

# JINNA OH

(213) 400-1236/ [soh5@babson.edu](mailto:soh5@babson.edu)

---

## EDUCATION

BABSON COLLEGE, School of Business  
Babson Park, MA  
Second Year Undergraduate

---

## EXPERIENCE

## DATE

### BABSON EXECUTIVE EDUCATION

June 2017- Present

*Student Operations and Accounting Assistant, Wellesley, MA*

- Assisted main accountants to enter invoices, journal entries, etc. into BEE systems
- Collaborated with the operations team to complete student programs provided by Babson
- Delivered customer service through managing BEE phone calls

### PROJECT BLANK

2016- July 2017

*Chief Operating Officer, Organization: Tie-Off, Wellesley, MA*

- Established a non-profit retail clothing business by partnering with charities and donating 50% profits
- Contacted charities and received licensing agreements with National Breast Cancer Foundation, Thirst Project, and New England Center and Home for Veterans
- Communicated with all suppliers from wholesalers to digital print shops

### CLEAN CORD

Aug 2016- May17

*Co-Founder, Chief Marketing Officer, Wellesley, MA*

- Won an investment of \$2,000 from a business competition to support Clean Cord's startup
- Contacted manufactures and created financial statements for initial startup of the company
- Lead an entire marketing department and handled all social media platforms
- Developed marketing campaigns and advertising content for future consumers and investors

### NET IMPACT

Sep 2016- Jan 17

*Event Coordinator, Wellesley, MA*

- Managed and created school wide events to promote social and environmental change
  - Created budgets and planned events to spread awareness of Net Impact's values
  - Contacted key note speakers for events on sustainable and ethical business
- 

## LEADERSHIP&ACTIVITIES

### ASSOCIATE STUDENT BODY

2014-16

*Secretary (2014-15), President (2015-16), Los Angeles, CA*

- Communicated with school administrators in order to receive approval for proposals
- Documented minutes and organized future meetings
- Sent professional emails directly to the school administrators and owners of event venues
- Successfully coordinated and supervised school wide events to over 200 students

### THE PRESIDENT'S VOLUNTEER SERVICE AWARD

2016

*Gold Medalist: +250 hours of Service, Los Angeles, CA*

---

## SKILLS

Language: English, Korean

Technical Skills: Microsoft Office Suite, Minitab, GP

Adobe: Photoshop, Illustrator

Interests: Volleyball, Tennis, Beauty, Fashion, Music, Comedy