





ADEBOLA GABRIEL IDOWU

Data Analytics and Administrator

PERSONAL INFO

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-  Doha, Qatar

EDUCATION

- **Post Graduate Diploma in Education**

National Teacher's Institute
Jan 2015 – Dec 2015

- **Bachelor of Science**

University of Ilorin, Kwara State
Nigeria.
Aug 2001 – Dec 2003

- **A Level (IJMBE)**

Nuhu Bamali Polytechnic Zaria,
Kaduna State
Jan 2000 – Sep 2000

- **Senior School Certificate Examination (SSCE)**

Community – Olua High School,
Igbara – Oke, Ondo State.
Jan 1990 – June 1996

SKILLS

Programming: SQL, Python

**Visualization: Power Bi, Excel
Charts and Pivot
Tables**

Database: MySQL, Oracle

Soft Skills

- **Data analysis and interpretation**
- **Data visualization and reporting**
- **Database management and administration**
- **Critical thinking**
- **Excellent Communication and Interpersonal Skills**
- **Passion for Excellence**
- **Team player**

PERSONAL STATEMENT

A detail-driven and analytical individual with a passion for uncovering insights, I have established myself as a skilled data analyst and administrator. With over 10 years of experience in data analysis, management, and administration, I possess a unique blend of technical and interpersonal skills. My expertise lies in collecting, analysing, and interpreting complex data to inform business decisions. Proficient in a range of tools, including Excel, SQL (Oracle), Power Bi, and Python, I excel at transforming data into actionable insights. I have successfully developed and maintained databases to ensure data accuracy and integrity, created data visualizations and reports to communicate key findings, offers training to drive business growth and improvement I have supplemented my education with certifications in Oracle, as Oracle certified Associates, Document management Expert and document controller, Microsoft Power Bi Trainer, My commitment to ongoing learning and professional development enables me to stay abreast of industry trends and best practices.

I am excited at leveraging my skills and expertise in engaging a **Data-Driven Decision-Making And Business Successes** in a new challenge.

WORK EXPERIENCE

Tech With Adebriel - Online data analytic coaching. 2023 – Present

- Currently Training Recruited Staffs on Data Analytics, Management and Documentation at **SARH ALQHEMA CONTRACTING AND CONSULTING SERVICES, Al-Aziziya, Doha in Qatar.**
- Provided one-on-one tutoring sessions to students in data analytics, statistics, and data visualization
- Assessed students' strengths, weaknesses, and learning styles to tailor tutoring sessions
- Explained complex data analytics concepts in a clear and concise manner
- Helped students with homework, projects, and exam preparation
- Developed and shared resources, such as study guides and practice problems
- Monitored students' progress and adjust tutoring strategies as needed
- Communicating with students/Trainee in a professional and timely manner

**Nigerian Armed Forces Resettlement Centre, 2020 –2024
Oshodi, Lagos, Nigeria**

Data Analyst and Database Administrator

- Preparing and Implementing course outline for Data Analytics, Database Management System Trainings
- Training retiring soldiers on Data Analytics, Database Management System using MySQL.

<https://gabrielthedataanalyst.github.io/>

CERTIFICATIONS

- **Oracle Certified Professional**
- **Oracle Certified Associate**
- **Certificate of Completion - Beginning Dax Function Workshop (Pragmatic Work)**
- **PL – 300 | DA – 100 Microsoft Power Bi Certification – Exam Prep (Udemy)**
- **Document Management and Document Controller Essential Training (Certificate of Completion – Udemy)**

JOB SUCCESS:

Design and develop an automated Excel sheets for results collation linked with google sheets for real time update.

This has scale up the turnaround time for result collation and completion and eliminate inaccuracy in result entries and enhanced quick delivery and hence producing reliable and accurate progress report and assessment.

Develop google form linked with excel to collect and track students class attendance and academic performance.

Providing training tutorials on data analysis and data administration that has helped a lot of students build career in data analysis and data administration

PORTFOLIO AND VIDEOS:

Portfolio:

<https://gabrielthedataanalyst.github.io/>

Videos:

<https://www.youtube.com/@techwithadebriel>

HOBBIES & INTEREST

Teaching, Engaging in Reasonable Impactful Discussion

- Implemented and upgraded database systems, integrated data analytics into it, and revamped data collection systems to help meet monitoring the progress of the performance of the retiring soldiers.

BookWorkShop Schools

2024

Principal Consultant / School Administrator

- Develop, implement, and maintain document management systems.
- Manage and maintain accurate and up-to-date student records, transcripts, and diplomas.
 - Collaborated with cross-functional teams such account and Marketing to drive business growth and improvement
 - Prepared Data source data needed for Auditing
- Ensure compliance with regulatory requirements.
- Liaising with the school regulatory bodies and government parastatals on the implementation and enforcement of education management policies
- Maintain version control and track document changes.
- Provide administrative support to teachers, staff, and students.

White Plains British School, Jabi, FCT, Nigeria

2013 – 2020

Exam Officer and Data Analyst

- Used excel spreadsheet to collect and analyse students' information for registration for their Cambridge
- Examination and produce comprehensive reports to monitor registration fees and other related fees.
- Develops excel spreadsheet for score entry to populate result template with quick turnaround time. This eliminated inaccuracy in result entry and enhanced quick delivery.
- Received accolades from the school's proprietor for identifying trends in result preparation and offering recommendations for improvement.