



**MINUTES OF THE
ALAMEDA FREE LIBRARY BOARD MEETING
WEDNESDAY, MAY 14, 2014**

The regular meeting of the Alameda Free Library Board was called to order at 6:01 p.m.

ROLL CALL:

Present:	Nancy Lewis, Vice President Michael Hartigan, Board Member Gail Wetzork, Board Member Suzanne Whyte, Board Member
Absent:	Catherine Atkin, President
Staff:	Cosette Ratliff, Supervising Librarian, Adult Services Marsha Merrick, Recording Secretary

ORAL COMMUNICATIONS, AGENDA (Public Comment)

None.

CONSENT CALENDAR

An asterisk indicates items so enacted or approved on the Consent Calendar.

- *A. Report from the Library Director Highlighting Activities for the Months of March and April 2014.
- *B. Draft Minutes of the Regular Library Board Meeting of March 12, 2014.
- *C. Library Services Reports for the Months of February and March 2014.
- *D. Financial Reports Reflecting FY14 Expenditures by Fund for March and April 2014.
- *E. Bills for Ratification for the Months of March and April 2014.

Supervising Librarian Ratliff noted that the olive trees in the Lincoln Street planter boxes have been replaced with dogwood trees. Public Works has been contacted regarding the installation of new parking lot lights, and we are awaiting their response. A new Poet Laureate will be appointed in September. Director Chisaki will be meeting with the Alameda Island Poets this week. There is no impact to the Library on this project except Chisaki's time. The Library's marketing team had a table on Park Street for the recent Spring Fair where they passed out surveys. 50 people out of 100 asked completed surveys of what they would like to see in the Library, and 40 new library cards were given out. There is an Asian Pacific Islander fair at the Southshore Shopping Center on the weekend and the library will have a table and surveys there as well. Performance measures are slated for review at the May 20 City Council meeting.

Board Member Wetzork moved that the Consent Calendar be accepted as presented; Member Whyte seconded the motion which passed by a 4-0 vote.

UNFINISHED BUSINESS

A. Public Internet Work Stations/Status Report (C. Ratliff)

The contract has been sent over to Legal and Susan Haley of the City Manager's office will shepherd it through the process. Once an outside engineer has been selected, the public computers will be shut down for a couple of weeks. This will happen after school is out. Board Member Hartigan was in full support of waiting until school ends.

B. Teen Room Mural Project (C. Ratliff)

The hoped for assistance requested from donors to purchase supplies for the Teen Room mural project did not materialize, however, work on the mural will start on the weekend, going through the next four weekends in a row until it is finished.

NEW BUSINESS

A. Sunshine Ordinance Training (C. Ratliff)

All Board Members will be required to sit through more training on the Sunshine Ordinance. There are two sessions coming up in City Hall Council Chambers on May 15 and May 29 which members may attend. The other option is to watch the training on DVD after a board meeting concludes. The members unanimously agreed that they would rather watch the training as a group at an upcoming board meeting.

B. Alameda Free Library Foundation (C. Ratliff)

A Foundation representative was supposed to attend the board meeting to report but didn't show up.

C. Friends of the Alameda Free Library (C. Ratliff)

The Friends used book sale is going to be on the weekend and could still use some volunteers to help out. They had lost some of their helpers due to the change of date for the sale.

D. Patron Suggestions/Comments (Speak-Outs) and Library Director's Response

None.

LIBRARY BOARD COMMUNICATIONS

Board Member Wetzork had brought two bags of books on aviation from some friends. A thank you letter will be sent to the donors.

DIRECTOR'S COMMENTS

Paws to Read is the theme for this year's Summer Reading Program. The Library will also be following the Wolf OR-7 expedition which is tracking the course of one ordinary wolf on his journeys through his GPS signal.

ORAL COMMUNICATIONS, NON-AGENDA GENERAL

None.

ADJOURNMENT

The meeting was adjourned at 6:25 p.m.

Respectfully submitted,

Jane Chisaki, Library Director and
Secretary to the Alameda Free Library Board