

# ASIAN LAND STRATEGIES CORPORATION

TO : ALL EMPLOYEES

FROM : HUMAN RESOURCES DEPARTMENT RE : ALSC 2023 CORPORATE KICK - OFF

DATE: 04 JANUARY 2023

CC : MANCOM/ ALL SECTION HEADS & SPVRS / FILE

REF. NO. : HRD-2023-002 / REV - 002

Dear Asianderos and Asianderos,

Here are the final details of our 2023 ALSC Kickoff Event scheduled in Baguio City on January 15-16, 2023. Please be informed of the following details pertinent to our event:



### 1. EVENT THEME / DRESS CODE:

- For the afternoon program (Corporate Updates) — ALSC Official Kickoff Shirt on any bottom - For the evening event — DRESSY CASUAL/COCKTAIL/SEMI-FORMAL (see attached for dress code).

**2.** ITINERARY: See attached.

- **3.** OTHER REMINDERS:
  - a. Pack light.
  - b. Official ALSC Corporate Kick Off shirt distribution will be on 09 11 January. \*See Training and Recruitment Office or call Local 315 for details.
  - c. Meal allowances will be provided and released on 13 January.

\*1 BF, 2 Snacks, 2 Lunches

\*See Compensation and Benefits Office or call Locals 209 / 210 for details.

- d. Exactly 6:00am on 15 January (Sunday), the bus departs for Baguio. No time allowance. DON'T BE LATE.
- e. Only one (1) stop over for breakfast will be allowed during your travel to destination.
- f. Lunch will be at SM Baguio from 11:00am to 12:30pm.
- g. All Asianderos and Asianderas are expected to be at The CAP @ Camp John Hay by 1:00pm.

- h. Luggage endorsement will be accommodated by the venue. Check in follows after the afternoon event. Only "Key Persons" will approach the front desk.
- i. Venue shuttle service will be provided to transfer us from Kick Off venue to The Manor and vice versa. It is advised that we go according to rooming list.
- j. Evening event will be hours of fun, surprises and prizes. All Asianderos and Asianderas are expected to be at the venue by 6:00pm.
- k. Others: If going shopping at The Midnight Market, please seek Manor Helpdesk for public transportation.
- I. January 17, 2023 (Tuesday) We will have regular work day but with late opening at 9:00AM.
- **4.** Registration at Baguio Visita (<a href="https://visita.baguio.gov.ph/">https://visita.baguio.gov.ph/</a>) is required 3 days before our event. HR will handle the registration as a group. Your HRBPs will get in touch with you should some personal information will be required. We will appreciate your kind cooperation on this matter.

Tara lets, Asianderos and deras!

Mon Saspa

Employee Engagement Officer

\ Kmlh

Ma. Sheila G. Manalo

Chlef Human Resources Officer

The Manor @ Camp John Hay, Baguio City 15 – 16 January, 2023

#### **EVENT FLOW**

<u> 15 January – Sunday</u>	

5:30am – 6:00am ETD, Malolos

\*Bus assignments, see attached.

6:00am - 10:30am Travel to destination

Camp John Hay, Baguio City

\*Breakfast along the way, maximum of 30

minutes.

\*Stop over as per bus instructions. \*No other stop over allowed to avoid delay.

10:30am - 11:00am ETA, Baquio City

11:00am - 12:30pm Lunch, SM Baguio

12:30pm - 1:00pm Travel: CAP @ Camp John Hay

\*Drop off, CAP @ Camp John Hay

Kick - Off

Attire: ALSC Official Kick off Shirt with any bottom.

Registration / Photo session / Luggage 1:00pm - 1:30pm

Safekeeping\*

\*CAP @ Camp John Hay

1:30pm - 2:15pm Holy Mass

2023 ALSC Kick - Off\* 2:30pm - 4:30pm

Corporate Updates

Check - In / Free Hour\* 4:30pm

\*The Manor @ Camp John Hay \*Refer to attached rooming list.

\*Only assigned highlighted names will

be the official check - in / out

representative approaching the counter.

