



**NOTICE OF MEETING
ALAMEDA RECREATION AND PARK COMMISSION
MINUTES FOR REGULAR MEETING**

DATE: Thursday, September 9, 2010

TIME: 7:00 p.m.

PLACE: Room 360, City Hall, corner of Santa Clara Avenue and Oak Street, Alameda, CA 94501

1. ROLL CALL

Present: Chair Joe Restagno, Commissioners Mike Cooper, Bill Delaney, Gina Mariani, and Bill Sonneman

Staff: Dale Lillard, ARPD Director
Patrick Russi, Recreation Supervisor (RS)

Absent: Vice Chair Lola Brown

2. APPROVAL OF MINUTES

Approve Minutes of August 12, 2010.

M/S/C **DELANEY/RESTAGNO** (approved)

“That the Recreation Commission Meeting Minutes of August 12, 2010 are approved.”

Approved (5): Restagno, Cooper, Delaney, Mariani, Sonneman
Absent (1): Brown

3. ORAL COMMUNICATIONS, AGENDA

Commissioner Mariani asked for the status of the play structure at Tillman Park. Is it going to happen or not? Director Lillard stated yes. The project is funded through Measure WW. The City Attorney is reviewing a process where the State prescreens vendors to shorten the process. As soon as we receive a ruling, staff will commence with the project. It is anticipated that it will be done before the end of December.

Chair Restagno asked about the process for the Krusi Park Recreation Building renovation. Director Lillard stated that there is no one within the City who is a landscape architect or park designer. He will do a Request for Proposals (RFP) to find a landscape architect. Once that is done the process will begin for the design, public meetings, etc. It is anticipated that the design will begin after the first of the year (2011). Construction is tentatively set to begin in spring 2011.

Commissioner Sonneman asked who the City was considering for the design. Director Lillard stated a Landscape Architect. There is no one on City staff qualified to do the design.

Director Lillard stated that it would be the end of summer before the new building would be completed. The fields will not be shut down during construction. Staff will talk with the School District to possibly get a room to run summer programs or RAP.

Commissioner Sonneman stated that the Miracle League received \$5,000 from the Pepsi Challenge fundraiser put on by the Oakland A's. Mr. Sonneman expressed his appreciation to ARPD for helping with the voting.

4. WRITTEN COMMUNICATIONS

None.

5. NEW BUSINESS

A. Presentation/Review of 2010 Summer Recreation & Park Programs – (Information Only)

RS Russi provided an overview of the ARPD Summer Programs. He also introduced Kendra Capen, Recreation Specialist, who assisted with the presentation.

RS Russi stated that this summer was one of ARPD's best summers in a long time. Due to the economy, a lot of residents stayed home which led to increased numbers of participants in all programs. It also helped in educating residents about what ARPD does and the many programs they provide.

B. Update of Adopt-a-Field Proposal – (Discussion Only)

Director Lillard stated that he and Ann Marie Gallant, Interim City Manager, met with approximately 16 field user groups to discuss the possibility of an Adopt-a-Field concept. The user groups will go back to their Boards for discussion. After that is done there will be another user group meeting to see if there is any interest in the concept.

To ARPD, this will mean that we will be able to shift some of our park maintenance workers to other areas.

Chair Restagno asked if this was being considered due to budgetary constraints. Director Lillard stated that it is due partly to budget constraints, but that also in FY 2011-12 the PERS payment will increase and those funds will have to come out of the General Fund. The only thing left in the general fund is ARPD and Public Works. Staff is trying to do something proactive. There will be a formalized agreement with the individual user groups if this is done.

Chair Restagno asked if this type of program was standard. Director Lillard stated that it is becoming the standard.

6. UNFINISHED BUSINESS

None.

7. REPORTS FROM RECREATION COMMISSION AND RECREATION AND PARK DIRECTOR

- A. Park Division**
- B. Recreation Division**
- C. Mastick Senior Center**
- D. Other Reports and Announcements**

The presentation/review of 2010 Summer Programs provided the above reports to the Commission.

8. STATUS REPORT ON ONGOING PROJECTS

None.

9. ORAL COMMUNICATIONS, GENERAL

Director Lillard stated that the Request for Proposals (RFP) for the Park Master Plan was done. There were 17 responses from as far away as Chicago and New York. The panel consisted of ARPD Director, Deputy City Manager, and City of Newark Recreation & Park Director, who interviewed five firms. Negotiations have begun with one firm. The firm has begun work on the scope. Once the scope is developed the firm will provide a bid and the City will sign with them. The process will begin once the contract is signed. The firm will be coming to the Recreation and Park Commission, at least a couple of times, and there will be approximately three to five public meetings held throughout the City.

Also, the City received an Urban Greening and Urban Gardens grant for \$250,000 and this will be worked into the Park Master Plan.

Chair Restagno asked if there was a reason that only one firm was going through the bid process and asked if that is normal. Director Lillard stated the firms only had to present their qualifications. Negotiations will begin with the one firm. If an agreement is not reached with that firm then the City would go to number two on the list.

10. ITEMS FOR NEXT AGENDA

11. SET NEXT MEETING DATE: October 14, 2010

12. ADJOURNMENT