

[Replace bracketed text with your own information and writing]

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[Dr. John Editorian
Editor-in-Chief
Journal of Science]

[August 3, 2015]

Dear [Dr. Editorian]:

I am pleased to submit an original research article entitled[“Neofunctionalization of polymerase rho in *Ustilagomaydis*” by Albert Postdoc and My Name] for consideration for publication in [the *Journal of Science*]. We previously uncovered a role for [polymerase rho in DNA repair in *U. maydis*(**citation**)], and this manuscript builds on our prior study to determine the evolution of this unique enzyme.

In this manuscript, we show that [polymerase rho... (**list a few important results**)].

We believe that this manuscript is appropriate for publication by [the *Journal of Science*] because it... [**specific link to the journal's aims& scope**]. [Our manuscript creates a paradigm for future studies of the evolution of essential enzymes in yeast.]

This manuscript has not been published and is not under consideration for publication elsewhere. We have no conflicts of interest to disclose, but we do respectfully request that [Dr. Glen Meanie] not review our manuscript. If you feel that the manuscript is appropriate for your journal, we suggest the following reviewers:

[**list reviewers and contact info, if requested by the journal**]

Thank you for your consideration!

Sincerely,



[My Name, PhD
Professor, Department of Evolutionary Mycology
University of Research]