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| **Date:** | 10/10/2015 |
| **Time:** | 15:00pm |
| **Venue:** | SMU LAB Lvl 1 |
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| **Attendees:** | Wang Shuwei, Yong Siang, Jason Wu, Jeremy, Wu Wei |
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| **Agenda:** | 1. Develop Basic App Usage Report Functionalities 2. Integrating, testing and debugging 3. Update relevant documentations |
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|  |  | **Who** | **Due Date** |
| 1 | Develop Basic App Usage Report: Breakdown by time usage and demographics using buffer time | Jason, Yong Siang | 12/10/2015 |
| 2 | Develop Loading Location data functionalities | Shuwei, Jeremy | 21/10/2015 |
| 3 | Update all SD and CD, other necessary test cases and documentations | Jason | 24/10/2015 |

Meeting for subsequent weeks: Tuesday Oct 13 12:00

Next Week focus would be on: Loading Locations Data functionalities and Dual Interfaces (JSON API)

Next Week To-Do

**Loading Location Data Functionality**

* 100% Codes (can run & test case & debugging) for Basic App Usage Report: Breakdown by time usage and demographics

**Loading Location Data Functionality**

* 20% Codes (can run & test case & debugging) for Loading Location Data functionalities
* 20% Codes (can run & test case & debugging) for Dual Interfaces functionalities

**Documentation**

* Update of SD and CD
* Create test cases

The meeting was adjourned at 19:30 hrs. These minutes will be circulated and adopted if there are no amendments reported in the next three days.

Prepared by,

Jason

Vetted and edited by,

WU Wei