国开电大《管理英语3》形考任务综合测试（不含听力部分）

打开搜索输入题目关键词找答案

一、交际用语

【题目】(1)-So sorry to trouble you.

-\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

【答案】A.It's a pleasure.

【题目】(2)-Would you like to see a film?

-\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

【答案】A.Yes. I'd love to.

【题目】(3)-Have you ever been to Tokyo?

-\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

【答案】B.No, but I hope to go there next year.

【题目】(4)-What's the fare to the museum?

-\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

【答案】C.Five dollars.

【题目】(5)-Thank you for carrying the box for me.

-\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

【答案】B.That's my pleasure.

【题目】(6)-Let's make plan first for our events, shall we?

-\_\_\_\_\_\_\_\_\_\_\_\_\_

【答案】B.OK, let's do it.

【题目】(7)-Shall we go out for dinner tonight?

- \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

【答案】C.Sorry, I have a report to finish.

【题目】(8)-It's getting dark. I'm afraid I must be off now.

-OK. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

【答案】C.See you.

【题目】(9)-Have you got time on Monday?

-\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

【答案】B.Why? I'll stay at home.

【题目】(10)-I'm leaving for Shanghai tomorrow.

-\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

【答案】B.Have a pleasant trip!

【题目】(11)-Would you like some more beer?

-\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, please.

【答案】B.Just a little

【题目】(12)-\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

- Fire, fire service please! There's a huge fire here.

【答案】A.911, how may I direct your call?

【题目】(13)- How did you miss your train?

-\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

【答案】C.Well, I was caught in the traffic jam.

【题目】(14)-Lily complains that she has never got any mail.

-\_\_\_\_\_\_\_\_\_\_\_\_\_\_ I will write her right away.

【答案】C.That's too bad.

【题目】(15)-What about a dancing party this weekend?

-\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

【答案】C.Sounds great.

【题目】(16)-Let's go to the library this afternoon.

-\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

【答案】A.That's a good idea.

【题目】(17)-I have passed the English exam.

-\_\_\_\_\_\_\_\_\_\_\_\_\_ Congratulations!

【答案】C.Well done.

【题目】(18)-It's rather cold in here. Do you mind if I close the window?

-\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

【答案】B.No, please.

【题目】(19)-Did you know that David injured his leg playing football yesterday?

-Really?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

【答案】A.How did that happen?

【题目】(20)-Oh,the box is too heavy.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_？

- No,thanks. I can manage myself.

【答案】B.Can I help you

【题目】(21)-Smoking is forbidden in the workshop,please stop it.

-Sorry, I\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

【答案】C.did not know.

【题目】(22)-Are you going on holiday for a long time？

-\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

【答案】C.No. Only a couple of days.

【题目】(23)-I'm more than happy to go out this weekend.

-\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ We've got so much work to do at that time.

【答案】A.Forget it.

【题目】(24)-How are you this morning?

-\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

【答案】C.Very well, thank you.

【题目】(25)-Let me introduce myself. I'm Steward．

-\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

【答案】A.Pleased to meet you.

【题目】(26)-What do you think of your mother's advice?

-\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

【答案】A.It doesn't fit us, actually.

【题目】(27)-Unbelievable! I have failed the driving test again.

-\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

【答案】B.Cheer up.

二、词汇语法

【题目】(1)He lost his \_\_\_\_\_\_\_\_ and fell to the ground.

【答案】C.balance

【题目】(2)Could you tell me how to \_\_\_\_\_\_\_ my English?

【答案】B.improve

【题目】(3)The program gives students the\_\_\_\_\_\_\_\_\_\_\_to learn more about global warming.

【答案】C.opportunity

【题目】(4)Not only \_\_\_\_\_\_\_ the cars built in the 1970s unattractive and poorly designed, they also became very unreliable after 40-50 thousand miles.

【答案】C.were

【题目】(5)On Saturday afternoon, Mrs. Green went to the market, \_\_\_\_\_\_\_ some bananas and visited her friend.

【答案】A.bought

【题目】(6)I didn't realize how special my mother was \_\_\_\_\_\_ I became an adult.

【答案】C.until

【题目】(7)This is the book \_\_\_\_\_\_I have learned a lot.

【答案】C.from which

【题目】(8)The company will provide free drinks and pizza \_\_\_\_\_ all conference participants.

【答案】C.for

【题目】(9)Are these shoes \_\_\_\_ for you?

