

Employment/Volunteer/Internship Program Bulletin
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Deadline	Employer/ Organization	Duties	Qualification/ Eligibility	Contact
May 15	Asian Pacific Islander Legal Outreach Youth Programs: Stand Up, Speak Up!	<ul style="list-style-type: none"> • Define and understand what rape culture is • Analyze rape culture in the media • Learn basic graffiti skills on canvases or T-shirts to promote words that stand up to rape culture like "CONSENT" • Learn creative 	<ul style="list-style-type: none"> • youth ages 13-18 	tinyurl.com/apisummer2015
Friday, May 29th at 5pm sharp	CHALK Outreach Worker	<ul style="list-style-type: none"> • Outreach Workers inform the community about CHALK programs and build connections throughout San Francisco. Also, they will be responsible for facilitating a youth-led drop-in that seeks to support 18-24 years old with locating employment. 	<ul style="list-style-type: none"> • Must be on active probation with a San Francisco case • Must be between the ages of 18-24 as of July 7th, 2015 	Online: http://sf4tay.org/chalk-hiring-for-over-30-positions/

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Friday, May 29th at 5pm sharp	YouthLINE Technology Intern	<ul style="list-style-type: none"> • Interns will get hands-on experience with real-world creative assignments: digital media, host our live television show, web design, photography, and journalism. Youth will be required to work in groups. Interested applicants are not required to have experience. YouthLINE will train you! 	<ul style="list-style-type: none"> • Can be on an active probation with a San Francisco Case • Must be between the ages of 15-18 as of July 7th, 2015 	Online: http://sf4tay.org/chalk-hiring-for-over-30-positions/
Friday, May 29th at 5pm sharp	After-school Program Leader	<ul style="list-style-type: none"> • The purpose of the program leader position is to staff afterschool programs serving elementary and middle school aged youth. No experience necessary. CHALK will train you. 	<ul style="list-style-type: none"> • Must be between the ages of 18-24 as of July 7th, 2015 	Online: http://sf4tay.org/chalk-hiring-for-over-30-positions/
6/15/15	Mission Neighborhood Health Center	<ul style="list-style-type: none"> • Paid volunteer opportunity • 5 hours per week • Responsible for facilitating workshops 	<ul style="list-style-type: none"> • Age 14-18 	Chloe Gonzalez Coyle @ (415) 552-3870

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ASAP	Metro Locksmiths Inc.	<ul style="list-style-type: none"> • Rekeying • Servicing Locks • Picking Locks • Cutting Keys • Assist in shop and job site projects 	<ul style="list-style-type: none"> • Must be 17 or older • Min. 8hrs/week • Driver's License • Pass drug test 	metrodispatcher@yahoo.com or Call Sharon (415) 609-1004
ASAP	Camp Galileo-Summer Internship	<ul style="list-style-type: none"> • Serve as an ambassador of Galileo, demonstrating our mission and values in a positive and professional manner and acting as a role model of the Galileo Innovator's mindset • Commit to building a safe, child-focused community • Demonstrate professionalism and accountability • Take initiative to analyze and solve problems • Treat others with courtesy and respect • Respond to camper, family member and colleague needs • Maintain a high standard of ethics, integrity and confidentiality 	<ul style="list-style-type: none"> • Commitment to educational programming for children • Flexibility to meet changing work needs and demands • Ability to work collaboratively on a high-functioning team • Openness to feedback and desire to grow professionally • Ability to handle multiple tasks efficiently and accurately • Strong organization skills and attention to detail • Ability to communicate clearly, maturely and compassionately with families • Ability to maintain an excellent work ethic, a high level of energy and exceptional enthusiasm all day, every day, for up to 10 weeks 	http://www.galileo-camps.com/jobs/apply/summer-intern
ASAP	Bon Chon Chicken	<ul style="list-style-type: none"> • Full-time or part-time Assistant Managers, servers, cashiers, expeditors, line cooks & dishwashers • Hours: Mon.-Sun. 10:30am- 	<ul style="list-style-type: none"> • Food & beverage, hospitality or customer service experience is preferred • Will provide proper training • Friendly and customer-oriented 	Email resume as a DOC or PDF to BCCbayarea@gmail.com Include when you can start and

