





**RHOGER "KIDLAT"
VILLANUEVA**

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alitaspit eos sus dolessi nullabo recutas
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T.P.W.P

THE PORTERWAY PODCAST



SHAWN "SHOWTIME" PORTER

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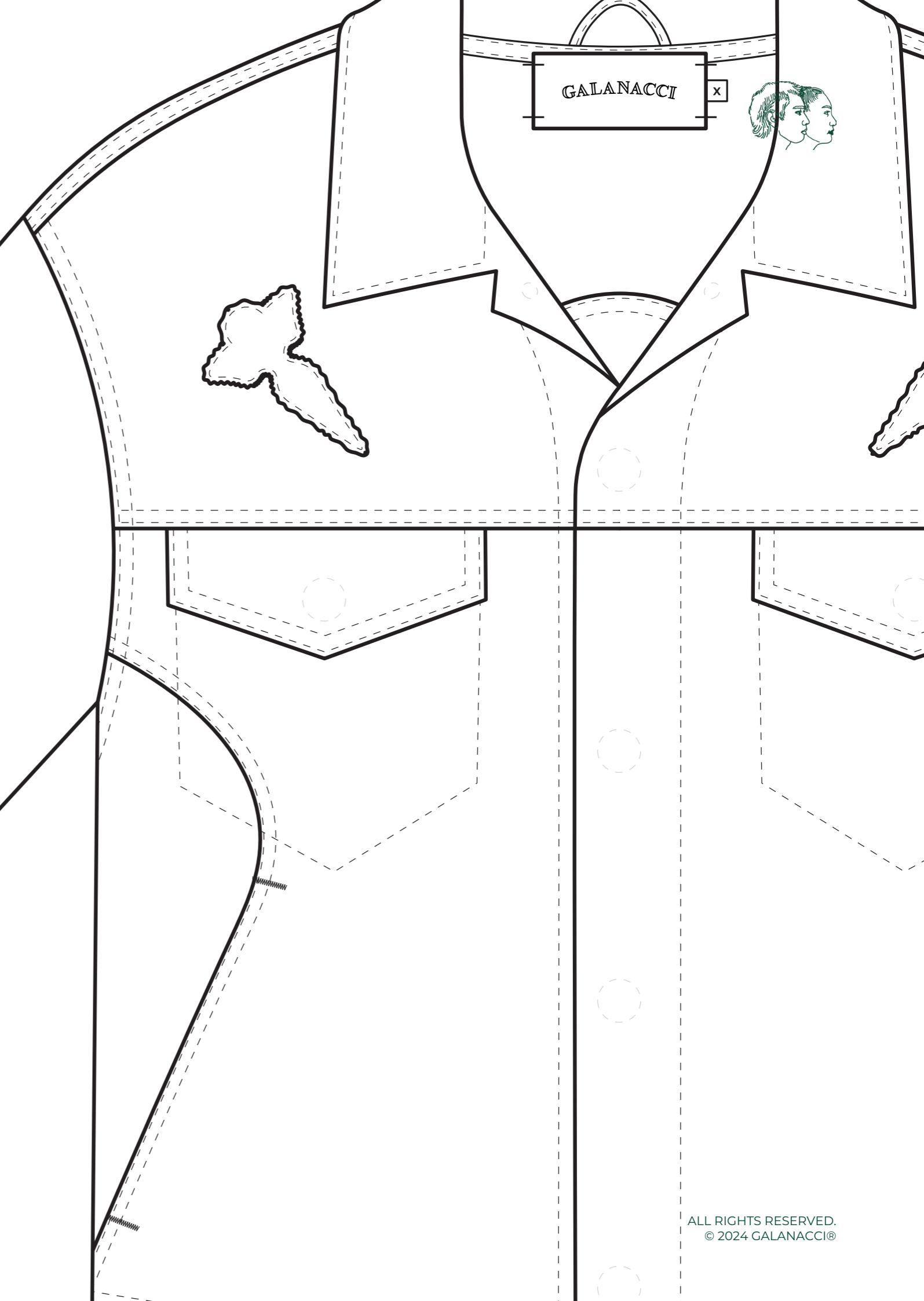
