

Gantumur Suuritogtokh

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EDUCATION

New York University Shanghai – Shanghai, China

August 2021 – January 2026

Bachelor of Science, Major in Computer Science, Minor in Social Science

SKILLS

Networking, Video/Audio Editing, Python, C++, Git, Java for Android SDK, Machine Learning, Debian Linux, SQL

Languages: Fluency in English and Mongolian, Intermediate proficiency in Mandarin, Beginner in Russian, French, S

WORK EXPERIENCE

Computer Technician, **Grow Supply LLC**, Ulaanbaatar, Mongolia

January 2022 - Present

- Provide software solutions to manage current suppliers and service providers
- Set up servers for storage, email and website hosting, offline backup
- Maintain operational security by implementing 3FA Logins, monthly meetings on Security Policies

Product Manager Intern, **ICT Group**, Ulaanbaatar, Mongolia

June 2025 – July 2025

- Design schemas with deadlines and specific goals to direct product development strategy
- Biweekly meeting with government departments to ensure product aligns with workflow
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IT Helpdesk, **NYU Stern School of Business**, New York, NY

June 2022 – July 2022

- Create tickets for Stern staff and students experiencing technical difficulties, requests received through visits, E-mails and phone calls
- Troubleshoot and replace defective classroom equipment
- Aid university students and professors in computer usage, and provide them with additional IT solutions

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VOLUNTEER EXPERIENCE

NYU Shanghai Commencement Committee Volunteer, **NYU Shanghai**, Shanghai, China

February 2024-May 2024

- Organizing commencement venue, setting up posters
- Preparing JumboTron for live broadcasting and commencement video playback

Team Coach / Translator for Sant School, **Harvard Model United Nations**, Guangzhou, China

June 2023 - August 2023

- Attend meetings with students, train them in public speaking, note-taking, and research
- Accompany their travel and teach basic Mandarin for daily use
- Improved my Mandarin Chinese speaking and listening skills

EXTRACURRICULAR/ LEADERSHIP ACTIVITIES

Green Shanghai Member, **NYU Shanghai**, Shanghai, China

January 2022 – December 2024

- Helped set up stages for Trash Fashion Show
- Volunteered as a model for one of the event designers

Vice President, **NYU Shanghai eSports Club**, Shanghai, China

Sept 2022 – May 2023

- Host and lead weekly game tournaments for NYU Shanghai students
- Initiate sports watch parties online and in-person
- Initiate tournaments between other Chinese Universities

RELEVANT COURSEWORK

Computer Networking, Operating Systems, Data Structures, Embedded Computer Systems, Algorithms