



**Minutes of the
ALAMEDA FREE LIBRARY BOARD
December 14, 2005**

The regular meeting of the Alameda Free Library Board was called to order at 7:05 p.m.

ROLL CALL

Present: Leslie Krongold, President
Ruth Belikove, Vice President
Karen Butter, Board Member
Alan Mitchell, Board Member

Absent: Mark Schoenrock, Board Member

Staff: Acting Library Director Jane Chisaki, Secretary
David Hall, Technical Services Supervisor
Jenna Gaber, Recording Secretary

CONSENT CALENDAR

As asterisk indicates items so enacted and adopted on the Consent Calendar.

- A. *Report from Library Director highlighting Library Department activities for the month of December 2005. Accepted.
- B. *Draft Minutes of the Regular Library Board meeting of November 9, 2005. Approved.
- C. *Library Services Report for the month of October 2005. Accepted.
- D. *Report from Finance Department reflecting FY 2004-05 Library expenditures (by fund) through November 2005. Accepted.
- E. *Bills for ratification. Approved.

Acting Library Director Chisaki reported that the new main library is on time and on budget and will be weather-tight in January. President Krongold asked how it could be on time with the rain we have had. Ms. Chisaki stated that there are 30 "rain days" built into the contract. Ms. Chisaki added that the City Council has asked to look at items that were taken off during the value engineering process so that some items might be added back to help prolong the life of the building.

Board member Mitchell MOVED approval of the Consent Calendar. Board member Butter SECONDED the motion which CARRIED by a unanimous voice vote.

UNFINISHED BUSINESS

- A. Materials Security and Inventory System. (J. Chisaki)

Resolution

*Passed by Alameda Free Library Board
December 14, 2005*

WHEREAS, in order to improve library service to the residents of Alameda, by providing them with modern materials security and inventory system; and

WHEREAS, in order to provide accurate, reliable, and state of the art, library materials security and inventory capability, it is necessary that the library replace its 3-M magnetic strip security system; and

WHEREAS, an extensive and impartial evaluation process has determined that Libramation Inc. has the best security and inventory system for our library and our community;

NOW, THEREFORE, BE IT RESOLVED by the Board of the Alameda Free Library that the Board supports the acquisition of the Libramation Inc. Materials Security and Inventory System and believes it will improve library services to the community with cutting-edge technology, and therefore respectfully urges the City Council to approve acquisition of this system.

Board member Butter stated that she would have liked to have seen a comparison chart and receive more information during the process. Ms. Chisaki stated that Technical Services Supervisor David Hall was here to answer questions from the Board.

Supervising Librarian Hall discussed the process that was used to evaluate all of the applications. The evaluation was based on 5 points: completeness of the proposal, vendor support, is it what the library needs, standards/practices and vendor references & credentials. The team used a total of 100 points to score each evaluation. The vendor who had the highest score was chosen.

Board member Mitchell MOVED approval of the Resolution for Material Security and Inventory System. Vice President Belikove SECONDED the motion which CARRIED by a unanimous voice vote.

NEW BUSINESS

- A. Alameda Free Library Foundation (R. Belikove)

Vice President Belikove stated that the Foundation sent out 5,000 letters and are getting some responses with small contributions. Acting Library Director asked if letters were going out to corporate offices. Vice President Belikove replied at the present time none have gone out to any corporate offices.

- B. Friends of the Alameda Free Library (M. Skeen)

President Krongold stated that the next book sale would be May 5th, 6th and 7th.

C. Library Building Watch (L. Krongold)

President Krongold stated that she would be sending out a newsletter next week.

D. Patron suggestions/comments (Speak-Outs) and Library Director's response.

None.

ORAL COMMUNICATIONS, NON-AGENDA (Public Comment)

Marc Lambert advised the Board that *Day in the District* would be January 27th and February 3rd.

LIBRARY BOARD COMMUNICATIONS

Board member Mitchell noted that he went to the Humbolt Library.

DIRECTOR'S COMMENTS

Library Director Chisaki updated the Board members on the teenage gang problem the library has been experiencing for the last few months. She congratulated Marc Lambert on obtaining his MLS. Ms. Chisaki announced that 2 new part-time librarians have been hired. Peggie Dorrance will be the children's librarian and Anne Vannucchi will be the new branch/reference librarian. Anne Vannucchi is currently a library technician who has just completed her MLS. Ms. Chisaki also announced that Jenna Gaber, Executive Assistant at the Alameda Free Library, is retiring and moving out of the area.

ADJOURNMENT

Board member Mitchell MOVED to adjourn the meeting at 8:37 p.m. Vice President Belikove SECONDED the motion which CARRIED by a unanimous voice vote.

Respectfully submitted,

Jane Chisaki
Interim Library Director and
Secretary to the Library Board