

## Monthly Performance Report

To,

**Silver Touch Technologies Limited**  
**2nd Floor, Saffron Tower,**  
**Panchvati Circle, Ambawadi, Ahmedabad**

Department Name	Department of Bombay High Court
Project No.	
Project Name	Bombay High Court
Work Order No.	M2207714
Work Order Date	
Work Order Duration	
Month (Month & Year)	March 2024

**This is to certify that below mentioned candidates have performed their duties satisfactorily.**

Sr. No.	Employee Code	Name	Designation	Place Posting	Date of Joining (DD/MMM/YY YY)	Reporting Period		Total No. of leave Balance	Total No. of leave taken for the month Absent	Leave Balance
						From (DD/MMM/YYYY)	To (DD/MMM/YYYY)			
1	103377	Sanika Kalaskar	PHP DEVELOPER	MUMBAI	21/08/2023	01/03/2024	31/03/2024	3.5	1	2.5

**Note: carry forward leave(S)**

**1.5 leave per Month**

**Leave Balance = Previous + Current**

**Department Signature & Stamp**