



**Minutes of the
ALAMEDA FREE LIBRARY BOARD
October 12, 2005**

The regular meeting of the Alameda Free Library Board was called to order at 7:00 p.m.

ROLL CALL

Present: Leslie Krongold, President
Karen Butter, Board Member
Alan Mitchell, Board Member

Absent: Ruth Belikove, Vice President
Mark Schoenrock, Board Member

Staff: Acting Library Director Jane Chisaki, Secretary
Jenna Gaber, Recording Secretary

CONSENT CALENDAR

An asterisk indicates items so enacted and adopted on the Consent Calendar.

- A. *Report from Library Director highlighting Library Department activities for the month of October 2005. Accepted.
- B. *Draft Minutes of the Regular Library Board meeting of September 14, 2005. Approved.
- C. *Library Services Report for the month of August 2005. Accepted.
- D. *Report from Finance Department reflecting FY 2004-05 Library expenditures (by fund) through August & September 05. Accepted.
- E. *Bills for ratification. Approved.

President Krongold asked if the new Main Library will be weather tight by the time the rain starts. Acting Director Chisaki stated that the building would be, otherwise the duct work would get wet and have to be replaced which would cause a delay in the projects completion date.

Board member Butter MOVED approval on the Consent Calendar. Board member Mitchell SECONDED the motion which CARRIED by a unanimous voice vote.

UNFINISHED BUSINESS

A. Materials Security and Inventory System. (J. Chisaki)

Acting Library Director Chisaki stated that this item went to Council last week and it was approved. The Request for Proposal has been sent out and the deadline for submission is November 4th at 3:00 p.m. Library staff is currently working on a question and answer sheet on RFID technology to educate staff and library patrons. President Krongold asked how many vendors had RFID technology. Ms. Chisaki stated that there are only 4 or 5 vendors that she knows of.

NEW BUSINESS

A. Library Building Team (M. Hartigan)

In the absence of Mike Hartigan, Board member Butter stated that the LBT met last night. She noted that there have been significant changes to the exterior of the building. The copper roof was eliminated in the Value Engineering process. The Team had to pick a different material and color for the roof. Also, the color of the exterior brick needed to change to match the new roofing material. The team also discussed fabrics and colors for the chairs in the new library and eliminated colors that would not work.

B. Alameda Free Library Foundation (R. Belikove)

In the absence of Vice President Belikove, Acting Library Director Chisaki commented that the Foundation has been struggling with ways to raise money. Their first priority is to send out letters to solicit donations.

C. Friends of the Alameda Free Library (M. Skeen)

Molly Skeen stated that the next book sale will be October 21, 22 and 23 at the "O" Club. The Friends have started a voucher program for local teachers to purchase books for their classrooms. A marketing class from the high school will be helping with the book sale this season. The Friends newsletter has been expanded and a library information table will be set up during the sale.

D. Library Building Watch (L. Krongold)

President Krongold reported that 212 people now receive the Library Building Watch newsletter by email. The next issue will be out towards the end of the month.

E. Patron suggestions/comments (Speak-Outs) and Library Director's response.

Acting Library Director Chisaki read 3 input/feedback forms regarding: request for the novel *The Great Failure*; request for the audio book of *Harry Potter and the Half Blood Prince*; and a complaint that weekly magazines are not making it to the shelves in a timely manner.

ORAL COMMUNICATIONS, NON-AGENDA (Public Comment)

Marc Lambert reported that there are two new members of the BALIS Advisory Board and the main focus of the Board will be the upcoming Bond issue on the June ballot. Mr. Lambert noted that his term will be up in June and he has had a great experience serving on the Board.

LIBRARY BOARD COMMUNICATIONS

Board member Mitchell noted that Susan Hardie's retirement was noted in the *Hotline* magazine.

DIRECTOR'S COMMENTS

Acting Library Director Chisaki informed the Board about *Teen Read Week*. Librarian Karen Lundstrom will be coordinating a vote on teen's favorite books. Our digital book link *Califa*, has had 822 hits since July.

Board member Butter asked if we had the *Easy Reader Voter Guide* at the library. Ms. Chisaki stated that library does have them and they are out for use by the public.

ADJOURNMENT

Board member Butter MOVED to adjourn the meeting at 8:00 p.m. Board member Mitchell SECONDED the motion which CARRIED by a unanimous voice vote.

Respectfully submitted,

Jane Chisaki
Acting Library Director and
Secretary to the Library Board