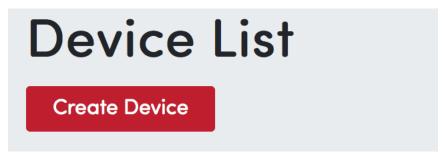
## How to add Devices:

1. Click on the 'Devices' tab then you'll see the following



- 2. Click on 'Create Device'
  - Here you will enter all data associated with the device
  - A check mark in 'Donated to recipient' means a device has been donated to a recipient through a campaign.
     Do not click unless it is donated in a campaign.
  - If a device has no DONOR, choose 'Unassigned'
  - If a device has no CAMPAIGN choose 'Unassigned'
  - Storage area is where a device is held till donation

Create Device
Type:
Condition:
Donated to recipient: <a></a>
Donor:
Campaign:
Storage area:
Submit

3. Upon clicking 'submit' you will be taken to the new device's detail page

## **Device Details**

Type: bed

Condition: A

Donated?: False

**Donor: Example Donor** 

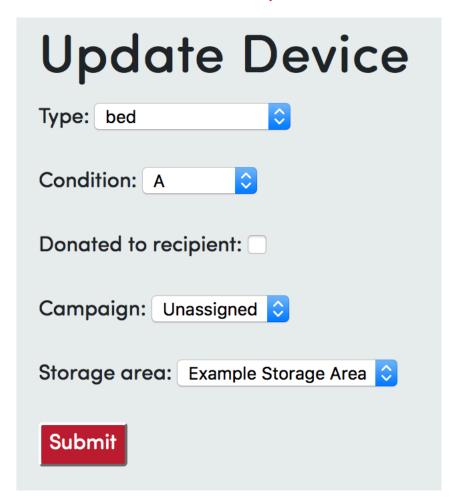
campaign: Unassigned

Storage Area: Example Storage Area

**Update Device** 

**Delete Device** 

- 4. If you click on 'update' you'll see the following
  - Here you can alter the associated data of the device
  - When a device has been donated, the device needs to be updated. Update a donated device by clicking the box next to 'Donated to recipient'.



- 5. If you click the 'delete' button you'll see the following Here you would delete a device (Try not to do this)
  - Delete bed 1?

    Delete Cancel

- 6. Click the 'Donors' tab once more.
  - Now this tab will show all devices that have been entered into our database.
  - The 'Type' is what type of device the data is.
  - The 'Campaign' is the associated campaign the device has been assigned to. NOTICE, that the wheelchair has not been assigned to a campaign. You can alter this on the page discussed in step 4.
  - The 'Device ID' is the identifier for a specific device

## **Device List**

## **Create Device**

- Type: bed // Campaign: Example Campaign // Device ID: 1
- Type: wheelchair // Campaign: Unassigned // Device ID: 2
- 7. If you place your cursor on a list item, it will turn white.
  - If you click this item it will take you to the 'Device Details' page mentioned in step 3.
    - Type: wheelchair // Project: Unassigned // Device ID: 2