



**Minutes of the
ALAMEDA FREE LIBRARY BOARD MEETING
JANUARY 11, 2012**

The regular meeting of the Alameda Free Library Board was called to order at 6:05pm.

ROLL CALL

Present: Catherine Atkin, President
Suzanne Whyte, Board Member
Michael Hartigan, Board Member
Gail Wetzork, Board Member

Absent: Nancy Lewis, Vice President

Staff: Jane Chisaki, Library Director
Christina Baines, Recording Secretary

CONSENT CALENDAR

An asterisk indicates items so enacted or adopted on the Consent Calendar.

- *A. Report from the Library Director Highlighting Activities for the Month of December 2011.
- *B. Draft Minutes of the Regular Library Board Meeting of November 9, 2011 (corrected) and December 14, 2011.
- *C. Library Services Report for the Month of November 2011.
- *D. Financial Report Reflecting FY12 Expenditures by Fund for December 2011.
- *E. Bills for Ratification for the Month of December 2011.

Board Member Wetzork moved approval, seconded by Board Member Whyte, the items on the consent calendar, the motion carried 4-0.

UNFINISHED BUSINESS

Library Strategic Plan/Update (J. Chisaki). The Board accepted the report; passed on appreciation to Sue Mark for such detailed reporting. President Atkins requested Director Chisaki present the result of Ms. Mark's report to the Library Foundation for their information.

NEW BUSINESS

Bi-monthly meeting schedules for City Boards & Commissions (J. Chisaki). The Board expressed appreciation of the Library Director's explanation of the City's direction to change the monthly meeting of board, commissions and committees to meet every other month instead of monthly.

Sunshine Ordinance Declaration (J. Chisaki). Library Director Chisaki mentioned that if the members had read the ordinance they could sign the declaration. Additionally, she shared the scheduled training times in the following week and encouraged members of the board to attend.

Alameda Free Library Foundation (J. Chisaki). Director Chisaki mentioned there were no meetings in December, and to date 233 tickets to the concert have been sold, tickets are available tonight if you are interested. The Bruzzone Trust, of which Don Bruzzone was a Library Board Member, made a \$20,000 donation, and the Jane Felker Estate made a \$23,000 donation to the Foundation. Additionally the Foundation contacted the Alameda Community Foundation and they are going to contribute a \$1500 Grant for Alameda Reads for books and materials.

Jan Green introduces herself as co-President of the Foundation and discussed the publicity for the upcoming concert. She briefly discussed upcoming events and mentioned how excited the Foundation is about future events and is looking forward to them.

Director Chisaki reported the Friends is looking at additional ways to make money in the Cafe, currently they are not open enough hours. So, they are looking into that, and they are still looking for recipes for their cookbook project.

Patron Suggestions/Comments (Speak-Outs) and Library Director's Response: "*Dwell* is an excellent home design magazine that I know many people would enjoy, including myself *EL Decor* is also very good. Thanks!" And the Reference Supervisor responded with: "Thank you for recommending a magazine title for purchase at the Alameda Free Library. Unfortunately, our budget has been severely cut this fiscal year, at this time we cannot add new titles and in fact, have recently cut titles. If the budget improves over the few years I will reexamine this purchase."

ORAL COMMUNICATIONS, NON-AGENDA (Public Comment):

Young lady in the audience stated it was a good experience to attend the meeting. It was more educational than she had expected. For instance she was not aware that the Library offered the Adult Literacy Program and suggested greater advertisement of the program, both for learners and for tutors.

LIBRARY BOARD COMMUNICATIONS

Board Member Hartigan reported the Library Historical DVD would only work for about the first 10 minutes and then it would pixilate, and return to the beginning. Director Chisaki said she would let Supervising Librarian David Hall know there was a problem with the DVD.

Board Member Wetzork seconded what the young lady from the pubic comment stated and that was to do all that is possible to help educate the young students.

DIRECTOR'S COMMENTS

Library Director Chisaki reported the City has both a new City Attorney Janet Kern and a new Human Resources Director Holly Brock-Cohen. Circulation Supervisor Laura Klatt will be out on maternity leave until July. The weather station has been installed and is up and operating. The elevator is working lawlessly since the software install.

ADJOURNMENT

There being no further business, President Atkin adjourned the meeting at 6:54pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jane Chisaki", written in a cursive style.

Jane Chisaki, Library Director and
Secretary to the Alameda Free Library Board