The Manor @ Camp John Hay, Baguio City 15 – 16 January, 2023

# **Evening Event**

Evening Event				
Attire: Dressy Casual. See attached pegs.				
6:00pm – 6:30pm	Registration / Socials / Photo session			
6:30pm – 6:45pm	Opening Number *Selected Asianderos and Asianderas			
6:45pm – 7:00pm	Welcome Remarks			
	Intermission - Finance			
7:00pm – 8:00pm	Dinner *Band Entertainment *Party Games *Raffle – Minor			
	Intermission - Engineering			
8:00pm – 9:00pm	Loyalty Awards			
	Intermission – H.R.A. *Raffle – Major			
	Employee Awards			
	Intermission – Sales and Marketing			
9:00pm – 9:15pm	Closing Remarks			
9:15pm - onwards	rards After Event Party / Socials			

## <u> 16 January – Monday</u>

NOTE: On or before 11:00am – Venue Check Out, REQUIRED.

\*Only assigned check out representatives/ key persons should be present at the counter.

6:00am – 8:00am Breakfast

\*Buffet breakfast open until 10:30am

8:00am – 12:30pm Free Time

12:30pm – 1:00pm ETD, Baguio City

\*Meeting Grounds: The Manor, Parking Lot

1:00pm – 5:30pm Travel to Corporate Headquarters

5:30pm ETA, Malolos

The Manor @ Camp John Hay Baguio City 15 – 16 January, 2023

#### **BUS ASSIGNMENT**

### **BUS SERVICE NO. 1**

Travel Manager: Lizeth Ysais and Lenny Sacdalan

- 1. ADAON, PREDY
- 2. ALVAREZ, JUDERICK
- 3. ANGELES, JOMEL
- 4. BAUTISTA, FERDINAND
- 5. BAUTISTA, RHODORA
- 6. BUHAIN, LAWRENCE
- 7. CABAL, ELEONOR
- 8. CAPULE, ROSE ANN
- 9. CASTRO, LIZETH
- 10. CATINDIG, CIELITO
- 11. CRUZ, GERALDINE
- 12. DAYRIT, EBENIZER
- 13. DE BORJA, DENNIS
- **14.** DE GUZMAN, ERNESTO
- 15. DE GUZMAN, RICHIE
- **16.** DE JESUS, VICTOR
- 17. DELA CRUZ, RUEL
- 18. DELLOTA, ZALYN
- 19. FAUSTINO, EDGARDO
- 20. FAUSTINO, TEODULO
- 21. FERRERAS, MARILYN
- 22. FIGUEROA, ELIZA
- 23. GUELAS, MAYLENE
- 24. IRIOLA, DON
- 25. JACINTO, JESSA
- **26.** MAGSAKAY JR., LEONARDO
- 27. MORATA, GARY
- 28. NAVIA, IMELDA
- **29.** POSILLO, MA. LOURDES
- 30. RABULAN, MA. THERESA
- **31.** ROSALES, AGNES
- 32. RUSTIA, RUEL
- **33.** SAN PEDRO, ARLENE
- 34. SANCHEZ, LIEZL
- 35. SANTOS JR., RAMON
- 36. SANTOS, SANTIAGO
- 37. SANTOS, ZANDRO LEMUEL
- 38. SEBASTIAN, RHEA
- 39. TANGTOGO, RUBY MAY
- 40. TANTOCO, DONITA
- 41. TEODORO, JORDAN
- 42. ZACARIAS, LUISITO

The Manor @ Camp John Hay Baguio City 15 – 16 January, 2023

#### **BUS ASSIGNMENT**

## **BUS SERVICE NO. 2**

Travel Manager: Chi Macasling and Joey Cruz

- 1. ALCANTARA, MELVIC
- 2. BAUTISTA, ROMEO
- 3. BERNARDINO, PABLITO
- 4. BORLONGAN, VIOLETA
- 5. CATAHAN, MARJIAN
- 6. CENSON, JOEL
- 7. CHUA, LOIS JANE
- 8. COLLADO, LOUIE
- 9. CORTEZ, ROMIL
- 10. CRUZ, BABY BOY
- 11. CRUZ, MARILOU
- 12. DABON, ADA
- 13. DAVID, GLADYS
- 14. DELA CRUZ, CHRISTINA
- 15. DELA PENA, MARIA THERESA
- 16. DELIUPA, CINDERELLA
- 17. DEPALOBOS, PRISCILA
- 18. DIAZ, FRANCIS LORENZO
- 19. FONBUENA, PACIFICO
- 20. FRANCISCO, EDUARDO
- 21. GANELO, JERSON
- 22. GERON, SHEREE ANN
- 23. GONZALES, CENETTE
- 24. GUIAO, GIEZL ANN
- 25. GUTIERREZ, CONNIE
- **26.** JAVIER, MARIA RACHEL
- 27. LAO, ANALIZA
- 28. LUCAS, LOUISE SHEMAYNE
- 29. MACASLING, JOLINA MARIE
- 30. MANANGUIT, MA. MIRASOL
- **31.** MERCADO, LHARA
- 32. ORDINARIO, MARY GRACE
- 33. PALLER, JANICA
- 34. PERALTA, MARIA ELOIZA
- 35. RIVERA, ROSIENDA
- **36.** RODIL, CELSO
- 37. ROQUE, DEVIE
- **38.** SANTOS, ARNEL
- 39. SESE, EDHEN
- 40. SORIAGA, JENNIFER
- 41. VASQUEZ, ANTONIO

