



**MINUTES OF THE
ALAMEDA FREE LIBRARY BOARD MEETING
WEDNESDAY, MARCH 13, 2013**

The regular meeting of the Alameda Free Library Board was called to order by Board President Atkin at 6:03pm.

ROLL CALL:

Present: Catherine Atkin, President
Nancy Lewis, Vice President
Michael Hartigan, Board Member
Arrived at 6:17pm
Gail Wetzork, Board Member
Left at 7:00pm
Suzanne Whyte, Board Member

Staff: Jane Chisaki, Library Director
Christina Baines, Recording Secretary

ORAL COMMUNICATIONS, AGENDA (Public Comment)

None.

CONSENT CALENDAR

An asterisk indicates items so enacted or adopted on the Consent Calendar.

- *A. Report from the Library Director Highlighting Activities for the Months of January and March 2013.
- *B. Draft Minutes of the Regular Library Board Meeting of January 9, 2013.
- *C. Library Services Report for the Month of December 2012 and January 2013.
- *D. Financial Report Reflecting FY12 Expenditures by Fund for January and February 2013.
- *E. Bills for Ratification for the Months of January and February 2013.

Board Member Whyte moved approval of the Consent Calendar.

Vice President Lewis seconded the motion, which carried by unanimous voice vote – 4.

UNFINISHED BUSINESS

This item was taken out of order:

B. Discussion: Food for Fines (J. Chisaki & E. Volin) At the Library Board meeting of January 9, 2013, the Board requested additional information on this item, specifically, details on advertising and marketing the event. Supervising Librarian Eva Volin went over the program objectives and provided the Board a draft press release and flyer for the event and discussed media contacts.

Board Member Hartigan Arrived.

She also discussed the various locations the information would be disseminated and the language information would be translated into, she described the banners and the location they would be displayed as well as, the advertising information and options.

Board Member Wetzork moved Board support of the Program.

Vice President Lewis seconded the motion, which carried by unanimous voice vote – 5.

Board Member Wetzork was excused from the meeting.

A. Library Strategic Plan/Update (J. Chisaki). After considerable discussion and review of each of the goals and objectives, the Board suggested that since staff is the “eyes and ears” of the Library and for the Board, that all Library staff should be a part of the Strategic Plan Update. With further direction from the Board, it was decided that at the April 1st staff meeting, time be given to the Strategic Plan update, with the exception of #6, and the result of staff’s input come back to the Board at their next meeting.

NEW BUSINESS

A. Alameda Free Library Foundation (J. Chisaki). The Foundation has hired a professional to help the fund raising committee in fund raising techniques and approaches and to help identify projects and direct funds to the right places. Additionally, this should help identify their respective roles. The Foundation is still working on the upcoming concert series.

B. Friends of the Alameda Free Library (J. Chisaki). The Friends are moving forward with their Book Sales. They plan to conduct two book sales a year; their last one raised \$600, which was more than they had anticipated. Their Annual Book Sale will take place at the O’Club. The Café is doing really, really good, and they are very happy with that.

C. Patron Suggestions/Comments (Speak-Outs) and Library Director's Response. A patron had suggested the Fiction area be widened to accommodate wheel chairs turning around. According to state law, the current setup is within ADA guidelines. No contact information for the patron was provided, however, this information will be maintained on file should the patron return we can provide this information.

LIBRARY BOARD COMMUNICATIONS

None.

DIRECTOR'S COMMENTS

Live at the Library presented a check for \$1,959.00 will go into the technology fund. Out teen librarian will be moving here from Illinois and should be starting in about one month. Mr. Hall has announced his retirement in December. Police Chief Noonan has also announced his retirement in June, City Manager Russo has appointed Acting Chief Roller to fill in.

ORAL COMMUNICATIONS, NON-AGENDA GENERAL

None.

ADJOURNMENT

There being no further Board business, President Atkin adjourned the meeting at 7:45pm

Respectfully submitted,

Jane Chisaki
Library Director
Secretary to the Library Board

The agenda for this meeting was posted in accordance with the Sunshine Ordinance.