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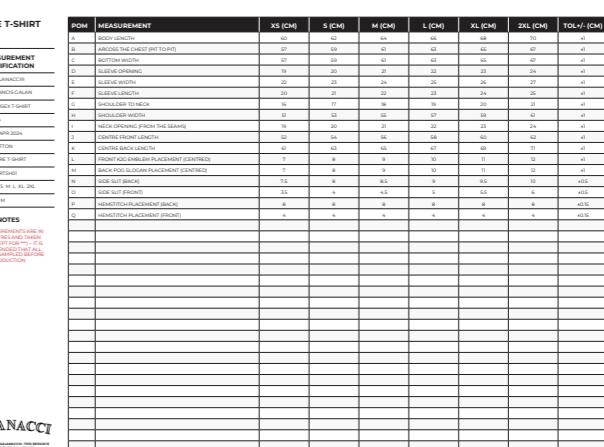
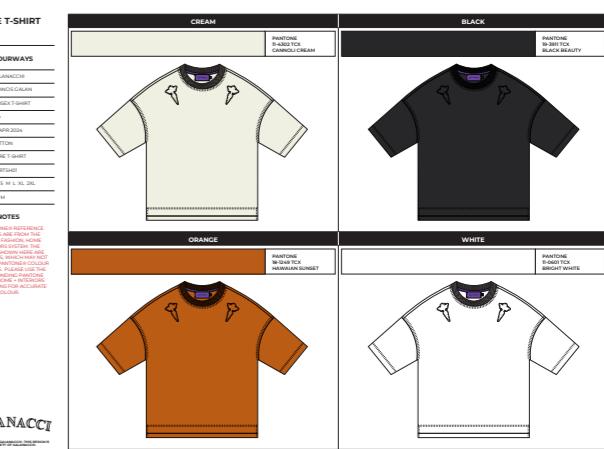
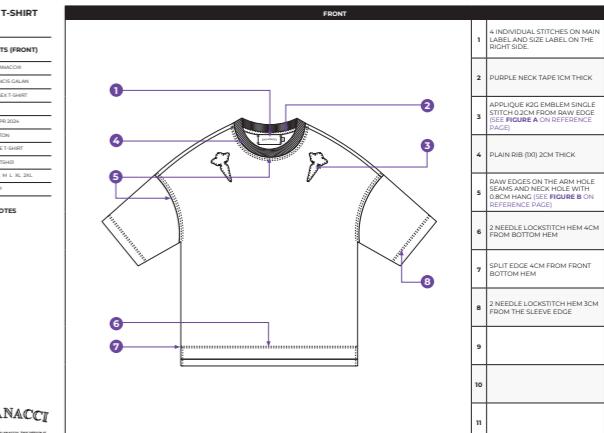
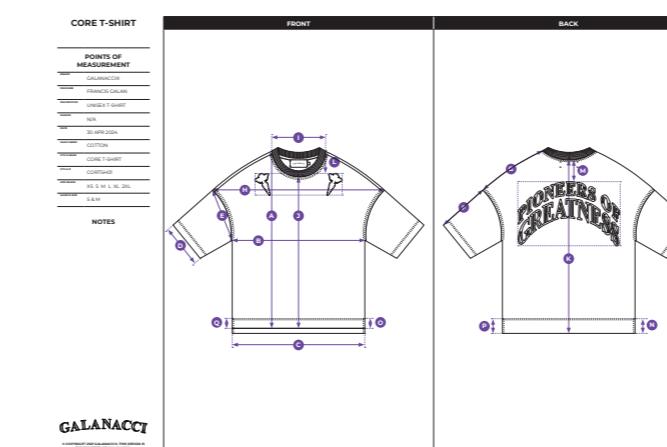
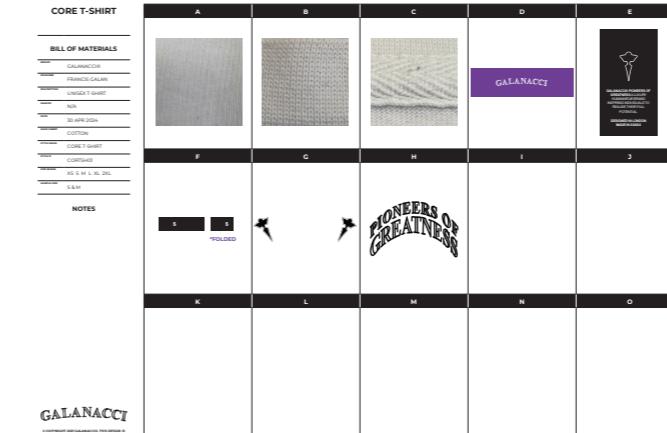
