



**Minutes of the
ALAMEDA FREE LIBRARY BOARD MEETING
June 9, 2010**

The regular meeting of the Alameda Free Library Board was called to order at 6:06 p.m.

ROLL CALL

Present: Mike Hartigan, President
Karen Butter, Vice President
Gail Wetzork, Board Member
Suzanne Whyte, Board Member

Absent: Kristy Perkins, Board Member

Staff: Jane Chisaki, Library Director
Marsha Merrick, Recording Secretary

CONSENT CALENDAR

An asterisk indicates items so accepted or approved on the Consent Calendar.

- A. *Reports from the Library Director Highlighting Activities for May and June 2010. Accepted.
- B. *Draft Minutes of the Regular Library Board Meeting of April 14, 2010. Approved.
- C. *Library Services Reports for the Months of March and April 2010. Accepted.
- D. *Financial Reports Reflecting FY10 Expenditures by Fund for April and May 2010. Accepted.
- E. *Bills for Ratification for the Months of April and May 2010. Approved.

Vice President Butter noted that the WEB closure didn't have a huge impact on the statistics. Director Chisaki said that's because a great deal of their patrons are now coming to the Main Library. Butter also mentioned that Internet stats are down, and Chisaki suspects this is because many people are here with their laptops using the wireless. President Hartigan asked how many hubs are in the building and if there is a way to measure bandwidth. Chisaki will check with IT to see if there is a way to compute daily usage. Butter noted that the audiobook stats remain low. Hartigan was happy to see accounting periods had been sorted out on the expenditure reports.

President Hartigan asked if there had been any progress with the FTP site set-up. Recording Secretary Merrick said that an alternative called "Dropbox" had just been created, and is very easy to use. Merrick handed out instructions on accessing the site, and encouraged Board members to check it out. Starting in July, the current meeting's materials will be loaded on this site; the agenda will go out in the U.S. Mail to alert Board members that it's time to go out and take a look.

President Hartigan asked for a motion to accept the Consent Calendar as presented. Member Wetzork so moved; Member Whyte seconded the motion which carried by a 4-0 vote.

ORAL COMMUNICATIONS, NON-AGENDA (Public Comment)

None.

UNFINISHED BUSINESS

A. Neighborhood Library Improvement Project (G. Wetzork)

Director Chisaki advised the board that she had not put out the new project timeline because it was very confusing. It matches the contractor's schedule, but Chisaki had been told by Alyson Yarus of Noll & Tam that they weren't sure if they were accepting this timeline. Chisaki went on to show pictures of the progress made so far on WEB, and also a mock-up of the construction sign that will be put up and used at both the WEB and BFI locations. Chisaki described how Yarus had been right on top of the contractors at the last construction meeting, and Member Wetzork commented that he was very glad to hear that she had the situation so well in hand.

The color consultant has been to BFI to look at the layout of the building and to take pictures of the site. The presentation on the color schemes will be done at the July Board meeting. Artist Owen Smith will also be present at this meeting to show his concept for additional artwork at the WEB location. The contracts for Debey Zito and Kana Tanaka have gone through all their approvals and are now completely signed off/finalized. At the June 15 City Council Meeting, they will award the furniture contract to Resource and Design. Sausal's estimated completion date for the WEB location is August 10, and they plan to start on BFI in mid-October.

NEW BUSINESS

A. Resolution of Appreciation to Karen A. Butter (J. Chisaki)

Director Chisaki read the Resolution of Appreciation for Karen A. Butter to the Board. Vice President Butter thanked her for the tribute and said that there's a good Board to carry on. Butter was pleased with all the programs the Library supports, and believes Library's as a whole are of great value to society. Butter is proud that she has been a part of Alameda and the progress that's been made.

President Hartigan said it had been an absolute privilege to work with Butter all these years, as they had also been on the Main Library Building Team. Member Wetzork had always appreciated Butter's input and had learned a lot from her. Member Whyte also valued all the good input, and as a parent, the benefits the Library has afforded her children are fantastic. Li Volin expressed how superb Butter is, and Marc Lambert appreciated Butter's expertise she had brought to the Board with her extensive background in Library systems.

B. Alameda Free Library Foundation (J. Chisaki)

The Foundation is currently working on their website to gain the ability to sell Live @ the Library tickets and take payments. There will also be an expansion of the naming opportunities section to make it more interactive. The 2010 Live @ the Library line-up is still being finalized.

The Library had just received their share of the proceeds from the 2009 series. The Foundation will hold its election of officers at their next meeting.

C. Friends of the Alameda Free Library (M. Lambert)

Marc Lambert announced that the Grand Opening of the new Book Dispensing machine will be on June 30th at 2:30 p.m. The Friends have approved money to purchase give-away bags and to cover printing costs and other incidentals. The next book sale will be October 15, 16 and 17.

D. Patron Suggestions/Comments (Speak-Outs) and Library Director's Response

A patron comes in with his laptop and complains that our WiFi isn't giving him full access to his applications; some ports are blocked. For security reasons, the Library is not equipped to service these additional applications.

LIBRARY BOARD COMMUNICATIONS

Karen Butter had been with Li Volin at a League meeting and they had heard Jennifer Ott give an overview of the City Center vision. They had mentioned how dangerous Times Way is and pushed a little bit to get the City to make this safer for pedestrians. President Hartigan had recently participated in the Edison School Literacy Day, and said it had been very well done.

DIRECTOR'S COMMENTS

There will be a new board member nomination made at the June 15 City Council meeting. The swearing in and official appointment will be made at the July 6 meeting, so the new member will be able to come to the July 14 Library Board Meeting. The Book Machine is on schedule for opening, and Alameda Magazine is planning on doing an article on it in their September/October 2010 edition. Once the first book dispenser is up and running there is a possibility that a second machine will be purchased and put in at the Esperanza Housing Complex. Per an inquiry from President Hartigan, Chisaki said there will be a discussion about going dark for the month of August at the July Board meeting.

ADJOURNMENT

President Hartigan asked for a motion to adjourn the meeting at 7:18 p.m. Member Wetzork so moved; Member Whyte seconded the motion which carried by a 4-0 vote.

Respectfully submitted,



Jane Chisaki, Library Director and
Secretary to the Alameda Free Library Board