TMNR KAP Survey				2	023								
	September				October				November			December	
Activity	W1(S18-23)	W2(S24-30)	W3(O1-7)	W4(O8-14)	W5(O16-21)	W6(O22-28)	W7(O29-N4)	W8(N5-11)	W9(N12-18)	W10(N19-25)	W11(N26-D2)	W12(D3-D9)	W13(D10-D16)
Planning Phase													
Stakeholder Meeting													
Draft Timeline													
Draft Budget													
Contract Signing													
Survey Design													
Survey Design Meeting													
Email K to arrange													
Plan Survey Design Agenda													
Meeting													
Documentation													
Obtain Sample Frame (SIB)													
Prepare Draft Email													
Liase with SIB													
Sample Size Calculation													
Prepare Spreadsheet													
Prepare SIB email for sample													
selection													
Sample Selection													
Questionnaire Development													
Questionnaire Design (Paper													
Version)													
Questionnaire Translation													
Questionnaire Testing													
Questionnaire Refinements													
Tabulation													
Tabulation Plan													
Share with K, finalize													
Prepare Training Manual													
Prepare Server for electronic													
questionnaire													

TMNR KAP Survey 2023													
Activity		Septer			October				November			December	
	W1(S18-23)	W2(S24-30)	W3(O1-7)	W4(O8-14)	W5(O16-21	W6(O22-28)	W7(O29-N4)	W8(N5-11)	W9(N12-18)	W10(N19-25)	W11(N26-D2)	W12(D3-D9)	W13(D10-D16)
development													
Dashboard Development													
Logistics													
Network with community leaders													
Select date, email KARST													
Prepare agenda for visit													
Visit communities (2 days)													
Facebook Ad													
Recruitment of interviewers													
Prepare JDs													
+Photo+Banking Info													
sample selected													
Procurement													
Procurement Plan													
Transportation													
Training Venue													
Training Supplies													
Data collection supplies													
Vest+ID													
Training Preparation													
SS User Accounts													
CAPI Assignments													
Configuration of Tablets													
Packing Supplies													
Material													
Field Practice logistics													
Printing													
Training Agenda													
participants													
Training Phase													

TMNR KAP Survey	2023												
	September					Octo			November			December	
Activity	W1(S18-23)	W2(S24-30)	W3(O1-7)	W4(O8-14)	W5(O16-21	W6(O22-28)	W7(O29-N4)	W8(N5-11)	W9(N12-18)	W10(N19-25)	W11(N26-D2)	W12(D3-D9)	W13(D10-D16)
Training of interviewers													
Training of field supervisors													
Field Practice													
supervisors													
Data Collection Phase													
CAPI Assignments													
Data Collection													
Field Supervision													
Payroll													
Collection of Assets													
Data Processing Phase													
Data cleaning and merging													
Data Weighting													
Analysis and Report Writing													
Tabulation													
Statistical Writing													
Strategic Writing													
Data Verification Meeting													
Final Editing to report													

BA - Belize Analytics

K - KARST

SIB - Statistical Institute of Belize