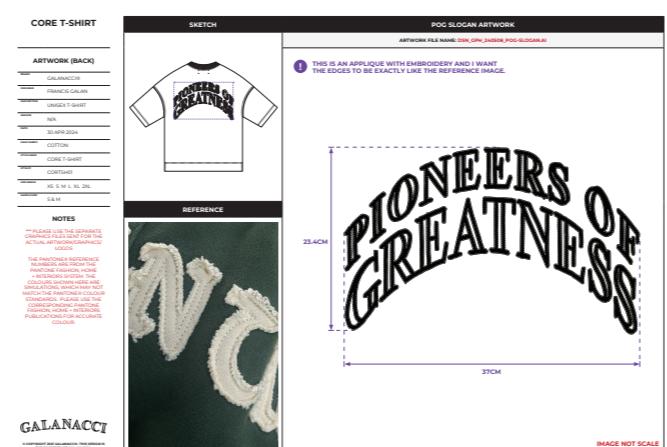
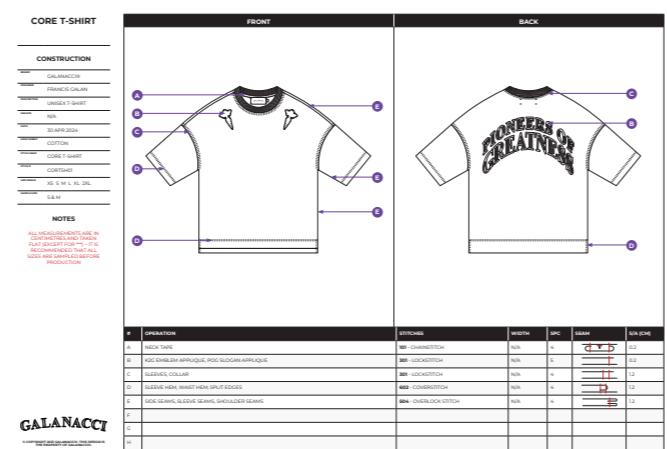
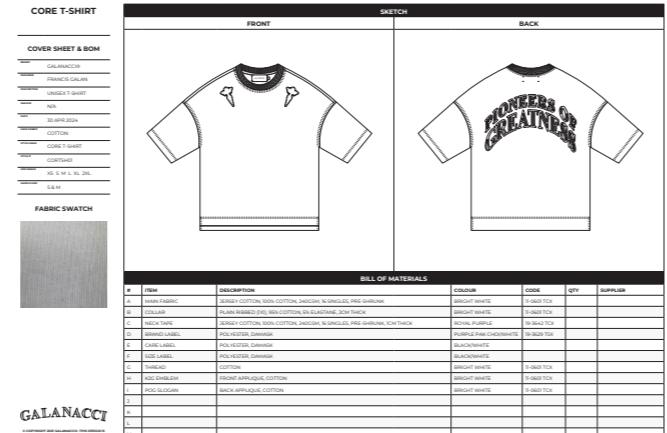
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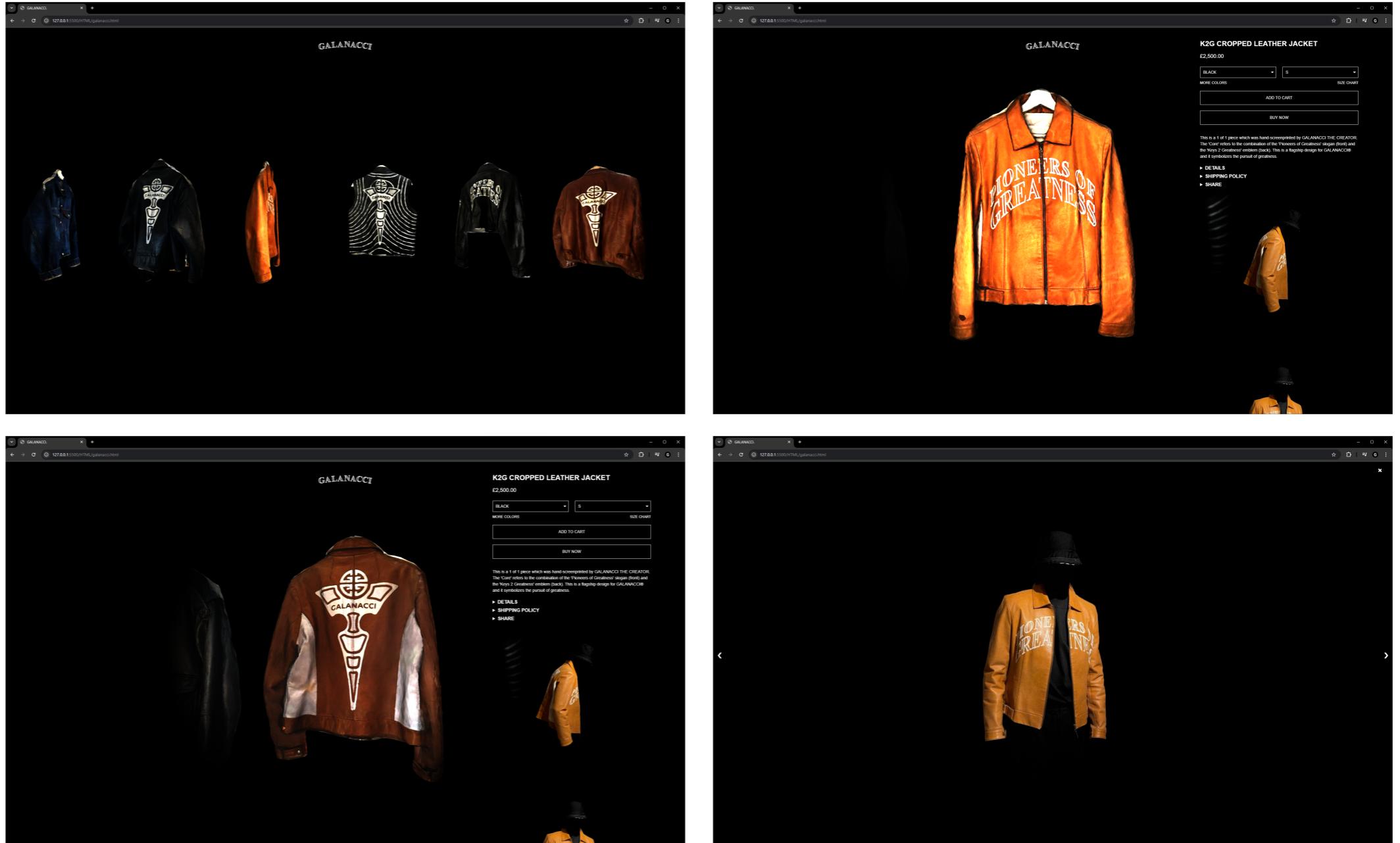
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1. QUESTIONNAIRE