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		<p>11pm (closed Tues.)</p> <ul style="list-style-type: none"> • Job location: 2278 Westborough Blvd. #208 South SF 	<p>personality</p> <ul style="list-style-type: none"> • Attention to detail & willingness to learn • A team & customer-first attitude is a must • Ability to work in a fast-paced environment 	<p>your schedule availability</p>
ASAP	<p>Part-time Receptionist/ Dental Assistant Position In a Dental Office on Union Square</p>	<ul style="list-style-type: none"> • Answering the phone and taking messages. Scheduling patient appointments • Misc. clerical duties (i.e. data entry, filing, and communicating with insurance companies) • Minimal dental assisting duties; 10% of the time (no experience required; you will be given through on the job training). Will train valuable skill sets to the right individual • No experience required • Possess a good attitude, ability to multi-task, and interest in communicating with the public. 	<ul style="list-style-type: none"> • Ideal internship for a student interested in a future career in the health field. • -Must be a graduating SENIOR. Able to start job training while attending Galileo in preparation to work in the office while attending a college in San Francisco during the Fall semester, 2015. • -Bilingual English/Cantonese speaking ability • -Must be an exceedingly motivated, punctual, mature, conscientious, and intelligent individual with high moral character. • Starting pay \$11.05 with frequent raises as you get proficient with duties. Tentative hours 16-24 hours a week once you start college in San Francisco in the Fall 2015. • References requested 	<p>Contact: Dr. Wong at (415) 433-5280 Email: wongddsltc@hotmail.com</p>

Employment/Volunteer/Internship Program Bulletin
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ASAP	BEETS Internship	<ul style="list-style-type: none"> • Maintain community and school gardens in the Western Addition • Learn critical job skills (resume/cover letter writing, job search, interviewing, etc.) • Assist our elementary school garden classes • Attend field trips and educational opportunities • Earn ~\$800/session (depending on hours worked) 	<ul style="list-style-type: none"> • 15-19 years of age on February 3, 2015 • Living in San Francisco (priority given to those living in the Western Addition) • Interested in gaining experience in basic horticulture, environmental education, and basic job skills • Able to commit to the entire spring 2015 session: Feb. 3 -April 30, 2015 • Available: Tuesday and Thursday 3:45pm-5:45pm and 1-2 Saturdays/Month (Additional hours weekday afternoons as scheduled) • Legally employable in the U.S. 	Melissa Tang BEETS Program Manager <u>Community Grows</u> cell: <u>415.298.7055</u>
ASAP	Teen Environmental Mentorship	<ul style="list-style-type: none"> • Paid internship in environmental education and leadership for San Francisco 	<ul style="list-style-type: none"> • Attend a 5 day summer training August 11-15th 2015 (includes one overnight 	Applications are available at www.naturebridge.org/teem

Employment/Volunteer/Internship Program Bulletin

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	Program	and Marin High School Students. TEEM participants discover their inner strengths as leaders, their ability to influence others, and the importance of community. TEEM interns gain first-hand knowledge about the field of environmental education through field trips, mentorships with our professional educators, leading interactive activities with our elementary school students, and creating their own environmental teaching tools.	<p>camping trip).</p> <ul style="list-style-type: none"> • Work one day a week on NatureBridge's campus, either Tuesday or Thursday from 4:30pm to 7:30pm, September 2015 through April 2016. • Participate in one weekend event per month during the school year. • Transportation to NatureBridge's Campus in the Golden Gate is provided for TEEM interns from San Francisco (pick up at Park Presidio/Geary) and the Marin City Bus Stop (Sausalito) 	For any questions, contact Marisa Gonzales Nordstrom, Youth Programs Manager, NatureBridge 415 332 5771 x27 teem@naturebridge.org
ASAP	Bay Chiropractic Center	<ul style="list-style-type: none"> • Basic office work • Help educate public on wellness at the events • Educate public on nutrition • WILL TRAIN! 	<ul style="list-style-type: none"> • Highly energetic, outgoing individual for Wellness Center. • Must be good with people and enjoy helping others. • Must be good with basic computer skills • Tuesday/Thursday 4:15-7:15 PM • HS Senior Ideal • Bilingual Spanish plus but not must! 	Bay Chiropractic center Tel: 415-984-2706 Fax: 415-781-7514 Email: kaligoldenmeadows@gmail.com

Employment/Volunteer/Internship Program Bulletin

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ASAP	Bay Wellness Center Employment	<ul style="list-style-type: none"> • Seeking a responsible, detailed, oriented individual, to assist in light office administrative duties such as filing, chart formation and basic data entry • Seeking an outgoing, mature individual to assist us in educating the public on health issues thru community outreach, Table topping and health surveys. 	<ul style="list-style-type: none"> • The best candidate is one who is self-motivated, ready to learn, work hard and contribute to the team. • High school senior or 17+. Hours: 4:30-7pm Tuesday and Thursday. • Salary: minimum wage or greater for the candidate with experience Please fax or email your resume. Phone calls accepted. Please include contact information. 	<p>Lois Shaiken Fax: 415-781-7514 Tel: 415-984-2706 Email: baycare4u@aol.com</p>
ASAP	San Francisco Young Adults (SFYAW) Program	<ul style="list-style-type: none"> • Resume and cover letter writing • Interviewing skills • Job Readiness workshops • Job Placement Assistance • Educational and Career Counseling 	<ul style="list-style-type: none"> • Youth 17-24 	<p>Contact: Daniel Raftery or Cristino Lagahid III</p> <p>Phone: 415.771.2600 x.105 Email: daniel@vydc.org. crostino@vydc.org</p>