【答案】B.large enough

【题目】(10)Last year \_\_\_\_\_\_\_\_\_\_\_\_ of new books were published on environmental protection.

【答案】A.hundreds

【题目】(11)He used to \_\_\_\_\_\_ very hard when he was young.

【答案】B.work

【题目】(12)It is one of the best concerts I \_\_\_\_\_\_\_\_\_\_\_\_.

【答案】C.have ever been to

【题目】(13)\_\_\_\_\_\_\_ good information!

I have never heard \_\_\_\_\_\_\_ wonderful news

【答案】B.What, such

【题目】(14)He told me \_\_\_\_\_ he would go to the college the next year.

【答案】A.That

【题目】(15)The company apologized \_\_\_\_\_ the public on Monday \_\_\_\_\_ its contaminated milk.

【答案】C.to，for

【题目】(16)Practicing more is the key \_\_\_\_\_\_ learning a language.

【答案】A.To

【题目】(17)Organizations of all kinds now regard the Internet \_\_\_\_ a means for global communication.

【答案】C.as

【题目】(18)If you keep\_\_\_\_\_\_, you'll be a very good swimmer one day.

【答案】B.practising

【题目】(19)While I was skiing, I \_\_\_\_\_\_\_ and broke my wrist.

【答案】A.fell

【题目】(20)I want to \_\_\_\_\_ the job of volunteering in the Music Festival because I'm fond of music.

【答案】A.apply for

【题目】(21) I'm used \_\_\_\_\_\_ up early now.

【答案】B.to getting

【题目】(22)Such events \_\_\_\_\_\_\_ only when the external conditions are favourable.

【答案】C.occur

【题目】(23)I got \_\_\_\_\_\_\_\_\_ money with me, so I wasn't t able to buy even a bottle of water !

【答案】B.little

【题目】(24)What she does is a full-time job, not an \_\_\_\_\_\_.

【答案】B.internship

【题目】(25)You will probably be \_\_\_\_\_\_ him at lunch.

【答案】B.meeting

【题目】(26)I tore open the box, only \_\_\_\_\_\_ that some papers were missing.

【答案】A.To discover

【题目】(27)\_\_\_\_\_ beautiful painting this is!

【答案】C.What a

【题目】(28)They \_\_\_\_\_ leave next Friday.

【答案】B.decided to

【题目】(29)My friend invited me \_\_\_\_\_\_\_\_ the art club, and I accepted it with pleasure.

【答案】B.to join

【题目】(30)Community service is a service or activity \_\_\_\_\_ is performed by a person or a group of people for the benefit of the public.

【答案】C.which

【题目】(31)\_\_\_\_\_, some quality management system failures do make headlines.

【答案】A.Unluckily

【题目】(32)Mike is \_\_\_\_\_\_ an honest worker \_\_\_\_\_\_ we all believe him.

【答案】B.such…that

【题目】(33)Waste electrical goods \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ safely.

【答案】B.must be disposed of

【题目】(34)We haven't seen such a beautiful film \_\_\_\_\_\_.

【答案】B.For the past four years

【题目】(35)Can you tell me how \_\_\_\_\_\_ to the railway station, please?

【答案】B.to get

【题目】(36)Franklin was considered \_\_\_\_\_ an inventor \_\_\_\_\_ a statesman.

【答案】C.not only…but also

【题目】(37)—When do we have to pay the bill?

—\_\_\_\_ December 30.

【答案】A.By

【题目】(38)The box was \_\_\_\_\_\_\_ heavy for me to lift.

【答案】A.Too

【题目】(39)Mary's father is very pleased \_\_\_\_ her.

【答案】A.with

【题目】(40)You can of course help the local school by giving them a \_\_\_\_\_\_\_\_ directly.

【答案】C.donation

【题目】(41)Purchasing the new production line will be a \_\_\_\_\_\_\_\_\_ deal for the company.

【答案】A.profitable

【题目】(42)He \_\_\_\_\_\_\_\_\_ his savings in his son's business.

【答案】A.invested

【题目】(43)He \_\_\_\_\_\_\_\_\_ his father for both of them love walking in the countryside.

【答案】B.is like

【题目】(44)A number of boys \_\_\_\_\_\_\_\_\_\_\_\_\_ absent some time during the term.

【答案】A.have been

【题目】(45)He was \_\_\_\_\_\_\_ tired as to be unable to walk.

