEC on protected landscape and seascape management
- Presented and written technical reports and other requirements



# **HOBBIES**









Online Courses Online Games and Watching Netflix
Listening to
Podcasts

Singing

# **CERTIFICATIONS AND COMPETENCIES**

- Frontend Essentials Bootcamp, 2024
- Free Coding Bootcamp: Basic Web Development Workshop, 2023
- Basics of HTML/CSS for Beginners, 2023
- AWSome Day Online Conference, 2023
- Microsoft Office 365 Empowerment Training, 2019

# **SKILLS**

- Basic knowledge in HTML, CSS and JavaScript
- Knowledgeable in Microsoft Office applications,
   Google apps, and Adobe Photoshop/Canva
- Good command in English language, both oral and written

# **OTHERS**

- Has passion in travelling
- Hard working, talented, and seek greater challenges
- Highly trainable/coachable and committed to increase knowledge

# CHARACTER REFERENCES

References provided upon request.