The Manor @ Camp John Hay Baguio City 15 – 16 January, 2023

#### **BUS ASSIGNMENT**

### BUS SERVICE NO. 3

Travel Manager: Gillian Domingo and Angela Rubio

- 1. ACUÑA, CHERRY LYN
- 2. ALCARAZ, FERNANDO
- 3. AMURAO, MARISSA
- 4. BELVEZ, MARY ANN NINA
- 5. CABALLERO, MARY JEAN
- 6. CAJUCOM, MARY GRACE
- 7. CALAPATI, MARJORIE
- 8. CAPITLE, ERICK
- 9. CLEMENTE, MANUEL
- 10. COLLADO, LOUIE
- 11. CONTRERAS, EURIEL
- 12. CRUZ III, EUSEBIO
- 13. CRUZ, JANINE
- 14. CRUZ, TERESITA
- 15. DELA CRUZ, JAJETH
- 16. DELA CRUZ, JUDE
- 17. DELA CRUZ, VERNIE
- **18.** DELOS REYES, IAN REY
- 19. DOMINGO, GILLIAN
- 20. GARALDE, ALLAN
- 21. MAPUE, RODALISA
- 22. MENDIOLA, FLARE
- 23. MILLO, ELENA
- 24. PASCUAL, MARIE KRIS
- 25. PASCUAL, MARY ANN
- 26. RAMOS, EMMANUEL
- **27.** RUBIO, MA. ANGELA
- 28. SALCEDO JR., FERNANDO
- 29. SALIBAY, SEBASTIEN KIM
- 30. SAN PEDRO, ROSALYN
- 31. SANTIAGO, JOELITO
- **32.** SANTOS, MARIA ERICKA
- 33. SANTOS, ROMMEL
- **34.** SIAPCO, MARIEJANE
- 35. SIAPCO, ROMEO
- **36.** SORIANO, MARY CHRISTIEN
- 37. TALUCOD, ANGELOU
- 38. TOLENTINO, CHRISTINE
- **39.** VALIENTE, JERUS
- 40. VASQUEZ, ROMEO
- 41. VILLENA, REIGNETH
- 42. VIRAY, AILEEN

