

# AGNES MUTHIRI GACHOMBA

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## PROFESSIONAL SUMMARY

A highly motivated and detail-oriented high school graduate with a strong passion for personal development and teamwork. Recently completed a **Software Development Certificate**, demonstrating commitment to acquiring technical skills. Eager to pursue higher education and apply proven skills in **time management, problem-solving, and collaboration** to academic success and community contribution. Interested in technology, social media, and community service.

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## Education & Training

Institution	Qualification/Program	Year of Completion
Power Learn Project (PLP)	Software Development Certificate	2024
Buruburu Girls Secondary School	High School Certificate (KCSE)	2022
Twinkids Academy	Kenya Certificate of Primary Education (KCPE)	2018

## Certifications & Training

- Virtual Assistant Training
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## Key Skills & Competencies

- **Organizational:** Strong time management and organization abilities, demonstrated by assisting in maintaining school records.
  - **Collaborative:** Excellent teamwork and collaboration skills from active involvement in school activities.
  - **Problem-Solving:** Effective communication and problem-solving abilities.
  - **Technical Foundations:** Basic software development knowledge.
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## Volunteer & Leadership Experience

### **Student Volunteer | Buruburu Girls Secondary School | 2022**

- Organized and coordinated school events and extracurricular activities.
  - Mentored and provided peer support to fellow students, fostering a positive environment.
  - Assisted in maintaining school records, supporting teachers with administrative tasks.
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### **Languages & Interests**

- **Languages:** English (Fluent), Swahili (Fluent)
  - **Interests:** Music & Singing, Fashion & Styling, Traveling & Exploring New Cultures
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### **References available upon request**