




Gay Acut Alavanza

 Batinguel, Dumaguete City
Negros Oriental, 6200

 June 26, 1994

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PROFILE

To seek a responsible career opportunity to fully utilize my training and skills while making a significant contribution to the success of the company.

EDUCATION

2011 - 2015 **Negros Oriental State University**
Bachelor of Science in Geology

WORK EXPERIENCE

- 06/2024 - present**

The Call Gurus
Data Analyst

 - Gather and analyze call data and identify trends, patterns, and insights to drive operational improvements
 - Responsible for overseeing data systems and reporting frameworks, guaranteeing the integrity and precision of data
 - Monitor key performance indicators (KPIs) to support decision-making and improve overall efficiency
- 01/2023 - 06/2023**

National Irrigation Administration
Geologist

 - Conducted geologic mapping and geo-resistivity works for proposed dam structure
 - Managed and oversee the subsurface geo-technical survey
 - Presented and written technical reports and other requirements
- 03/2022 - 01/2023**

Negros Oriental State University
Instructor

 - Part-time instructor for 2nd semester SY 2021-2022 and 1st semester SY 2022-2023
 - Handled the major subjects: Optical Mineralogy course for the third-year and Geochemistry course for the fourth-year BS Geology students; minor subjects: Science, Technology and Society (STS) and Environmental Science courses
- 11/2020 - 12/2021**

4D Ventures and Development, Inc.
Geologist

 - Supervised drilling, survey, and sampling activities
 - Conducted geologic mapping and digitized/provided maps
 - Computed ore resource estimates and managed exploration database
- 06/2018 - 11/2020**

Department of Education
Administrative Assistant II

 - Assist in preparation/maintenance of financial reports, liquidations of travel reimbursements, monthly payroll and bookkeeping
 - Provide assistance and administrative support
- 08/2019 - 12/2019**

Jose Rizal Memorial State University
Instructor

 - Part-time instructor for 1st semester, SY 2019 – 2020
 - Handled the General Chemistry Course (lecture and laboratory) for second year BS Criminology students
- 01/2017 - 01/2018**

Jose Rizal Memorial State University
Research Assistant

 - Did a research study on marine cryptobionts and soft-bottom communities
 - Conducted IEC on protected landscape and seascape management
 - Presented and written technical reports and other requirements

HOBBIES



Online Courses



Online Games and
Listening to
Podcasts



Watching Netflix



Singing

CERTIFICATIONS AND COMPETENCIES

- Frontend Essentials Bootcamp, 2024
- Free Coding Bootcamp: Basic Web Development Workshop, 2023
- Basics of HTML/CSS for Beginners, 2023
- AWSome Day Online Conference, 2023
- Microsoft Office 365 Empowerment Training, 2019

SKILLS

- Basic knowledge in HTML, CSS and JavaScript
- Knowledgeable in Microsoft Office applications, Google apps, and Adobe Photoshop/Canva
- Good command in English language, both oral and written

OTHERS

- Has passion in travelling
- Hard working, talented, and seek greater challenges
- Highly trainable/coachable and committed to increase knowledge

CHARACTER REFERENCES

References provided upon request.