

Sam Sweigart

Phone: 267.666.8499 • Philadelphia, PA, 19144 • Email: samuel.sweigart@gmail.com

LinkedIn: www.linkedin.com/in/sam-sweigart • GitHub: www.github.com/gamgee-em

Portfolio: <https://gamgee-em.github.io/Personal-Portfolio-Page/>

TECHNICAL SKILLS

Languages

- JavaScript ES6+, TypeScript, CSS3, HTML5, SQL, NoSQL

Applications

- GitHub, MongoDB, MySQL, Insomnia, NodeJS

Tools

- Express JS, Node JS, Sequelize, Handlebars, Mongoose, JQuery, JQuery UI, Bootstrap, Foundation CSS, API's

PROJECTS

All Things Tech | www.github.com/gamgee-em/Tech-Blog | www.gamgee-em.github.io/Tech-Blog

- Summary: Full Stack application that allows the user to create a profile and maintain a series of Blog Posts
- Role: Sole Developer
- Tools: HTML, CSS, JavaScript ES6+, Bootstrap, MySQL, NodeJS, Sequelize, Express JS, Handlebars, JQuery

E-Commerce Store | www.github.com/gamgee-em/E-Commerce-ORM |

- Summary: Full Stack application that allows the user to execute CRUD operations to properly manage their e-commerce database
- Role: Sole Developer
- Tools: HTML, CSS, JavaScript ES6+, Bootstrap, MySQL, NodeJS, Sequelize, Express JS, Inquirer

EXPERIENCE

Crew Lead, Mambo Movers, Philadelphia, PA

April 2019 - Present

- Crew Lead. Responsibilities include managing a 3 person operation, driving box trucks, truck routing, packing, securing and moving the clients belongings to their final destination. All in a safe and efficient manner.
- Communicate w/ customers regarding ETA's, pricing, and payment options.
- All daily truck maintenance (i.e. DEF refill, fuel refill, cleanliness, gear inventory and quality assessment).
- Responsible for completing 3 or more separate moves a day in the Philadelphia and surrounding areas.

Accounting and Office Manager, Camden Flooring Company, Cherry Hill, NJ

October 2013 - April 2019

- Responsible for daily operations, managing an office of 5 Employees at a wholesale flooring company by providing high volume account support through in-person, phone, fax, and email.
- Provide consistent, accurate, and friendly customer assistance in all aspects of customer relation interactions throughout the sales pipeline.
- Manage all aspects of the finance department, including maintaining healthy financial relationships with customers, preparing daily bank deposits, managing monthly reconciliations, all company billing and invoice approval.
- Decreased A/R average days paid to 34 from 44.
- Secured and negotiated leases for new office equipment. Decreased salesforce operating costs and increased productivity.

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Head Counter Staff, Infinite Body, Philadelphia, PA

March 2010 - September 2013

- Head counter staff at a locally owned piercing studio. Responsible for greeting and assisting customers.
- Responsible for product knowledge for new and existing stock, inventory control and reordering points.
- Scheduled appointments for guest piercers and maintained customer relationships.
- Key holder responsible for all daily maintenance including merchandising, updating pricing, sanitation, opening and closing procedures and managing several active social media accounts.
- Worked independently to meet individual sales goals while maintaining team objectives.

VOLUNTEER WORK AND RELATED ACTIVITIES

The American Alpine Club - Member, 2012-2018

- Volunteered at local fundraisers and community events.

Association of Professional Piercers - Member, 2010-2013

- Volunteered at local healthcare and tattoo conventions to educate healthcare professionals on proper aftercare, acceptable jewelry removal techniques and the general public about safe/unsafe jewelry materials and practices.

SKILLS

- Proficient working with Mac and Windows computers
- MS Word, Excel, PowerPoint, Google Drive, Docs, Calendar etc.
- QuickBooks Desktop and Online
- Adult and Pediatric First Aid/CPR/AED Certified

EDUCATION

- **Independent Studies**, Self taught, 2019 - Present
Area of Study: Front End Web Development (HTML, CSS, JavaScript)
- **Burlington County College**, Continuing Education, 2010
Area of Study: Accounting & Business Management
- **Camden County College**, 2004
Area of Study: Accounting & Business Management