

**CITY COUNCIL/AUSD SCHOOL BOARD SUBCOMMITTEE  
SPECIAL MEETING  
September 16, 2015  
District Office  
2060 Challenger Drive  
Alameda, CA 94501**

**UNADOPTED MINUTES**

**SPECIAL SUB-COMMITTEE MEETING:** The special meeting of the Alameda City/School joint sub-committee was held on the date and place mentioned above.

**CALL TO ORDER:** The meeting was called to order by Mayor Trish Spencer at 3:24pm.

**ATTENDANCE:**

Trish Spencer – Mayor, City of Alameda  
Marilyn Ezzy Ashcraft – Vice Mayor, City of Alameda  
Liz Warmerdam – Interim City Manager, City of Alameda  
Barbara Kahn – Board Member, Alameda USD Board of Education  
Phil Hu – Board Member, Alameda USD Board of Education  
Sean McPhetridge – Superintendent, Alameda USD  
Amy Wooldridge – Recreation and Parks Director  
Bob Haun – Public Works Director  
Shariq Khan – Interim CBO, Alameda USD

**A. CALL TO ORDER:**

1. **CALL TO ORDER / GENERAL INTRODUCTION:** City Council Members, Board Members and their respective staff introduced themselves.
2. **Purpose of Subcommittee and Meeting Schedule:**  
Mayor Spencer stated the purpose of the meeting: to have a breakout discussion between the City of Alameda and AUSD School Board and bring these discussions back to each respective board. The Subcommittee agreed to have staff come together and arrange a schedule for upcoming meetings.

**B. APPROVAL OF MINUTES** –minutes from the March 4, 2014 City/School Subcommittee Meeting:

1. The City Council and Board members approved the minutes from the March 4, 2014 City/School Subcommittee Meeting.

### **C. REVIEW AND DISCUSS:**

#### **1. Traffic Impacts on Bay Farm Island and Lincoln Bell Schedule**

The Subcommittee discussed the traffic on Bay Farm Island's bridge between the hours of 7:20am – 9:00am and the possibility of working together on a transportation study. The study could include A.C. Transit route number 631.

The Subcommittee discussed Lincoln Middle School's and Earhart Elementary School's supervised and non-supervised morning drop-off timeframes. The members expressed support for the Transportation Commission reaching out to AUDS parents, bargaining units, and for the formation of school bike groups.

The Subcommittee reviewed traffic pattern reports from zip codes 94502 traveling through 94501.

#### **2. Disaster Preparedness: Care and Shelter Coordination / Emergency Operations Center Representation**

The Subcommittee discussed the importance of all facilities becoming certified by FEMA (i.e. all gyms at high schools, Boys & Girls Club, St. Joseph Notre Dame High School; Chinese Christian School). Each site will have requirements of maintaining identification services. FEMA certification includes accessibility to national databases and emergency generator distribution guarantees within 48hours.

The Subcommittee selected Robbie Lyng, Director of Maintenance, Operations, and Facilities (MOF), as the Emergency Operations Center Representation from AUDS to the City. Completion of training courses and training modules are required by FEMA.

The Emergency Operations Center implementation will occur within the next year. AUDS will follow City lead towards implementation.

#### **3. Swim Center Improvements Update and Ongoing Maintenance**

The Subcommittee discussed the twenty percent (20%) completion status of the swim center improvement project. Compliance with all Americans with Disabilities Act (ADA) requirements are pending approval with the Division of the State Architect.

The Subcommittee expressed support for partnership fees for all required sidewalk ADA compliance upgrades. The City will meet and confer with the City Attorney's office to discuss municipal code regulations for the sidewalk repair fees at the swim center.

The Subcommittee discussed the \$220,000.00 of soil repair complications at the swim center.

The Subcommittee discussed the necessity for revised joint-use agreements and reviewed City's sunshine ordinance requirements for good revisions.

The Subcommittee expressed support for new rental fees at the new swim center facility and requested a comparison study of all rental fees from other swim facilities.

The Subcommittee selected Shariq Khan, Chief Business Officer, and Robbie Lyng, Director of Maintenance, Operations, and Facilities (MOF), to attend future City of Alameda's Standards and Maintenance of Fees committee meetings.

4. Otis School / Krusi Park Easement

The Subcommittee discussed the proposed improvements to the City of Alameda's property known as Krusi Park located at 900 Mound Street, Alameda, CA 94501. The improvements include the development of an access road which would require the District to license a small portion of their property at Otis Elementary School located at 3010 Fillmore Street, Alameda, CA 94501.

The Subcommittee discussed classroom portables, access gates, future uses, additional ADA parking, and the City's contribution to the cost for fences.

5. Encinal Boat Ramp – Easement

The Subcommittee discussed the renewal of the existing easement between the City of Alameda and Alameda Unified School District to install, construct, maintain, repair, and use a public boat ramp and appurtenances to be used for recreational purposes at the property owned by the District on Encinal Junior and Senior High School property.

The Subcommittee referred Encinal Junior and Senior High School Boat Ramp/Easement for further legal review by AUSD's General Counsel.

6. Central Avenue Street Concept Proposal

The Subcommittee discussed existing portable classroom spaces, impacts on Encinal Junior and Senior High School from the proposed right of way, realigning the project in and around portables classroom spaces, and the overall benefits to Alameda Unified School District's students and Alameda citizens.

**D. NEW BUSINESS:**

The City Council and the Board discussed possible dates for a special meeting on the following topics:

- Wood Middle School Playground
- Coordination of Parcel Tax Ballot Measures in 2016
- Synthetic Turf
- Alameda Point Track
- Estuary Park

**Adjournment**

Mayor Spencer adjourned the meeting at 5:18 p.m.

**THIS MEETING WAS NOT VIDEO RECORDED AND NO AUDIO IS AVAILABLE**