

**Minutes of the
ALAMEDA FREE LIBRARY BOARD MEETING
WEDNESDAY, NOVEMBER 14, 2012**

The regular meeting of the Alameda Free Library Board was called to order by Board President Atkin at 6:00pm.

ROLL CALL:

Present	Catherine Atkin, President
Absent	Nancy Lewis, Vice President
Present	Michael Hartigan, Board Member
Present	Gail Wetzork, Board Member
Present	Suzanne Whyte, Board Member
Staff:	Jane Chisaki, Library Director
	Christina Baines, Recording Secretary

ORAL COMMUNICATIONS, AGENDA (Public Comment)

None.

CONSENT CALENDAR

An asterisk indicates items so enacted or adopted on the Consent Calendar.

- *A. Report from the Library Director Highlighting Activities for the Months of September and October 2012.
- *B. Draft Minutes of the Regular Library Board Meetings of July 11, 2012 (revised) and September 12, 2012.
- *C. Library Services Report for the Month of August and September.
- *D. Financial Report Reflecting FY12 Expenditures by Fund for September and October.
- *E. Bills for Ratification for the Months of September and October 2012.

Board Member Hartigan moved approval of the Consent Calendar.

Board Member Wetzork seconded the motion, which carried by the unanimous voice vote -4.

UNFINISHED BUSINESS

A, Library Strategic Plan/Update (J. Chisaki)

The Board accepted the Library Director's report on the Library Strategic Plan Update – Goals #8, #9 and #10.

Board Member Hartigan remarked that this is one of the goals that was well thought out and was one of the areas that youth and students coming in, the area the participation in the work shop had a lot of interest in and that staff should be commended. Goal #10 is something we can put out and say this is something we are doing we are making it work and put out there for Alameda.

Board Member Hartigan explained to the other members of the board that when the goals were developed that they were to do so with "blue skies" in mind not the economy. These goals were the starting point.

President Atkin requested that the Library's Strategic Plan be placed in Drop Box for easy reference by the Board.

NEW BUSINESS

A Alameda Free Library Foundation (J. Chisaki)

Sold out Third concert this Saturday. They are hosting a children's program in December, the Nutcracker, and they are still working on putting together their board handbook and additional fundraising programs.

B Friends of the Alameda Free Library (J. Chisaki)

They have recovered from the book sale, will take December off and are looking at doing another mini book sale soon. They are still looking at getting their "books" audited. The funding requests by staff were approved with the exception of a flat screen TV and a flat-bed scanner. We are looking at purchasing 12" digital photo frames to scroll info on and to display are various locations throughout the libraries.

C Patron Suggestions/Comments (Speak-Outs) and Library Director's Response. We have two:

When I use the computer I keep getting bounced out. Staff informed author it is most likely the Yahoo site or their e-mail settings, not the library's computers.

Hooks on the restroom doors at the West End would be great: Staff has installed hooks.

LIBRARY BOARD COMMUNICATIONS

None.

DIRECTOR'S COMMENTS

Director Chisaki informed the Board of Former Librarian Mary Hap's passing.

ORAL COMMUNICATIONS NON-AGENDA GENERAL:

None.

ADJOURNMENT

President Atkin adjourned the meeting at 7:02pm

Respectfully submitted,

Jane Chisaki
Library Director
Secretary to the Library Board

The agenda for this meeting was posted in accordance with the Sunshine Ordinance.