

# DRAFT

## **Social Service Human Relations Board**

### **Minutes of the Special Meeting, Thursday, August 16, 2012**

1. **CALL TO ORDER and ROLL CALL** President Wasko called the meeting to order at 7:07 p.m. Present were: Vice-President Villareal, members Biggs, Nielsen, and Radding. Absent was: Member Dailey. **Member Dailey arrived at 7:15**

2. **APPROVAL OF MINUTES**

The Minutes of the Special Meeting, June 7, 2012 were approved as presented.  
M/S Villareal / Biggs Unanimous

3. **AGENDA ITEMS**

3-A. **REQUEST FROM PRESIDENT WASKO TO DISCUSS COMBINING THE ASSESSMENT AND AWARENESS WORKGROUPS INTO ONE WORKGROUP**

President Wasko noted that, with members Nielsen and Holder leaving the Board, we will only have five Board members until such time as openings have been noticed, applications received and new members sworn in. She recommended that we combine the Assessment Workgroup and Awareness Workgroup into one Assessment and Awareness Workgroup, at least until such time as we have enough members to fill four workgroups.

(Member Dailey arrived at 7:15)

Staff added that he could compile the Awareness Workgroup notes on publicizing SSHRB activities and events into a template to be used by each workgroup.

President Wasko made a motion to “Reinstate the Assessment and Awareness Workgroups as one workgroup.” M/S Wasko / Radding Unanimous

3-B. **WORKGROUP PROGRESS REPORTS**

#### **Assessment Workgroup**

President Wasko shared a draft copy of the survey summary and asked for a discussion regarding areas that the Board felt needed to be clarified or expanded upon. She added that the draft still had a number of formatting issues, which will be remedied after issues regarding content had been resolved. She thanked member Nielsen for the section on Special Needs that she wrote, adding that the workgroup (President Wasko and members Biggs and Radding) decided to use her format as a template for the other sections.

The Board briefly reviewed of the draft and made suggestions regarding the types of graphs and charts to be used to present the data. The Board then decided that, rather than go over the draft line by line at the meeting, members would take and review the document and submit suggestions for changes to staff.

Members Biggs and Radding were asked to develop additional questions to be incorporated into the sections they had worked on. All comments and suggestions should be sent to President Wasko by Thursday, September 6, in anticipation of a Special September meeting on September 13.

### **Resource Sharing Workgroup**

Member Biggs shared that he had met with staff to discuss possible next steps for the workgroup. He noted that the initial concept for the workgroup project may have been a bit grandiose and that Feed-back from non-profits suggests another approach might be more appropriate. The two areas that might be most effective are:

1. Providing Technical Assistance to non-profits serving Alamedans, to help them enhance their capacity and / or assistance with helping them work collaboratively to achieve common goals (eg; a community fundraiser benefiting a number of agencies).
2. Presenting a Board Enrichment Forum that would be followed by a Board Resource Fair, where non-profits could interact with members of the community interested in joining a non-profit board.

Member Biggs noted Toys For Tots, Alameda's VITA free tax preparation program, the collaborative effort that resulted in Alameda's 100 Best awards, and the recent successful "Equipped For Success" program as examples of how Alameda agencies already collaborate on projects that benefit their members and the community at large.

President Wasko announced that Alameda has been recognized for the third time to receive to 100 Best Communities For Young People award.

("Equipped For Success" a collaborative effort APC, AEF, the Boys & Girls Club, and ACCYF made more than 900 backpacks full of school supplies available to Alameda youth.)

### **Awareness Workgroup**

Member Nielsen announced that the Mayor's Commission on Disabilities will hold their meeting on August 22.

### **Alamedans Together Against Hate Workgroup**

Member Villareal announced that this year ATAH will work to build a stronger partnership with CARE and the AMCC. He added that he will be meeting with Assistant AUSD Superintendent McPhetridge regarding AUSD's ongoing support of recognizing and celebrating Harvey Milk Day. ATAH will also offer it's support and / or assistance regarding Lesson 9.

#### **4. BOARD/STAFF COMMUNICATIONS, NON-AGENDA**

#### **5. ORAL COMMUNICATIONS**

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**6. ADJOURNMENT**

Motion to adjourn M/S Nielsen / Dailey Unanimous

Meeting adjourned at 7:55

Respectfully Submitted: Jim Franz – Secretary

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