

How to complete the California State University (CSU) application

1. Bring a copy of your **Current** transcript
2. Bring your **Current Parent(s) Income information** or from 2012.
Answer the following questions:
 - a. How much they earned last year (Adjusted Gross Income)?
 - b. How many people live with you and your parent(s)?
3. Bring your **Social Security Number** (SSN) and if you have a **Permanent Residency (Green card number)**.
 - a. If you don't any of these, ask your counselor for help with the application
4. Go to www.csumentor.edu
5. Click on "Create an account" ****Remember/write your username & password!!!**
6. Click on "Apply Online" and then click on "Undergraduate Admission Application" and then click on "Fall 2014"
7. Select a CSU campus, click on "Start New Application" and then click on "Begin Undergraduate Application for..." at the bottom of the page.

*****IMPORTANT:** Only **work on and complete ONE application first**. After you submit that, then start your other CSU applications. All your answers from the first one will automatically fill your remaining applications.

8. Follow these instructions for each section:

a. Enrollment Information:

i. **Term:** Fall 2014

ii. **Entry Status:** Graduating high school senior with/without college credit

iii. **Previous Application/Attendance:** Never applied

iv. **Campus Authorization Number:** Leave blank

b. **Name and Address:** This is self explanatory, BUT make sure your email is accurate!

c. Personal Information:

i. **Social Security Number:** If you have this, YOU MUST provide it. If not, ask College Center staff for assistance

ii. **CA Statewide Student ID:** Leave blank

iii. **Military Information:** Answer no UNLESS you/your parents are in the military

iv. **Family Education, Income, and Size Information:** You MUST answer this accurately. This determines application FEE WAIVER and EOP status. Fill in Dependent Students section if you live with your parent(s)

v. **Miscellaneous Information:** Answer YES or NO if you want to play sports for the college teams (if they have them)

d. CA Residency Information:

i. You need your parents help with this page! Ask them for the info!

e. Demographic Information:

i. Answer each section in here. DO NOT "decline to state".

f. High School Information:

i. **Current or Last High School Attended:** Add your high school, Term Type: Semester

ii. **High School Graduation Date:** 05/2014

iii. **Other High School(s) Attended:** Only add if you attended other high schools

iv. **Test Information:** Provide all SAT/ACT scores you have

1. If you do not have your scores yet, input the date you took/will take the test and leave the scores blank

2. TOEFL/IELTS/PTE Academic: DO NOT FILL OUT if you have attended school taught in English for 3 or more years

g. College Information:

i. **Current, Previous, and Planned Colleges Attended:** Only add if you attended community college courses at CCSF/other community colleges

- ii. **Advanced Standing Credit:** Check off only (AP) if you have taken/will take AP tests
 - h. **High School Preparation 1/2:**
 - **Add all A-G classes ONLY and grades from 9th – 12th Grade. Make sure to check off the classes you took in the proper academic years!
 - **DO NOT include PE, Health, College/Career, Drivers Ed, ROTC, Leadership, AOHT, CAHSEE, Study Skills, Travel/Tour, etc
 - **Honors & AP Credit: Apply Honors/AP status for Spring and/or Fall for these courses
 - **Senior Year Classes: Fall Semester should be “IN PROGRESS”, Spring Semester should be “PLANNED”
 - **Example: Modern World History 1/2 (Grade level: 10, Term type: Semester, Fall grade earned: A, Spring grade earned: A)
 - i. **Social Science:** Add Modern World, US History, American Democracy (Amer Dem, ONLY put Fall Semester: In Progress, leave Spring Semester blank!)
 - ii. **English:** Add all English courses you’ve taken (ELD 5,6,7,8 (not 1-4), 9th Gr Eng, 10th Gr, Eng, Amer Lit, Euro Lit, etc)
 - iii. **Mathematics:** Add all math courses (Alg, Geom, Adv Alg, Alg Fin Math, Pre Cal, Stats, AP Stats, AP Cal, etc)
 - iv. **Biological Science:** Add all biological science courses (Biology, Physiology, Marine Sci, AP Bio, etc)
 - v. **Physical Science:** Add all physical science courses (Environ Sci, Chemistry, Physics, AP Chem, AP Physics, etc)
 - vi. **Language Other Than English:** Add all LOTE courses (Chinese, Spanish. If you are waived from this requirement, ask College Center staff for help)
 - vii. **Visual/Performing Arts:** Add all VAPA courses (Drama, Art, Comp Art, Arch Design, Dance, Ceramics, Vocal Music, Theater Tech etc)
 - viii. **College Prep Elective:** Add classes such as AP Computer Science, Journalism, **ECONOMICS**, etc here (for Econ, ONLY put Spring Semester: Planned, leave Fall Semester blank!)
 - ix. **High School GPA:** Have a College Center staff person calculate your CSU GPA (this GPA is not on your transcript)
 - x. **Additional Non-A-G Courses:** You can add non A-G courses here (NOT Health, Drivers Ed, College/Career)
 - i. **Educational Opportunity Program (EOP):**
 - i. A support program for low-income, first generation students (whose parents did not get a bachelor’s degree). Provides more one-on-one advising, tutoring, scholarships, summer programs, and professional development workshops. **After you submit your CSU application, A SEPARATE EOP APPLICATION is required.** Find this under the “Apply Online” tab on csumentor.edu.
 - j. **Application Fee Waiver:**
 - i. Say YES you want to apply.
 - ii. Make sure your parents’ income and household size are correct because you only have **ONE CHANCE** to apply for this by clicking NEXT.
 - iii. If are **GRANTED** the fee waiver, you can apply to 4 CSU’s for FREE
 - iv. If you are **DENIED** the fee waiver, you will have to pay \$55/application.
 - k. **Review Your Application:**
 - i. **Before submitting, have a staff check your application!!!**
9. When you submit the application, make sure to print the confirmation page.

Reminders:

- **Send your SAT scores early!** To send scores to all CSU, go to collegeboard.org & send it to code: 3594 (under more search options), and all CSU will receive your scores.
- Application begins **October 1st** and Deadline is **November 30th**
- Minimum 2.0 GPA and complete A-G subject requirements to apply, No D’s or F’s!
- **Start and complete ONE CSU application.** Once you finish that completely and have it reviewed and submitted, then you can start any other CSU app (all the answers will be prefilled with your first answers)
- Submit a CSU application to **San Francisco State University as a backup!**
- CSU’s that will guarantee admission for minimum eligibility:
 - SF State
 - CSU East Bay
 - CSU Monterey Bay
 - CSU Dominguez Hills
 - CSU Stanislaus
 - CSU Bakersfield
 - CSU Channel Islands
 - Cal Maritime

SUBMIT your application early!!!