A’Darius L. Ellis

3207 Seminole Road ● Memphis, TN 38111

(901) 451-7263 ● [aellis7@memphis.edu](mailto:aellis7@memphis.edu)

GPA:2.91

**EDUCATION**

Bachelor of Science Education, Exercise & Sports Science

**University of Memphis**, May 2018 Memphis, TN

**PROFESSIONAL EXPERIENCE**

**University of Memphis**

January 2016-Present Memphis, TN

***Tiger Escort Supervisor, Campus Police***

* Provide support for University of Memphis Campus Police when escorting individuals across the campus
* Provide guidance and training to new individuals
* Assist with advocacy for the employees when discussing changes dealing with Tiger Escort with the Chief and Colonel of University of Memphis Campus Police
* Assist in managing the scheduling and payroll of the employees

January 2016-Present Memphis, TN

***Casual Dock Worker, ABF Freight***

* Assist the Dock supervisor in maintaining the weighing of freight.
* Establish and maintain effective communication with service center personnel.
* Other Duties as assigned by Manager of Weights & Inspection.
* Daily acts in a leadership role with other dockworkers both full-time and casual.
* Full supports all technologies and process, introduced by ABF, that’s intended to

August 2017-Present Memphis, TN

***Assistant Administrative Secretary, Student Leadership and Involvement***

* Produce a welcoming environment through front-line reception and customer response.
* Assist with program planning, implementation, evaluation and logistics of the Personal Branding and LEAD conferences.
* Generate weekly newsletters for Emerging Leaders and Tiger Leadership Institute programs; post monthly activity updates to the LEAD Programs website for all program participants.
* Promote recruitment and manage application process for all programs, with LeaderShape and Professional Connections as primary concerns.
* Collects information from chapters regarding roster updates, new member cards, event registration forms, and initiation forms which require grade checks for approval.
* Prepares forms and documents by incorporating information from readily available sources; reviews forms for completeness, consistency and accuracy.
* Copies and collates materials for use in reports and presentations and/or distributes to specified parties; staples and binds materials as required

**LEADERSHIP / VOLUNTEER EXPERIENCE**

***President, Delta Nu Chapter of Phi Beta Sigma***

Oct 2016 -Present

* Serves as Liaison between the Graduate and Collegiate chapters.
* Oversees the field and planning operations
* Signs off documents and creates reports for the Collegiate & Graduate chapters, regional conference, and NPHC
* Serve as delegate for the Chapter at State, Regionals, and national conclave
* Evaluate the executive board progress and make suggested impeachments to the active member Chapter

***2nd Vice President, Delta Nu Chapter of Phi Beta Sigma***

April 2016 – October 2016

* Chairperson on the Membership Intake Committee
* Plan a Chapter Retreat
* Hold Brotherhood events
* Gather all Program Implementation Assessments (PIA) Form confirmations
* Supervise Program Committees

***Parliamentarian, Delta Nu Chapter of Phi Beta Sigma***

April 2015- April 2016

* Responsible for facilitating and keeping order at all meetings
* Serve as chairperson of the Constitutional/ By-Laws Review Committee
* Advise all committtees and officers on infractions against the Constitution/By-Laws
* Enforce Article VIII: Fines and Fees
* Resolve all conflictions within the Brotherhood
* Act as a neutral delegate in debate

***Chief of Staff, National Pan-Hellenic Council***

June 2017-Present

* Advise the NPHC President on decisions
* Keep record of everyday operations
* Monitor the progression of each Black Fraternity and Sorority
* Maintain order within the Executive Board
* Help conduct and facilitate meetings

***Involvement Ambassador, Student Leadership and Involvement***

April 2017-Present

* Strategize ways for students to be involve on campus
* Persuading students on why they should get involve
* Conduct business with other student leaders on campus.
* Operate the Tiger Zone page for the University of Memphis
* Assist in Tigers Leadership Institution classes and discuss involvement

***Election Commissioner, Student Government Association***

January 2018-Present

* Discuss finances about the election
* Discuss about the opponents who are in the race
* Discuss and determine the action of grievances

***Flight Commander, Air Force R.O.T.C.***

August 2016-December 2016

* Responsible for the development of the cadets who are under me
* Strategizes ways to increase leadership and morale
* Trains and teaches cadets the ways of the military operations

***Physical Fitness Officer, Air Force R.O.T.C.***

December 2016- April 2017

* Create dietary plans for individuals
* Coordinate exercise plans for the semester
* Monitor and evaluate cadet’s physical abilities
* Create alternative workout plans for injured cadets

***First Sergeant, Air Force R.O.T.C.***

Jan 2016- April 2016

* Liaison between Cadre and cadets
* Acts as the representative for the sophomore and freshman classes
* Facilitate underclassmen’s activities within in the unit
* Resolve conflict between cadets

\*\*Role only awarded to the person who is top of his class\*\*

**SKILLS AND TRAINING**

Office 365 Team Leadership

Management Team Building

Recruiting Communication

Public Speaking Fundraising

Event Planning

**ACTIVITIES AND HONORS**

2018 Charles I. Brown Collegiate Sigma Man of the Year

2018 George Washington Carver Collegiate Education Award

2018 Southwestern Region Scholarhip Recipient

2018 NAACP Freedom Award: Mr.Mahogany

2018 NAACP Freedom Award: Presidential Leadership

2018 Regional Model Chapter of the Year

2017 Collegiate Sigma Member of the Year

2017 International Model Chapter of the Year

2017 Regional Model Chapter of the Year

2016 Regional Model Chapter of the Year

2016 Air Force R.O.T.C.: Warrior Spirit Achievement Award

Black Scholars Unlimited

National Society of Leadership and Success