

Director
Square Hospital
18/F Bir Uttam Qazi Nuruzzaman Sarak,
West Panthapath, Dhaka 1205.

Subject: Application for the post of Medical Officer in the department of Medicine.

Dear Sir,

I am reaching out to express my keen interest in the Medical Officer role at Square Hospital. With a dynamic educational background and impactful internship at **Sir Salimullah Medical College & Mitford Hospital**, I am eager to bring my blend of academic knowledge and practical experience to contribute to the esteemed healthcare team at Square Hospital.

During my internship, I adeptly delivered comprehensive healthcare to both inpatient and outpatient populations, demonstrating versatility across varied settings. Engaged in over 1200 patient assessments, showcasing proficiency in history-taking, physical examinations, and timely diagnostic test ordering. Collaborated closely with a multidisciplinary team, actively contributing to treatment plans for 300+ patients. Executed various medical procedures, including wound dressings, catheterization, and blood transfusions, adhering to medical standards and safety protocols.

Furthermore, I conducted daily follow-ups, adjusting treatment plans for optimal recovery. Demonstrated effective communication through continuous, personalized interactions with over 500 individuals, conveying treatment plans, preventive measures, and post-discharge care instructions. Additionally, provided ongoing counseling to patients and attendants, underscoring my commitment to holistic patient care. Proficiently maintained order sheets, pre/postoperative orders, death certificates, and the admission register, ensuring accurate and comprehensive record-keeping.

I am confident that my skills in emergency management, medical proficiency, patient assessment, multidisciplinary collaboration, medical procedures, patient follow-up, effective communication, and documentation proficiency align with the requirements of the Medical Officer position at Square Hospital. I am excited about the opportunity to contribute my skills and passion for healthcare to the Square Hospital team. Thank you for considering my application. I look forward to the possibility of discussing how my experiences and skills can contribute to the continued success of Square Hospital.

Sincerely,

Dr. Atiya Fyruz
Mobile No: 01521-430992
Email: atiyafyruz132@gmail.com