Employment/Volunteer/Internship Program Bulletin

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ASAP	Vietnamese Youth Development Center (VDYC)	<ul style="list-style-type: none"> A comprehensive employment program and integrates case planning, individual counseling, job readiness training, job placement assistance, linking services and providing individual support services. 	<ul style="list-style-type: none"> Low-income, disadvantaged young adults ages 16-24. 	http://sf4tay.org/place/vietnamese-youth-development-center-vydc-san-francisco-young-adults-working/
ASAP	Enterprise for High School Students	<ul style="list-style-type: none"> They are committed to give you the skills, experience, knowledge, and support you need to be successful in work, education, and life. College and Careers Counseling – they will meet you wherever you are. 	<ul style="list-style-type: none"> Join if you are 14-18 years old and are a San Francisco high school student or enrolled in a GED program 	http://www.ehss.org/aboutus.html call (415) 392-7600 ext. 1 for more information
ASAP	Wishbone	<ul style="list-style-type: none"> Editing/Writing/Publishing student campaign materials Answering FAQs from students and teachers Analyzing gaps in student and teacher engagement Supporting Director of Student Operations in all communications Executing student-facing social media strategy 	<ul style="list-style-type: none"> Be affiliated with an accredited organization Be appropriate for high school students (grades 9–12) Give students a support structure and close connections to instructors Create opportunities for leadership and peer interactions Set high expectations for each participant 	Email this link for more info: info@wishbone.org

Employment/Volunteer/Internship Program Bulletin
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			<ul style="list-style-type: none"> • Focus on a particular interest, such as art, music, science, leadership, or athletics 	
ASAP	Build San Francisco Institute	<ul style="list-style-type: none"> • Learn 3D Architectural Design Software • Learn 3D Animation • Create models • Intern at Professional Architecture, engineering and construction firms 	<ul style="list-style-type: none"> • San Francisco high school student 16 or older • Good academic standing at his or her own high school 	<p>More information contact: (415)393-9933</p> <p>http://www.facebook.com/#!/BuildSF</p>
ASAP	Power-Up Youth Workforce Program	<ul style="list-style-type: none"> • Build resume with on-site experience and get assistance finding work! • Get help with school work, earning your GED, and applying for college. • Learn valuable job hunting skills! 	<ul style="list-style-type: none"> • 14-18 years old • \$20 gift card for enrolling • \$25 gift card for finishing program. 	<p>Contact: Mark Aquino (Program Coordinator) (415)401-4931 & (415) 430-1402 maquino@arribajuntos.org Marianna Gibbs (Case Manager) (415) 401-4962 & (415) 487-3251 mgibbs@arribajuntos.org</p>
ASAP	City Build Academy	<ul style="list-style-type: none"> • CityBuild Academy offers an 18-week pre-apprenticeship and construction skills training program where participants can earn up to 15 college credits while learning foundational skills and knowledge to enter the construction trades and 	<ul style="list-style-type: none"> • Age 18 or Older • Authorization to Work in the U.S. • San Francisco Resident • High School Diploma or GED • Valid CA Driver's License 	<p>Register after attending Orientation: http://workforcedevelopmentsf.org/trainingprograms</p>

Employment/Volunteer/Internship Program Bulletin
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		succeed as new apprentices.	<ul style="list-style-type: none"> • Ability to Pass a Drug Test • Must attend Orientation 	
ASAP	HealthCare Academy	<ul style="list-style-type: none"> • Provides vocational skills training, work experience opportunities, job skills training and placement assistance to training participants. 	<ul style="list-style-type: none"> • Adults who are at least 18 years of age and who possess a High School Diploma or G.E.D. are eligible for the program • Must attend orientation 	Register after attending Orientation: http://workforcedevelopmentsf.org/trainingprograms
ASAP	Hospitality Initiative	<ul style="list-style-type: none"> • The Hospitality Initiative offers a broad range of services to job seekers that are responsive to the workforce development needs of this industry. 	<ul style="list-style-type: none"> • Adults who are at least 18 years of age and who possess a High School Diploma or G.E.D. are eligible for the program • Must attend Orientation 	Register after attending Orientation: http://workforcedevelopmentsf.org/trainingprograms
ASAP	Tech SF	<ul style="list-style-type: none"> • Tech SF offers a range of training programs in high growth IT occupations that are currently in demand, including Networking & Security, Tech Support & Administration, Programming, and Multimedia 	<ul style="list-style-type: none"> • Adults and youth who are at least 18 years of age and who possess a High School Diploma or G.E.D. Top priority will be given to long-term unemployed individuals 	Register after attending Orientation: http://workforcedevelopmentsf.org/trainingprograms