



## ALAMEDA RECREATION AND PARK COMMISSION MINUTES FOR REGULAR MEETING

**DATE:** Thursday, June 14, 2012  
**TIME:** 7:00 p.m.  
**PLACE:** City Hall Council Chambers

### 1. ROLL CALL

**Present:** Chair Joe Restagno, Vice Chair Lola Brown, Commissioners Ann Cooke (late), and Bill Delaney

**Absent:** Bill Sonneman

**Staff:** Amy Wooldridge, Recreation & Parks Director

### 2. APPROVAL OF MINUTES

Approve the Minutes of May 10, 2012 Recreation & Park Commission Regular Meeting

**M/S/C BROWN/COOKE (unanimously approved)**

**“That the minutes of the May 10, 2012 Recreation & Park Commission Regular Meeting are approved.”**

Approved (5): Restagno, Brown, Cooke, Delaney, Sonneman

A request was made from several commissioners to reduce the length of the minutes and instead issue abbreviated action minutes.

### 3. ORAL COMMUNICATIONS, AGENDA

Irene Dieter

She wants to see the Commission go beyond the purview of the Alameda Recreation and Park Department by advocating for other open space issues. This could include the flight park concept at Alameda Point; preserving open space along the Point waterfront so that development is built around open space.

John Pecson – Alameda Soccer Club Field Coordinator

Proposed a field gate for the Atlantic field. It would be paid for by the soccer club. A gate has several benefits including reducing trash and inappropriate usage such as dogs on the field. Also reduce wear and tear on field from groups using without a permit. The Club would install a rolling gate with a lock. Mr. Pecson requested the ARPD Director and staff review his request.

### 4. WRITTEN COMMUNICATIONS

None.

### 5. NEW BUSINESS

#### A. Recreation and Parks Commission Roles and Responsibilities

Director Wooldridge presented the option of developing a Commissioner manual/handbook. She provided an example from the City of Pinole that details the

roles of Commissioners to advocate, solicit feedback and recommend to staff and Council, understand the budget and fees, recommend policy changes, participate with the Park Master Plan and other facility development, assist with marketing and public relations.

The Commissioners agreed that it would be helpful to have clearer direction and guidelines on their roles and responsibilities. Director Wooldridge will agendize for the next meeting and bring a Commission Manual for review and adoption. This manual will then be provided to all current Commissioners in addition to being incorporated into training for new Commissioners.

Director Wooldridge recommended that the Commission do an annual report to City Council to summarize their activities and projects. This will increase the visibility of the Commission and provide a good line of communication to the City Council.

## **6. UNFINISHED BUSINESS**

### **A. Fitness Equipment in Parks – Friends of the Parks**

Director Wooldridge has been working with Friends of the Parks to implement the next fitness equipment installation at Lincoln Park. The space is approximately 25' x 50' and is located adjacent to the playground area. Staff intends to schedule a community meeting for feedback, once the plans are finalized. The decision was made to put the equipment on existing asphalt rather than the additional expense of wood fiber. This reduces the long-term expense as well for refilling the wood fiber. And since the fitness equipment is not considered playground equipment for children, it does not have safety fall zone requirements.

The goal is to have the equipment installed before the Oktoberfest event at Lincoln Park so that the Friends of the Park can highlight the equipment and hopefully solicit more businesses to donate for future installations at other parks.

### **B. Parks Master Plan**

Several Commissioners requested that this item be on the agenda since they felt there was not enough prior discussion on the Parks Master Plan. It was agreed that it provides a framework for future recreation facility and park development. It also highlights areas within Alameda that may be available for future development.

## **7. REPORTS FROM RECREATION COMMISSION AND RECREATION & PARK DIRECTOR**

### **A. Recreation Division**

### **B. Mastick Senior Center**

### **C. Park Division**

### **D. Other Reports and Announcements**

**(All reports attached to the June 14, 2012 Agenda)**

Director Wooldridge is discussing potential collaborations with the Boys and Girls Club on a Drum Corps; the Oakland Youth Chorus for youth choral classes and Alacosta for after school programs for youth with developmental disabilities.

**8. STATUS REPORT ON ONGOING PROJECTS**

Director Wooldridge provided updates on the following projects:

- Krusi Park Recreation Center construction (Measure WW project) – timeline is to go out to bid in October 2012 with the estimated completion date of December 2013
- Woodstock Park field renovations (State grant funded) – out to bid in November 2012 with construction April through August 2013
- Encinal Restroom (Measure WW project) – changed the scope of the project to be pre-fabricated restrooms. Estimated to go out bid this fall with completion by spring 2013.

**9. ORAL COMMUNICATIONS, GENERAL**

**10. ITEMS FOR NEXT AGENDA**

**11. SET NEXT MEETING DATE:** Thursday, July 12, 2012

**12. ADJOURNMENT**