



Date of Birth: 25th July 1998

**S.K.M Primary School.
P.O box 10-60500, Marsabit,
Kenya Certificate of primary education,
Attained 351 marks.**

- Assist in installation and configuring oracle applications that is Enterprise Business Suite (EBS).
- Creating, running SQL scripts to interact, update and query database files.
- Query database and perform analysis and generate report.
- Help the ICT team run the organization website and give necessary inputs for improvements.
- Gain experience in handling transactions and operating POS systems and ensure accuracy in financial transactions and adherence to established procedures.
- Observe and learn from experienced staff in various departments and Participate in training programs to enhance skills and knowledge.
- Assist in providing excellent customer service to military personnel, veterans, and their families and also handle inquiries, resolve issues, and ensure a positive shopping experience.
- Support special projects or initiatives as assigned by supervisors and contribute to the implementation of new processes or improvements.

WORK EXPERIENCE

Feb 2023 – Sep 2023.

Job Title: IT Intern

NAWIRI DEVELOPMENT PROGRAMME (MARSABIT SITE OFFICE)

Nawiri child Development Programme is a Non-Governmental Organization created in 2017 whose mission is Together with the society; they create sustainable solutions that protects and advance the rights and wellbeing of children and young adults. Some of the responsibilities include

Key Responsibilities:

- Digitizing office files (scanning the contents of files, and storing them in folders)
- Uploading the files to the OneDrive account
- Backing up all the uploaded files to a local drive.
- Completing the relevant training and asking questions if I am uncertain about anything.
- Assisting office staff in fixing computer issues.
- Arriving on time for duty and remaining professional in my interactions with all stakeholders.
- Completing all duties assigned by the supervisor and reporting any issues immediately.
- Observing the rules and safety regulations of the organization while carrying out tasks.
- Making recommendations for improvement where feasible and appropriate.

DEC 2022 – JAN 2023

Job Title: Enumerator

Ramsis Enterprise

Ramsis Enterprises Limited (REL) is an engineering firm specializing in providing solutions tailored to the liquid food industry. The specific roles i was tasked at Ramsis included the following responsibilities.

Key Responsibilities:

- Administering questionnaires to the people of the community.
- Conducting interviews to the people of the community.
- Using data collection tools like ODK collect to collect data.
- Translating language to locals and my supervisors.
- Collection of data in several counties
- Analysis of data and generating reports

JUL 2021 – OCT 2021

Job Title: Industrial Attachee

Hamad Agencies

Key Responsibilities:

- ❖ Responsible for attending to clients and taking orders on behalf of the company
- ❖ Responsible for answering inquiries and ensuring that all complaints are promptly resolved
- ❖ To facilitate technical assistance, linkage to markets and marketing expertise, access to: legal guidance, research institutions.
- ❖ Promote information security awareness among the employees at the company.
- ❖ Oversee and enforce information security guidelines for employees.

KEY SKILLS/ CAREER ACHIEVEMENTS

- Excellent communication skills
- Natural problem solver with strong interpersonal skills
- Expert in understanding web services, network protocols, and algorithms
- Superb reading comprehension
- Competent administration skills
- Teamwork skills
- Good leadership skills
- Expert in dealing with conflict

TECHNICAL SKILLS

Over the years I have had the opportunity to gain exposure to a variety of technologies and methodologies of ICT. These have enabled me gain these skills;

- Understanding the approaches and methodologies to software development cycles.
- Able to develop and website applications and other software applications using different types of programming languages (html, css, javascript, python and java).
- Dedication to simplifying code, managing complexity and debugging codes.
- Background in object-oriented programming including application architecture and understanding different programming language syntax.
- Hands on practical design skills including logos, banners and understanding other design projects.
- Experience in performing analysis and research methods using quantitative and qualitative approaches.
- Knowledge of data/statistical software such as SPSS.
- Proficiency in basic Computer skills (MS Package) as well as more sophisticated software.
- Experience in handling POS applications, dollibar software and Oracle applications to manage large business enterprises.

INTERESTS

- Website design and development.
- Securing and configuring networks.
- Machine Learning and Artificial Intelligence.
- Data anlysis and data science.
- Mobile applications programming.
- Blockchain development.

REFEREES

1. Mr. Kevin Mayaka, Senior Lecturer
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