Meeting Minutes

Call to order

A meeting of **Team 98** was held on **Slack and the Workshop** on **7/08 and 9/08**.

Attendees

Attendees included **Kurtis Mason, Matthew Swan, Gabor Molnar, Steve Nguyen** and **Justin Manche**.

Approval of minutes

Matthew Swan	*Matthew*
Gabor Molnar	*Gabor*
Tuong Nguyen (Steve)	*Steve*
Justin Manche	

Reports / Completed Work

During the previous workshop and through facebook chat our team talked over and finalized the list of merged features between the client and developers.
We completed a set of user stories that matches these features we wished to have. These user stories are currently in a draft mode, and require further altering and expanding.
These stories have been made in gitHub under issues, so that client and developers have a clear view of all the stories.

Unfinished business

Further complete the user stories, add some more.

New business

Each member will be given the following checklist, and asked to complete 5-6 stories by next week.
Complete the following for a story to be considered 'complete'
- Assign label (priority)
- Set estimate
- Assign epic
- Move to backlog (pipeline)
- Acceptance criteria
Don't:
- Assign a person (We'll do that later)

Start on a Release for Smart Cities.

Announcements

We have integrated Slack with Google Hangout as well as our github. Our group has all decided that this communication would be better then Facebook messenger. From now on all communication will be delivered through slack.