【答案】B.so

【题目】(46)I heard that you really had a wonderful time at John's birthday party, \_\_\_\_\_\_?

【答案】C.didn't you

【题目】(47)\_\_\_\_\_ the book and have finished it before you go to bed.

【答案】C.Starting

【题目】(48)Mother told Little Tom not \_\_\_\_\_\_ all the money.

【答案】C.to spend

【题目】(49)The government \_\_\_\_\_ do something about these companies especially when food safety is concerned.

【答案】C.should

【题目】(50)She has been working hard day and night during all these years \_\_\_\_\_ she could pay for the lost necklace.

【答案】A.in order that

【题目】(51)I suggest he \_\_\_\_\_\_ the Purchasing Department to consider other suppliers.

【答案】A.should tell

【题目】(52)The car was quite old \_\_\_\_\_ in excellent condition.

【答案】C.but

【题目】(53)I was trying to get into the \_\_\_\_ bus when I heard a voice from behind.

【答案】C.crowded

【题目】(54)You can remember what you do if you \_\_\_\_\_\_\_ .

【答案】B.keep a diary

【题目】(55)They named the island \_\_\_\_\_\_\_ its discoverer.

【答案】A.after

【题目】(56)A good parent-children relationship should be set up \_\_\_\_\_\_ the \_\_\_\_\_\_ of mutual respect.

【答案】C.on basis

【题目】(57)We want to \_\_\_\_\_\_\_ students to read more.

【答案】A.encourage

【题目】(58)Don't \_\_\_\_\_\_\_ on your house and expect to get the money back when you sell.

【答案】C.overspend

【题目】(59)The average \_\_\_\_\_\_\_\_ will spend about 200 yuan on gifts.

【答案】B.consumer

【题目】(60)Proper controls that should \_\_\_\_\_\_\_ developed as part of routine safety procedures were not in place.

【答案】B.have been

【题目】(61)The buses, \_\_\_\_\_\_ were full of people, couldn't go very fast.

【答案】B.which

【题目】(62)\_\_\_\_\_ is very important to a businessman.

【答案】C.Collecting information

【题目】(63)He's \_\_\_\_\_\_\_\_ shopping.

【答案】A.gone

【题目】(64)Not only \_\_\_\_\_ we \_\_\_\_\_ all our money, but we also came close to losing our lives.

【答案】B.did, lose

【题目】(65)There must be a solution \_\_\_\_\_\_\_ this problem.

【答案】A.To

【题目】(66)Beijing is one of \_\_\_\_\_ in the world.

【答案】A.The oldest cities

【题目】(67)Let's go \_\_\_\_\_\_ the reports on the latest work.

【答案】A.over

【题目】(68)A working team has been set up to look \_\_\_\_\_\_ the problem.

【答案】B.into

【题目】(69)Today is a busy day. Let's discuss it \_\_\_\_\_ next week.

【答案】C.some time

【题目】(70)These \_\_\_\_\_\_\_ were designed to improve car safety.

【答案】C.measures

【题目】(71)A bus driver is responsible \_\_\_\_\_\_\_\_ the safety of his passengers.

【答案】B.For

【题目】(72)I should \_\_\_\_\_\_ you earlier. This is a company rule.

【答案】B.have told

【题目】(73)Those \_\_\_\_\_ are interested in the job position can send an email to us.

【答案】C.who

【题目】(74)Robert is said \_\_\_\_\_\_\_\_\_\_ abroad, but I don't know what country he studies in.

【答案】C.to be studying

【题目】(75)You may stay here \_\_\_\_\_\_\_ you like.

【答案】A.as long as

【题目】(76)The book \_\_\_\_\_ Mike's. It has his name on it.

【答案】B.must be

【题目】(77)Do you go to work by bus or \_\_\_\_\_\_ subway?

【答案】A.by

【题目】(78)Mr. Grant \_\_\_\_\_ in Hangzhou since 2006. He loves this city.

【答案】A.has been living

【题目】(79)Three\_\_\_\_\_\_of the  old bridge\_\_\_\_\_fallen down.

It's dangerous.

【答案】B.Fifths, has

【题目】(80)–\_\_\_\_\_\_\_ father took part in the charity activity in the neighborhood yesterday?

– Peter's.

【答案】A.Whose

【题目】(81)If you ride your bike too fast, you may be run into \_\_\_\_\_accident.

