



**MINTUES OF THE
ALAMEDA FREE LIBRARY BOARD MEETING
WEDNESDAY, JULY 9, 2014**

The regular meeting of the Alameda Free Library Board was called to order at 6:00 p.m.

ROLL CALL: Present: Catherine Atkin, President
 Nancy Lewis, Vice President
 Michael Hartigan, Board Member
 Gail Wetzork, Board Member
 Suzanne Whyte, Board Member

 Absent: None

 Staff: Jane Chisaki, Library Director
 Lori Amaya, Recording Secretary
 Lena Geraghty, Library Intern

ORAL COMMUNICATIONS, AGENDA (Public Comment)

None.

CONSENT CALENDAR

An asterisk indicates items so enacted or approved on the Consent Calendar.

- *A. Report from the Library Director Highlighting Activities for the Months of May and June 2014.
- *B. Draft Minutes of the Regular Library Board Meeting of May 14, 2014.
- *C. Library Services Reports for the Months of April 2014 and May 2014.
- *D. Financial Reports Reflecting FY14 Expenditures by Fund for May and June 2014.
- *E. Bills for Ratification for the Months of May and June 2014.

Director Chisaki reported that all parking lot fixtures are up. Alameda Municipal Power will obtain LED lights to replace the current lights. The next project will be the restroom hand dryers. The kick off meeting for LEED recertification is on July 17, 2014. Stop Waste has hired a consultant to assess issues. Director Chisaki reported that Summer Reading program numbers have increased and the Teddy Bear Picnic program is drawing large numbers of participants. The Poet Laureate application deadline is July 10, 2014 and the appointment will be in September. ILS vendor presentations are under way and recommendations to Library Board and City Council will be given in September. President Atkin asked

for correction of dates of the Activity Reports, but dates are correct, therefore will not be amended. Director Chisaki reported that new door counters have been installed and counts will be more accurate.

Board Member Hartigan moved that the Consent Calendar be accepted with the correction of the Activity Report dates. Board Member Whyte seconded the motion, which passed by a 5-0 vote.

UNFINISHED BUSINESS

A. Public Internet Work Stations/Status Report (J. Chisaki)

Director Chisaki reported the upgrade is almost completed. Speed should be faster and will correct a number of issues.

B. Teen Room Mural Project. (J. Chisaki)

Director Chisaki passed around an article and pictures from the Teen Mural unveiling. President Atkin said the mural project was inspirational and very well executed. President Atkin asked Director Chisaki to share with Librarian Matt Conciatori that the project was well done and he deserves commendation. Matt will give a presentation to City Council on the project.

NEW BUSINESS

A. Election of Officers (C. Atkin)

Director Chisaki stated that the terms are for one year. Vice President Lewis nominated President Atkin for another term as Board President. Board Member Wetzork called for a vote and Board Member Whyte seconded, which passed 5-0. Vice President Lewis nominated Board Member Whyte for Vice president. Board Member Hartigan seconded the motion, which passed 5-0.

B. Discussion of Update to Library Internet Use Policy (J. Chisaki, L. Geraghty)

Library Intern, Lena Geraghty, is working with Director Chisaki on revising the Library Internet Use Policy, which was last updated in 1998. Board Member Wetzork asked to move vote to the September meeting in order to give more time to review the policy. President Atkin thanked Lena for all the work she has done on updating the policy.

C. Alameda Free Library Foundation (J. Greene)

Director Chisaki reported that the Live at the Library Concert Series tickets will go on sale in August. Information will be put on Facebook.

D. Friends of the Alameda Free Library (J. Chisaki)

Interim President Silva was voted President through the end of the calendar year. She is considering joining the Foundation Board when her term ends with the Friends of the Library. There have been meetings to merge the two organizations.

E. Patron Suggestions/Comments (Speak-Outs) and Library Director's Response

The first suggestion was to have movie nights for adults. The patron was informed that the Library does have movie night for adults once a month. The second suggestion was to have Wi-Fi connectivity with Mac computers. The patron was informed that the computer upgrade is currently in progress.

LIBRARY BOARD COMMUNICATIONS

Communications from Board members regarding their Library activities during the past month, and any other comments, suggestions or questions related to Library business.

DIRECTOR'S COMMENTS

Director Chisaki commented that the end of Summer Reading ceremony is the third week of August and a Board member will need to give a speech. Wild Things, Inc. will be the entertainment. Director Chisaki informed the Board that Sunshine Ordinance training must be done and can be viewed online.

ORAL COMMUNICATIONS, NON-AGENDA GENERAL

Audience Member Elizabeth Tuckwell expressed concern with computer and internet issues, and how they are communicated with the Library Board or City Hall. Director Chisaki explained that "Speak-Out" forms are used for that purpose and comments are often given to the Reference desk. Director Chisaki also explained that the current upgrade should resolve most of the current issues.

ADJOURNMENT

The meeting was adjourned at 6:59 p.m.

Respectfully submitted,

Jane Chisaki, Library Director and
Secretary to the Alameda Free Library Board