AI Consultant

⚲ Toronto, Ontario, Canada

▤ Happy Palm Stays (via Toronto Metropolitan University)

Basic Information

Posted: June 9, 2025

Application Deadline: June 23, 2025 *(12 day(s) 10 hour(s) from now)*

Position Details

Job Level: Entry Level or Junior

Job Category: Data, Information Technology and Software

Job Type: Apprenticeship

Remote Work: Hybrid

Compensation: Paid - Contract

Start of Work Term: ASAP

End of Work Term: 2025-08-31

Required Attachments: Resume, Cover Letter

Description

Position Overview

We're looking for a hands-on, creative **AI Consultant** to help us streamline operations and improve efficiency. This is a rare opportunity to move beyond theory and actually see your ideas come to life. You'll work closely with our Toronto-based leadership team to recommend and implement AI solutions - and watch them go live quickly in a real business setting.

Work Structure

- Remote-first, with 1-2 in-person meetings per week in Toronto
- Flexible schedule to accommodate co-op or academic requirements

What You'll Do

1. Review and map internal processes (guest messaging, scheduling, hiring, maintenance coordination, etc.)
2. Identify AI tools that could improve speed, accuracy, or automation
3. Implement and test AI-powered workflows (e.g., ChatGPT, Zapier, pricing tools, dynamic responses)
4. Create simple, clear documentation and train the team on how to use new tools
5. See your work rapidly applied - often within days or weeks

Qualifications

- University student in Computer Science, Engineering, Data Science, or related field (co-op eligible)
- Interest and experience with AI tools and automation platforms

- Strong communication skills and ability to translate technical concepts for non-technical users
- Self-starter who thrives in a fast-paced, small-team environment

What You'll Gain

- Real-world experience with immediate implementation
- Direct access to decision-makers - your ideas won't get stuck in layers
- Flexible, supportive work How to Apply
  Send your resume and a brief message about why you're interested (and any cool AI tools you've used) with the subject line Summer AI Co-op Application.

Languages: English - Required

Work Eligibility: Canada - Required

Requirements Summary

Candidates must meet *both* the Education and Experience Requirements.

Degree from Toronto Metropolitan University Requirement

Are Working Towards or Have Earned Any of the Following: Undergraduate Degree

Studied at least one of the following subject areas:
- Engineering
- Computer Science and Information Technology

Preferred year of study:
- Graduate
- 1st Year Student
- 2nd Year Student
- 3rd Year Student
- 4th or Subsequent Year Student

Preferred Institution Toronto Metropolitan University