

**ALAMEDA GOLF COMMISSION  
MINUTES OF SPECIAL MEETING**

**Wednesday, March 11, 2015**

**1 CALL TO ORDER**

Vice-Chair Bev Blatt called the special meeting to order at approximately 6:35 p.m. in Room 360, City Hall, 2263 Santa Clara Ave, Alameda, CA 94501

**1-A ROLL CALL**

**Present:** Vice-Chair Bev Blatt, Commissioner Jeff Wood and Commissioner Cheryl Saxton

**Absent:** Commissioner Shawn Shelby

**Staff:** Greenway Golf COO Ken Campbell, Amy Wooldridge, ARPD Director

**Also Present:** None

**1-B APPROVAL OF MINUTES**

The minutes of the regular meeting of January 11, 2015, were approved unanimously with 1 correction

**2 ORAL COMMUNICATIONS**

None

**3 COMMISSION COMMUNICATIONS**

None

**4 WRITTEN/ORAL REPORTS**

**4-A Facility Reports by COO Ken Campbell**

Ken Campbell stated that he will filling in as General Manager with the staff on property having roles expanded, as they are determining what skill set and experience will be required. Mr. Campbell stated that he will be taking on a lot of the administrative responsibilities that John Vest had handled previously, and as a company, Greenway has plenty of resources to fill this gap in the interim. Mike Winkenbach has been a strong assistant with the golf operations area.

Mr. Campbell stated that Greenway intends to resurface the entry road from the gate to the clubhouse, which will not include the parking lot. The trees and the stumps from the storm are slowly being removed and should be completed within the next 30-45 days. Regarding the debris pile, there is now a chipper on property and they are slowly working on the stumps, but may take up to 6 months to complete.

Amy Wooldridge stated she took a tour of the course with Marc Logan, which is required in the lease regarding the tree maintenance program, and she was satisfied with the upcoming plans. Mr. Campbell stated that they shared the work hours for the trees with the City and they were satisfied with the results.

Mrs. Arnerich asked if the City had any legal opinion if a tree falls and hurts someone, who would be responsible. This matter was brought up at the last meeting, and Ms. Wooldridge stated generally both parties would be involved. A question was asked regarding the dead redwood trees and Ms. Wooldridge stated that Mr. Logan has a long term plan for the trees, which would include trees that grow effectively in our environment.

Mr. Campbell stated that so far, about 1/3 of the dirt required for the renovation of the south course has been received which covers 4-5 holes. Mr. Campbell stated that there are times that we don't receive any dirt, as the collection site in San Francisco, from where the dirt is received, closes down with a minimal amount of rain, as was the case today. Once the dirt is in place and rough shaped, then they will work on the drainage, which as of now, they are looking at mid April for this, then comes the irrigation, and then putting the last cap of sanding soil. The objective is to start grassing in July and August, and all of this would be impacted by weather.

Mr. Campbell stated that today, the environmental bird monitoring team were out and spotted 2 hawks mating, and the impact is the area has to be roped off for 150 feet and no work can be done in this area for 2-3 months for nesting season.

A question was asked regarding if the entry road is actually a City road to be maintained by them which was stated at the previous meeting, and Ms. Wooldridge answered stating it was determined by the City that this was not the case. Mr. Campbell stated that the trucks bringing in the dirt are not using the entry road anymore, and Ms. Wooldridge added that they had complaints from the neighbors regarding this, and the entry road will only be used under unusual conditions.

#### **4-B Beautification Program and Junior Golf Club by Mrs. Norma Arnerich**

Mrs. Arnerich stated that both the memorial tree and bench programs are on hold at this time. Discussion about the fire tower ensued with Mrs. Arnerich asking which company gave a bid of \$5,000 to paint it, and Mr. Campbell stated that it was not Greenway's responsibility, and Mrs. Arnerich stated that she believed John Vest had procured a quote, and Mr. Campbell would check into it. Discussion about whose responsibility it is, and statements were made that Tim Scates was going to attend a City Council meeting as a private citizen, and bring it to their attention. Ms.

Wooldridge stated that the golf fund is at a negative, so there is no money at this point until the revenue starts coming in.

Mrs. Arnerich stated that they are working on a summer schedule with the south course being completely closed. The Alameda Commuters asked 8 of the junior golf members to carry the score board signs for the final day.

#### **4-C Golf Complex Restaurant Report, Jim's on the Course**

None

### **5. AGENDA ITEMS**

#### **5-A Greenway Golf Annual Report 2014**

See attached Exhibit "A"

#### **5-B Grass Driving Range plan – Presented by Ken Campbell**

Mr. Campbell stated that the back tee area is now open. There is both an annual and monthly membership program that gives access to the back tee, unlimited access to the short game practice area as well as the Par 3 course. There is also a daily access fee that allows access to the back tee, the short game area and a round of golf on the Par 3. Originally, they had planned to have a grass tee area on the range, but due to safety reasons, it has become more of a challenge than expected, so that is on hold at this time.

#### **5-C Golf Commission Roles and Responsibilities**

Amy Wooldridge stated that the golf commission is the eyes and ears of the golfing community, and if there is anything that they hear continuously, that they should bring it to the attention of herself and Ken Campbell. As a rule, these items should be brought up at a commission meeting and listed as an agenda item, and then for the commission to vote as to whether they want Greenway and the City investigate the issue. This process protects your interest, as it is documented, and puts a timeframe on both Greenway and the City, depending on the complexity of the situation, and a written report would be presented back to the commission. This is for higher level items, such as the fallen trees. Ms. Wooldridge was asked about the roles and responsibilities of the commission, and she stated that several months ago, she had provided this pamphlet to the golf commission, along with a training manual for new commissioners.

Ms. Wooldridge explained that due to the passing of Tim Scates, the City Clerk has posted the opening. The position will not be for a Chairperson, but once that position is filled, this body will need to vote on both a Chair and a Vice Chair. The procedure for placing someone on the commission is, the Mayor reviews the applications, she will

then make a recommendation at a City Council meeting, and at the next meeting, the City Council will vote on it, so it's a two meeting procedure.

**6. ORAL COMMUNICATIONS, NON-AGENDA (Public Comment)**

None

**7. OLD BUSINESS**

Bob Wood stated that the presentation that he made at the November 12, 2014 meeting regarding the fire tower can be made available to anyone who was not there at the meeting. Mr. Wood stated that he felt there were actions that should have been taken early this year, and as of yet, no action has been taken.

Mr. Campbell stated that he would have to look into the contract to see if Greenway even has any legal responsibility regarding the tower, and Ms. Wooldridge stated that she and Mr. Campbell would work together to look at the lease, and stated that the City does have a shared responsibility in this, but also stated that this commission can make a recommendation, but any plans, either to keep or demolish it, would have to go to the Planning Board.

**8. WRITTEN COMMUNICATIONS**

None

**9. ITEMS FOR NEXT MEETING'S AGENDA – July 14, 2015**

**10. ANNOUNCEMENTS/ADJOURNMENT**

Vice Chair Blatt asked for a moment of silence for the passing of Golf Commission Chair Tim Scates.

Mrs. Arnerich stated that the Alameda Commuters will be having a memorial service on April 11 at 10:00 AM at the golf course.

The meeting was adjourned at approximately 7:52 p.m.

The agenda for the meeting was posted seven days in advance in compliance with the Alameda Sunshine Ordinance, which also complies with the 72-hour requirement of the Brown Act.