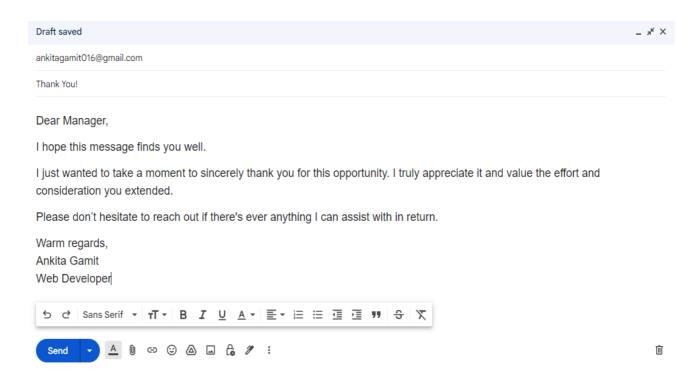
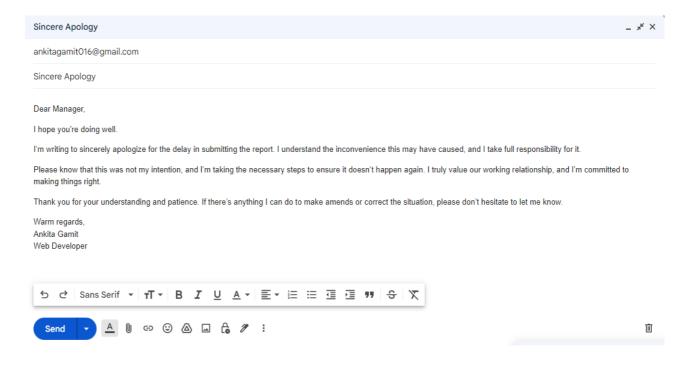
#### Module 1: Effective Communication:

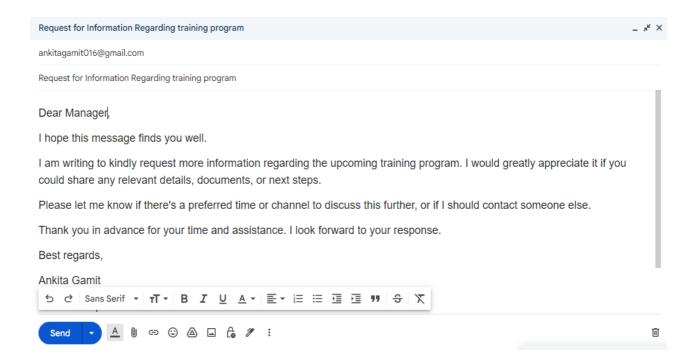
#### 1. Thank you Email



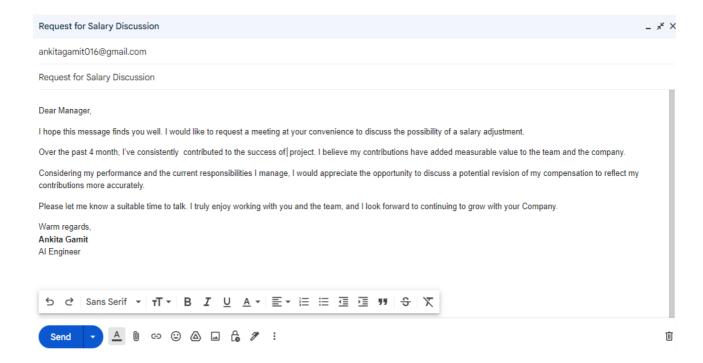
## 2. Letter of Apology



### 3. Email of Inquiry for Requesting Information



#### 4. Asking for a Raise in Salary



# 5. Resignation Email

