

Director  
Asgar Ali Hospital  
111/1/A Distillery Road,  
Gandaria, Dhaka-1204.

Subject: Application for the post of Medical Officer in the department of Surgery.

Dear Sir,

I am writing to express my sincere interest in the Medical Officer position at Asgar Ali Hospital. With my extensive internship experience at **Sir Salimullah Medical College & Mitford Hospital**, combined with a solid academic background, I am eager to contribute my skills and dedication to your dynamic surgical department.

During my internship, I executed department activities under consultant guidance, attended daily ward rounds, and conducted comprehensive assessments for 300+ patients. I have hands-on experience in managing emergencies with quick and decisive medical interventions. My expertise includes specialized procedures such as catheterization, NG Tube insertion, and blood transfusion, ensuring patient safety and protocol adherence. Proficient in maintaining meticulous infection control practices, I actively assisted in various surgical procedures. Beyond clinical skills, I excel in crafting precise medical records. Authored 200+ discharge certificates, 10+ death notes, and 50+ operation notes, pre- and postoperative orders, demonstrating a commitment to thorough documentation.

My educational background includes an MBBS degree from Sir Salimullah Medical College, where I received honors in various subjects and achieved 8th, 8th, and 9th places in the 1st, 3rd, and Final Professional Examinations, respectively. I have recently passed **FCPS Part-1 in Orthopedic Surgery**, underscoring my dedication to continuous learning and professional development.

What sets me apart is not only my technical proficiency but also my commitment to ethical and safe surgical practice. I aspire to contribute to the esteemed team at Asgar Ali Hospital by providing compassionate patient care and contributing to the hospital's reputation for excellence in healthcare. I am enthusiastic about the opportunity to bring my skills and dedication to Asgar Ali Hospital and contribute to the success of your surgical department. Thank you for considering my application. I look forward to the possibility of discussing how my experiences align with your hospital's needs in more detail.

Sincerely,

Dr. Asadul Al Galib  
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