

## Contact

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## Top Skills

FP&A  
Financial Reporting  
Thinkcell

## Certifications

Creating Your Personal Brand

# Jacob Simmons

FP&A Consultant at Verizon  
Owasso, Oklahoma, United States

## Summary

Experienced professional currently working in the FP&A organization at Verizon Finance. I maintain working knowledge in Accounts Payable, Contract Rate Management, Revenue Assurance, and FP&A.

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## Experience

### Verizon

9 years 1 month

#### FP&A Consultant

December 2021 - Present (1 year 5 months)

Providing insights for Verizon Home Internet. Duties to include: Talk track prep for upper management, Month end results, providing a daily forecast, cohort analysis, presenting to senior leaders, deliver key insights on how metrics are trending for improvements, culture committee.

#### Senior Financial Analyst- Revenue Assurance

February 2019 - December 2021 (2 years 11 months)

nSAP for professional service contracts and project tracking while recognizing revenue for Verizon. Perform ad hoc UAT testing, month end / period close, monthly presentation for director overview, automation of manual processes, and volunteer involvement. Cross-functional team environment from IT, Legal, Sales, and Finance. Sales Force and Clarity experience.

#### Financial Analyst- C&RM / AP

April 2014 - February 2019 (4 years 11 months)

Owasso, Oklahoma

#### Contract & Rate Management- 2017-2019

Acquisition of XO. Integrated billing system into Verizon billing, contract, and billing review.

#### Accounts Payable- 04/2014-2017

Transition PeopleSoft 8.4 into 9.1 through SME and UAT environment, maintained 100% audit accuracy, and supported timebound processes while ensuring vendors paid timely.

Working in a team environment.

Assisting with projects as needed by the company.

Training new associates as needed.

Working with billing as of September 2017 in systems Linx, SingleView, and TBS.

## Arvest Bank

5 years 9 months

### Manager

April 2013 - April 2014 (1 year 1 month)

- Set goals for team and review on a month basis.
- Address and coach associates who have performance issues. Also being proactive in handling employee problems or concerns.
- Staff department adequately and oversee the scheduling of team.
- Establish team-centered environment that fosters success and communication.
- Assist customer representatives with any tasks needed.
- Following job posting and pre-employment procedures maintaining associate turnover.
- Prepare and deliver performance appraisals.

### Assistant Branch Manager

June 2012 - April 2013 (11 months)

- Make recommendations regarding the interpretation of policies and helps in the monitoring of policies and operating procedures, as set forth by senior management.
- Provide customer service, either in person or on the telephone, ensuring customer needs are met satisfactory.
- Open new accounts in deposit services area and complete all associated paperwork as necessary.
- Provide assistance to other associates as necessary.
- Provide supervision and training of other associates.
- Assist customers to reconcile accounts and resolve inquiries on all types of accounts.
- In absence of manager, ensure the efficient and effective operation of the branch.

- Attend weekly and monthly meetings and communicate appropriately.
- Approve time, expense reports, and assign staff to the beaches in need.
- Help all branches complete problems with their paperwork to bring errors to a minimum.

#### Deposit Counselor

May 2011 - June 2012 (1 year 2 months)

- Cross-sell banking services and products to clientele.
- Counsel high net-worth individuals and corporate clients with regards to investment opportunities, risk analysis, and monetary returns.
- Develop tactics to increase assets and profitability within our branch.

#### Lead Teller

August 2008 - May 2011 (2 years 10 months)

- Balance cash drawer to transactions daily.
- Contribute to achievement of branch sale goals by suggesting products and services that would be of interest to the customer and that would meet their needs; refer customer to appropriate product specialist.
- Cash checks and withdrawals up to authorized limits; request authorization for transactions above assigned limits; approve transaction limits below my authorization.
- Deliver consistent exceptional customer service by displaying sincere, outgoing, and aggressive friendliness.
- Direct the night staff.
- Being a mentor to my fellow teammates.

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## Education

#### Oklahoma State University

Master of Business Administration - MBA, Business Administration and Management, General · (January 2021 - May 2022)

#### Oklahoma State University

Bachelor of Business Administration (B.B.A.), Business Finance · (2014 - 2017)

#### Tulsa Community College

Associate's degree, Business · (2012 - 2013)

#### Tulsa Community College

Associate's degree, Education · (2009 - 2012)