A short questionnaire to see how we can best help you with your creative problem.

2. INITIAL MEETING

After filling out the questionnaire we will reach out to you to have an online meeting to discuss your creative problems further and to see how we can help you.

3. SCOPE OF WORK

We will breakdown the scope of work depending on the project and list out the deliverables alongside project fee.

4. PROJECT PAYMENT

Depending on the service full upfront payment before a project starts for projects below £300, otherwise 50% upfront and 50% after project completion.

5. PROJECT DEVELOPMENT

Once payment is received we will then begin developing your design ideas and keeping you updated along the way.

6. FINALIZATION & DELIVERY

Once we have your project complete we will finalise them with you before packaging them ready to be sent via e-mail.



UPFRONT PAYMENT

Full upfront payment before a project starts for projects below £300, otherwise 50% upfront and 50% after completion.

LATE PAYMENT FEE

10% of the overall project fee - this is incurred each working day that the payment is late.

EXTRA REVISIONS

Further revisions will be charged at 10% of the total project fee - no matter how small the changes needed.

UNREALISTIC TIMELINES

Depending on the complexity of the project and the deliverables needed we will not take on projects demanding unrealistic timelines.

RUSH RATE

2X the overall project fee - if a project demands its deliverables to be completed quicker than originally discussed.

REFUND POLICY

We will only process refunds for deliverables not completed when a client wants to cancel an ongoing project for any reasons.

INTELLECTUAL PROPERTY RIGHTS

Depending on the nature of the project - a full copyright and ownership transfer will be sent once the project has been completed and fully paid.

SCOPE OF WORK

Before any work starts the full scope of work will be outlined so both parties know what to expect once the project commences.

05: GET IN TOUCH | AND LET'S WORK!

ENQUIRIES@GALANACCI-VERSE.COM

Feel free to reach out to us! Or [click here](#) to fill an enquiry form.