

CS16 TA Hours Policy

<http://www.cs.brown.edu/courses/cs016/>

Spring 2019

TA hours are a great place to get help with homeworks, projects, and other course content. In order to make TA hours a fair and consistent experience for all students, we have created a set of policies by which students must abide.

Overview

In CS16, you can use **SignMeUp** to sign up for TA hours. The SignMeUp queue will open approximately five minutes before hours begin. Once hours begin, the queue will be shuffled.

When you sign up for hours, you must enter a description of the issue with which you'd like help in hours. For example, "Why does my seamcarve only carve straight, vertical seams?" Descriptions such as, "help," "seamcarve," or "hw3 problem 4" are not acceptable and will make it more difficult for TAs to help you to the best of their ability!

When it's your turn for hours, a TA will call your name or notify you electronically (if you ask them to in your signup). If you are missing at that time, you have 15 minutes to show up and inform a TA on hours that you have arrived. If you do not arrive within 15 minutes of your name being called and notify a TA, your place in line will be forfeited and you will be removed from the queue. Please check the queue regularly while you are waiting to be seen so that you can be prepared to arrive on time.

Once your name has been called, a TA will help you with **one** issue OR for a **maximum** of 15 minutes before moving on to the next student in the queue, as we'd like every student to get the chance to see a TA! There is no guarantee that a TA will be able to fully solve your problem or bug during the time you spend with them. You know your work and code the best and are the best-suited individual to solve your bugs. TAs are here to point you in the right direction, teach you debugging techniques, and help you to the best of their ability during the 15-minute period.

After being helped by a TA, you must wait an hour before SignMeUp will allow you to join the queue again. We want you to think about the problem by yourself before coming back to a TA!

Etiquette

- Be respectful to your TAs and fellow students.
- Do not ask your TAs for answers or to verify answers. TAs are here to help you learn and gain understanding of the course material, and this is unfair to other students in the course.
 - If a TA says that they cannot answer a question, please respect this!
- When your question has been answered or 15 minutes have passed, please be polite and respectfully allow the TA to move on to the next student.
- When you're leaving hours, thank the TA that helped you! TAs are students too with their own coursework, so please make sure you let them know you appreciate the work they do! :)