



**MINUTES OF THE REGULAR MEETING
OF THE
PENSION BOARD OF THE CITY OF ALAMEDA
HELD 4:30 P.M., OCTOBER 28, 2013
ALAMEDA CITY HALL
2263 SANTA CLARA AVENUE, ALAMEDA
CONFERENCE ROOM 391**

1. The meeting was called to order by Chair Marie Gilmore at 4:37 p.m.

2. **ROLL CALL:**

Present: Trustees Marie Gilmore, William Soderlund, Nancy Elzig, Jill Kovacs.
Absent: Robert Follrath

Staff: Elizabeth Warmerdam, Assistant City Manager, Fred Marsh, Finance Director, Lelia Faapouli, Administrative Technician, Human Resources.

3. **MINUTES:**

The minutes of the Regular Meeting of July 28, 2013 was moved for approval by Member Elzig and seconded by Member Soderlund. Passed 4-0

4. **AGENDA ITEMS:**

4-A. Pension Payroll and Financial Reports – Quarter Ending September 30, 2013 and City of Alameda Police & Fire Pension Funds Financial Reports for the Period Ending September 30, 2013 was presented by Fred Marsh, Finance Director. Mr. Marsh also answered the questions from the last meeting about the Administrative Expenses, which are the actuarial costs for 1079/1082 plans by Bartel and Associates and an annual audit by Maze & Associates. The reports were moved for approval by Member Soderlund and seconded by Member Elzig. Passed 4-0

4-B. The new Agenda Format on the City Website was presented and explained to the Board by Member Kovacs. A copy of the new format was handed out so Members could see the difference between the old and new formats. The new agenda format is processed through Legistar, a centralized system where agendas, reports, and minutes are posted to the City Website. On

the website, the parts that are underlined are active links to the documents. Historically, all communications for the Pension Board have gone out hard copy, so it was asked if the Board would like to continue that or receive it electronically.

Chair Gilmore suggested that when the packet is ready to go out, an email should be sent out saying your packet is ready online. She asked if the packet could also be put on ILegislate for viewing on the iPad and then demonstrated how ILegislate works and how you can pull up the different agendas on the iPad. We will check with the City Clerk on this. Member Elzig liked the idea of an email being sent to notify of the packet and is willing to print out the information. Member Soderlund is also willing to receive the packet electronically. We will check with Member Follrath for his preference at the next meeting.

5. ORAL COMMUNICATIONS, NON-AGENDA (PUBLIC COMMENT)

There were no oral communications.

6. PENSION BOARD COMMUNICATIONS (COMMUNICATIONS FROM BOARD)

There were no Pension Board communications.

7. ADJOURNMENT:

There being no further business to come before the board, the meeting was adjourned at 4:50 p.m.

Respectfully submitted,



Jill Kovacs
Interim Human Resources Manager
and Secretary to the Pension Board