

# Wei Chen Yen

21 Babson College Dr, Wellesley Hills, MA 02481

(626)-231-1866 · [wyen1@babson.edu](mailto:wyen1@babson.edu)

## Education

**Babson College**, Wellesley, Massachusetts

(Expected graduation May 2021)

- Intended concentration: Marketing

**Ojai Valley School**, Ojai, California

(Graduated June 2017)

- GPA: 3.8/4.0

## Work Experience

**Holystone Ltd.**, Zhangzhou, Fujian

(July 2016-August 2016)

Toy company

Office Assistant/Intern

- Facilitated office activity and assisted customers over the phone
- Helped rewrite drone user manuals for clearer instructions
- Assisted with creating marketing emails
- Learned about the intricacies of selling on Amazon's platform, including SEO marketing and maintaining good reviews.

## Leadership Roles

Ojai Valley School Student Council, Ojai, California

(September 2015-June 2017)

**Weekend Representative**

(2015-2016)

- Organized weekly trips for Ojai Valley School's student body
- Collaborated with community service representative to coordinate volunteer trips to Humane Society and the yearly Relay for Life

**Treasurer**

(2016-2017)

- Hosted fundraisers and events to grow our student council treasury
- Worked with sustainability rep to construct the community garden

## Extracurricular Activities

**Varsity Sports** - Ojai Valley School, Ojai, California

- Soccer (2014-2016)
- Basketball (2016-2017)

**FTC Robotics Team** - Ojai Valley School, Ojai, California

(2015-2017)

Hardware and Strategy Team Leader

(2016-2017)

- Built and programmed robots to compete in the FIRST Tech Challenge

## Skills

- Website building: Proficient in HTML, CSS, and basic Bootstrap
- Photography and Photo Editing: Proficient in taking photographs and Adobe Photoshop
- Linguistics: Fluent in conversational Mandarin