# 🎓 Weekly Progress Report

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Team Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Week Ending: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## 🌟 How You Exceeded Expectations

Describe how you went above and beyond the expected tasks or responsibilities this week.

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## 📚 Topics Covered

Summarize the topics discussed or studied during the week in your own words.

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## 🧠 Key Learnings

Highlight the most important concepts or skills you learned this week, whether or not they relate directly to the topics.

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## 🛠️ Semester Project Work

Detail the work you personally contributed to the semester project.

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## 📌 Story/Task

List the specific stories or tasks you worked on.

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## 📝 Approach

Briefly describe each of your strategies or methods for tackling the tasks.

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## 📈 Progress

Clearly state your current progress on the tasks at the time of reporting.

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## 🚧 Obstacles and Mitigation

Identify any challenges you faced and explain your plan to overcome them.

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## 🔄 Scrum Activities

Describe the Scrum activities your team performed this week.

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## ✅ Adherence to Scrum Ideals

Explain how your team’s activities aligned with Scrum principles and where they deviated.

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## 🙋 Your Efforts

Describe your personal contributions to each Scrum activity.

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