【答案】C.an

【题目】(82)The underground connection system is \_\_\_\_\_\_\_ two levels.

【答案】B.made up of

【题目】(83)How will the evaluation of these facilities be \_\_\_\_\_?

【答案】B.carried out

【题目】(84)Health workers are trying to stop the disease \_\_\_\_\_\_\_ spreading.

【答案】B.From

三、阅读理解

1.Uncle Li and Uncle Wang are good friends. They live next to each other and their farms are both at the foot of the mountain ......后文省略......

【题目】(1)Uncle Li and Uncle Wang live in the low and broken houses because \_\_\_\_\_\_\_\_\_.

【答案】B.they're both poor

【题目】(2)The two farmers carried the apples to the city to \_\_\_\_\_\_\_\_\_.

【答案】B.make a profit

【题目】(3)The two farmers had to sell their apples at a low price because \_\_\_\_\_\_\_\_.

【答案】C.a lot of apples had been already carried to the city

【题目】(4)Uncle Li and Uncle Wang were unhappy because \_\_\_\_\_\_\_\_\_.

【答案】A.They had sustained losses in business

【题目】(5)Which of the following is true?

【答案】C.Neither of the farmers is clever.

2.A question that often troubles food companies is how to control problems like rats and insects without harming the food. ......后文省略......

【题目】(1)Where, according to Pest control experts, should poisons never be used?

【答案】A.Where food may be contaminated.

【题目】(2)From the text, we know that like chlorine, iodine or bromine are all \_\_\_\_\_\_\_\_\_\_

【答案】B.chemicals

【题目】(3)Outer walls are built \_\_\_\_\_\_\_\_\_\_\_.

【答案】A.To prevent pests from entering a building from outside.

【题目】(4)Why is it necessary for supervisors to make a list of pest control measures?

【答案】C.To help control pests and help prepare for any inspection.

【题目】(5)The responsibilities of a food and drug administration bureau are \_\_\_\_\_\_\_\_\_\_.

【答案】A.To set up rules about the use of pesticides and enforces them all over the country.

3.There are stories about two U.S . presidents, Andrew Jackson and Martin Van Buren,which attempt to explain the American ......后文省略......

【题目】(1)The author\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

【答案】C.is not sure whether the stories are true

【题目】(2)According to the passage，President Jackson \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

【答案】C.wasn't good at reading，writing or spelling

【题目】(3)According to the first story, the term “OK” \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

【答案】A.was first used by President Jackson

【题目】(4)According to the second story，the term “OK” \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

【答案】C.was used to call Van Buren's supporters in the election

【题目】(5)According to the second story.the term “OK” was first used \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

【答案】B.in a presidential election

4.As the National Park Service celebrates its 100th anniversary(周年纪念), President Barack Obama has announced the establishment ......后文省略......

【题目】(1)Which of the following is the best title for the passage?

【答案】C.Creating New National Monuments

【题目】(2)Obama has established or enlarged \_\_\_\_\_\_\_\_\_\_ national monuments during his two terms.

【答案】C.26

【题目】(3)In national monuments, \_\_\_\_\_\_\_\_\_\_ is forbidden.

【答案】B.mining

【题目】(4)The phrase “at stake” in Paragraph 4 is closest in meaning to\_\_\_\_\_\_\_\_\_\_.

【答案】C.in danger

【题目】(5)According to the passage, which of the following statements is NOT TRUE?

【答案】A.There is no objection to President Obama's decision.

5.Reading for pleasure is the easiest way to become a better reader in English. It is also the most important way. ......后文省略......

【题目】(1)Pleasure reading is important for learning English.

【答案】A.T

【题目】(2)Studying is the easier way to become a better reader.

【答案】B.F

【题目】(3)Some students think of pleasure reading not easy.

【答案】B.F

【题目】(4)Do pleasure reading can not help us become better readers.

【答案】B.F

【题目】(5)We can learn what we need is the greatest advantage of pleasure reading?

【答案】A.T

6.The term “lifelong learning” is very popular nowadays. It describes the need for people to continue their ......后文省略......

【题目】(1)Lifelong learning is increasingly crucial because people have to work long hours to support themselves in changing economies.

【答案】B.F

【题目】(2)Nowadays, many universities begin to provide newly developed courses for people who want to acquire more knowledge and skills.

【答案】A.T

【题目】(3)Along with the trend for providing programs for part-time adults, the main task of the university has changed much.

