

Gabriel Kaplan

(647) 987-4527 | me@gabrielkaplan.ca | [linkedin.com/in/gabekaplan](https://www.linkedin.com/in/gabekaplan) | [Transcript](#)

EDUCATION

McMaster University

Honours Bachelor of Health Science, Biochemistry Degree (Class of 2026)

- Obtained 3.99/4.0 Cumulative GPA

Hamilton, ON

Sept. 2022 – Present

CERTIFICATIONS

WHMIS: Workplace Hazardous Materials Information System | training and certification from McMaster University

EXPERIENCE

Summer Intern

CIJA

June 2024 – August 2024

Toronto, ON

- Streamlined knowledge management by enhancing Drive storage and designing an internal wiki.
- Improved website design and public engagement strategies, demonstrating web and communication skills.
- Researched and developed resources for campus advocacy, emphasizing organization and stakeholder engagement.
- Produced bilingual materials, integrating data analysis and accessibility to reach diverse audiences.

Programme Coordinator - Part Time Staff

Hillel McMaster

October 2023 – April 2024

Hamilton, ON

- Managed program logistics and resources to execute events successfully.
- Fostered effective communication with students, staff, and community stakeholders.
- Adapted to dynamic environments, resolving challenges with strong interpersonal skills.

Vice President: Admin

Hillel McMaster

September 2023 – April 2024

Hamilton, ON

- Directed administrative tasks, including budgeting, record-keeping, and resource allocation.
- Led and supported teams, promoting collaboration and operational efficiency.

Professional High School Tutor

Private Tutoring

September 2023 – Present

Toronto, ON

- Provided tailored instruction in Grades 9-12 Math and Science, simplifying complex concepts.
- Supported students with developmental disabilities, fostering inclusive learning strategies.

Camp Counselor

Moshava Ennismore

June 2022 – August 2022

Ennismore, ON

- Supervised campers aged 8 to 14, ensuring safety during activities and emergencies.
- Handled first aid and communicated effectively to address challenges.
- Developed leadership, emotional intelligence, and crisis management skills in a team-oriented setting.

SKILLS

Scientific Literature and Research: Adept at synthesizing scientific literature, conducting research, and drafting lab reports.

Laboratory Techniques: Proficient in microscopy, micropipetting, PCR, gel electrophoresis, spectroscopy, organic synthesis, gene expression, and cell lysis and purification.

Office Technology: Proficient in Microsoft Office Suite (Word, Excel, Outlook, PowerPoint, Teams), Zoom, Adobe Acrobat, and Canva.

Data Analysis: Experienced in collecting, analyzing, and interpreting data to assess program outcomes and drive improvements.

Administration: Proficient in managing administrative tasks, financial record-keeping, resource allocation, and time management.

Program Coordination: Strong communication, team management, problem-solving, and event planning abilities.

Advocacy: Proficient in persuasive communication, relationship-building, and strategic problem-solving.

Digital Communications: Skilled in improving website design, public engagement optimization, and digital content creation.

Systems Optimization: Experienced in developing and implementing internal systems to enhance organizational efficiency.