The Manor @ Camp John Hay Baguio City 15 – 16 January, 2023

ROOMING LIST				
NOTE: Names with asterisk	$\kappa$ (*) are the check $-$ in $/$ check $-$	- out representatives.		
MORATA, GARY * DE GUZMAN, ERNESTO	ALCARAZ, FERNANDO SANTIAGO, JOELITO DELOS REYES, IAN REY *	SESE, EDHEN MANANGUIT, MIRASOL *		
ANGELES, JOMEL	DIAZ, FRANCIS LORENZO *	DELIUPA, CINDERELLA GERON, SHEREE ANN *		
DE BORJA, DENNIS * IRIOLA, DON	CLEMENTE, MANUEL	LAO, ANALIZA		
CADITIE EDICK*	HERMINIGILDO, JEFFREY *	BELVEZ, MARY ANN NIÑA		
CAPITLE, ERICK * GARALDE, ALLAN	SANTOS, ORLANDO FERNANDEZ, RONEL	PASCUAL, MARY ANN * DELA CRUZ, JAJETH		
VALIENTE, JERUS	FERNANDEZ, RONEL	DELA CROZ, JAJETH		
.,	BENEDICTOS. MICHAEL	BORLONGAN, VIOLETA *		
ALVAREZ, JUDERICK *	NUQUE, MARLON *	ORDINARIO, MARY GRACE		
BAUTISTA, FERDINAND		LUCAS, LOUISE SHEMAYNE		
BUHAIN, LAWRENCE	SANTOS, ROMMEL *			
	SIAPCO, ROMEO	MACASLING, JOLINA MARIE *		
VASQUEZ, ROMEO		PALLER, JANICA		
FRANCISCO, EDUARDO	BAUTISTA, RHODORA *	DIVERA BOSENBA *		
VASQUEZ, ANTONIO *	ROSALES, AGNES	RIVERA, ROSENDA *		
FAUSTINO, EDGARDO *	FIGUEROA, ELIZA	ROQUE, DEVIE CATAHAN, MARJIAN		
MAGSAKAY JR., LEONARDO	CABAL, ELEONOR	CATATIAN, MARSIAN		
MAGSAKAT SK., ELGIVAKBO	SEBASTIAN, RHEA ELIZ	CATIGBE, JOYCE		
RODIL, CELSO	CASTRO, LIZETH *	CHUA, LOIS JANE		
CENSON, JOEL *	30	SORIAGA, JENNIFER *		
FONBUENA, PACIFICO	MAPUE, RODALISA *			
	SANTOS, MARIA ERICKA	COLLADO, LOUIE *		
ZACARIAS, LUISITO		TOLENTINO, CHRISTINE		
TEODORO, JORDAN *	CAPULE, ROSE ANNE *	CALAPATI, MARJORIE		
DELA CRUZ, RUEL	POSILLO, MA. LOURDES			
DAMOS FAAMANUEL *	DE GUZMAN, RICHIE	CONTRERAS, EURIEL		
RAMOS, EMMANUEL *	CAN DEDDO ADIENE *	VIRAY, AILEEN		
SALCEDO JR., FERNANDO	SAN PEDRO, ARLENE * NAVIA, IMELDA	PASCUAL, MARIE KRIS *		
SANTOS, SANTIAGO	RABULAN, MA. THERESA	CRUZ, TERESITA		
SANTOS JR., RAMON *	10.000.00,000.000	SAN PEDRO, ROSALYN *		
ADAON, PREDY	SANCHEZ, LIEZL *	SIAPCO, MARIE JEAN		
*	TANTOCO, DONITA	1.00		
DAYRIT, EBENIZER *		DOMINGO, GILLIAN *		
DE JESUS, VICTOR	GUIAO. GIEZL ANN *	RUBIO, ANGELA		
	DEPALOBOS, PRISCILA	VILLENA, REIGNETH		
ALCANTARA, MELVIC	EEDDEDAG MADUNAL	TALLICOD ANGELOU *		
CRUZ, BABY BOY *	FERRERAS, MARILYN	TALUCOD, ANGELOU *		
GANELO, JERSON	GUELAS, MAYLENE *	MILLO, ELENA ACUÑA, CHERRY LYN		
BAUTISTA, ROMEO *	JACINTO, JESSA	ACONA, CHERRY LYN		
CORTEZ, ROMIL	CRUZ, GERALDINE	DELA CRUZ, CRISTINA		
CRUZ III, EUSEBIO	TANTOGO, RUBY MAY *	JAVIER, RACHEL *		
	DELLOTA, RIZZA LYN	GUTIERREZ, CONNIE		
RUSTIA, RUEL *				
SANTOS, ZANDRO LEMUEL	PERALTA, MARIA ELOIZA * DABON, ADA	DELA PEÑA, MARIA THERESA MERCADO, LHARA		
BERNARDINO, PABLITO *				
SANTOS, ARNEL	AMURAO, MARISSA	DAVID, GLADYS		
	CABALLERO, MARY JEAN	GONZALES, CENETTE		
DELA CRUZ, JUDE	SORIANO, MARY CHRISTIEN *	CRUZ, MARILOU *		
SALIBAY, SEBASTIEN KIM *	and the second s			
DELA CDLIZ VEDNIE	CATHCOM MARY GRACE			

CAJUCOM, MARY GRACE MENDIOLA, FLARE

CRUZ, JANINE \*

NOTE: All the employee with

(\*) would be the key person

assigned per room.

DELA CRUZ, VERNIE

CATINDIG, CIELITO

FAUSTINO, TEODULO \*