【答案】B.F

【题目】(4)With the aid of teaching technology, people can learn anytime and anywhere.

【答案】A.T

【题目】(5)To develop lifelong learning only concerns with the universities.

【答案】B.F

四、翻译

英译中

【题目】(1)In some schools, students must complete 60 hours of community service to receive a diploma.

【参考答案】在某些学校，学生必须完成60小时的社区服务才能获得毕业证书。

【题目】(2)We could arrange for you to visit someone at home once or twice a week and just be somebody for them to chat with.

【参考答案】我们可以安排您每周去拜访某位居家人士一两次，只需作为他们的聊天对象。

【题目】(3)Not only does the company suffer losses, but the whole milk market suffers a sharp drop in sales.

【参考答案】不仅该公司遭受损失，整个牛奶市场的销售额也急剧下降。

【题目】(4)If there is smoke in the room, put a wet piece of cloth over your mouth and body, and breathe through that.

【参考答案】如果房间内有烟雾，用湿布捂住口鼻和身体，并通过湿布呼吸。

【题目】(5)If you are smart enough, and have got ambition and keep pushing forward, you can rise to the top of your chosen profession.

【参考答案】如果你足够聪明、有抱负并不断进取，就能在你选择的职业领域登顶。

【题目】(6)Quality control is a series of activities that ensure and improve the quality of products and services.

【参考答案】质量控制是一系列确保并提升产品和服务质量的活动。

【题目】(7)To save money, you simply need to spend less than you earn.

【参考答案】要省钱，你只需要做到支出少于收入。

【题目】(8)Keeping staff is the biggest challenge employers face in the long run.

【参考答案】长期来看，留住员工是雇主面临的最大挑战。

【题目】(9)At the moment the industrial standards are too low to stop these problems from occurring.

【参考答案】目前行业标准过低，无法防止这些问题发生。

【题目】(10)We will have to place ourselves where we can make the greatest contribution.

【参考答案】我们必须将自己置于能做出最大贡献的位置。

【题目】(11)Wendy is showing her around and introducing the company to her.

【参考答案】温迪正带她参观公司并作介绍。

【题目】(12)Food safety problems should be carried out at both national and international levels.

【参考答案】食品安全问题需要在国家和国际层面共同解决。

【题目】(13)The person needs to be outgoing, very organized, and able to work independently.

【参考答案】该职位需要应聘者性格外向、条理清晰，并能独立工作。

【题目】(14)There are people suffering from depression, particularly some sick people and the elderly.

【参考答案】有些人正遭受抑郁症困扰，尤其是一些病患和老年人。

【题目】(15)I'm afraid the quality of the material has not always been up to standard.

【参考答案】恐怕这批材料的质量并不总是达标。

【题目】(16)The sooner the world comes together to help West Africa, the safer we all will be.

【参考答案】国际社会越早联合援助西非，我们所有人就会越安全。

【题目】(17)The road system in Beijing is being redesigned to make public transportation easy and improve efficiency.

【参考答案】北京的道路系统正在重新设计，以使公共交通更便捷并提高效率。

中译英

【题目】(1)我认为现在是新建一个主题公园的好时机。

【参考答案】I think now is a good time to build a new theme park.

【题目】(2)不要使用办公室的电话来处理个人事物。

【参考答案】Do not use office phones for personal matters.

【题目】(3)已经证实了四个婴儿出生。

【参考答案】 Four newborn babies have been confirmed.

【题目】(4)人们可以从银行借钱去购物，甚至去买汽车或房子。

【参考答案】People can borrow money from banks to shop, or even buy cars or houses.

【题目】(5)我期待你的回信。

【参考答案】I look forward to your reply.

【题目】(6)我对这点倒不是很熟悉。

【参考答案】I'm not very familiar with this point.

【题目】(7)我们最好拨打911求救。

【参考答案】We’d better call 911 for help.

【题目】(8)这是针对此问题的解决方案。

【参考答案】This is the proposed solution to the problem.

【题目】(9)我们的车会在五分钟左后到达。

【参考答案】Our car will arrive in about five minutes.

【题目】(10)还有别的建议吗？

【参考答案】Any other suggestions?

【题目】(11)汤姆斯先生负责运营整个公司。

【参考答案】Mr. Thomas is in charge of running the entire company.

【题目】(12)我们在办公室能穿休闲服吗？

【参考答案】Can we wear casual clothes in the office?