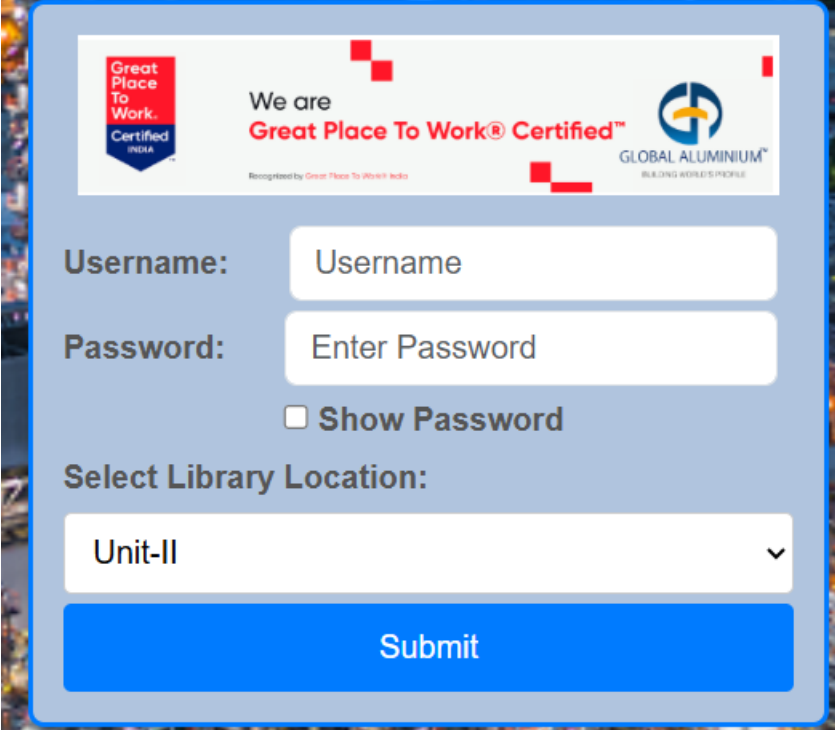


# SOP - Global Digital Library

## Login Page

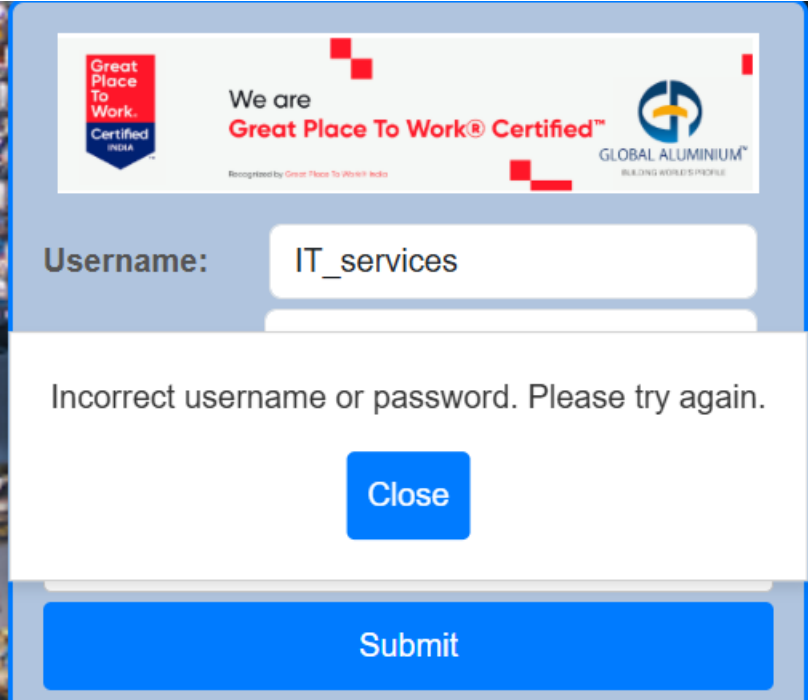


The login page features a header with the 'Great Place To Work Certified India' logo, the text 'We are Great Place To Work® Certified™', and the 'GLOBAL ALUMINIUM™' logo with the tagline 'BUILDING WORLD'S PROFILE'. Below the header, there are input fields for 'Username' and 'Password', a 'Show Password' checkbox, and a 'Select Library Location:' dropdown menu currently showing 'Unit-II'. A large blue 'Submit' button is at the bottom.

Enter the email and password sent to you via email, then click “**Submit**” to Login.

Upon successful login, you will be redirected to the portals Aluminium Industry magazines section.

In case a user inputs incorrect username or password, pop-up for incorrect user ID/Password will appear.



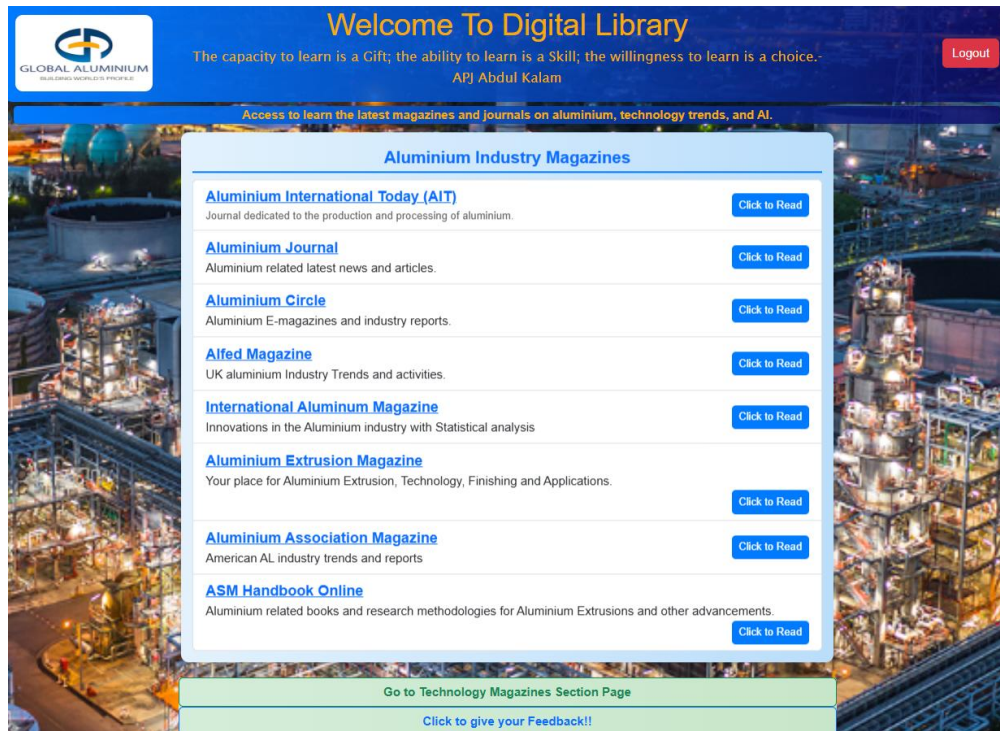
This screenshot shows the same login page as above, but with an error message displayed in a white box: 'Incorrect username or password. Please try again.' Below the message is a blue 'Close' button. The 'Submit' button remains at the bottom.

Click on “**Close**” to close the popup and enter the right credentials.

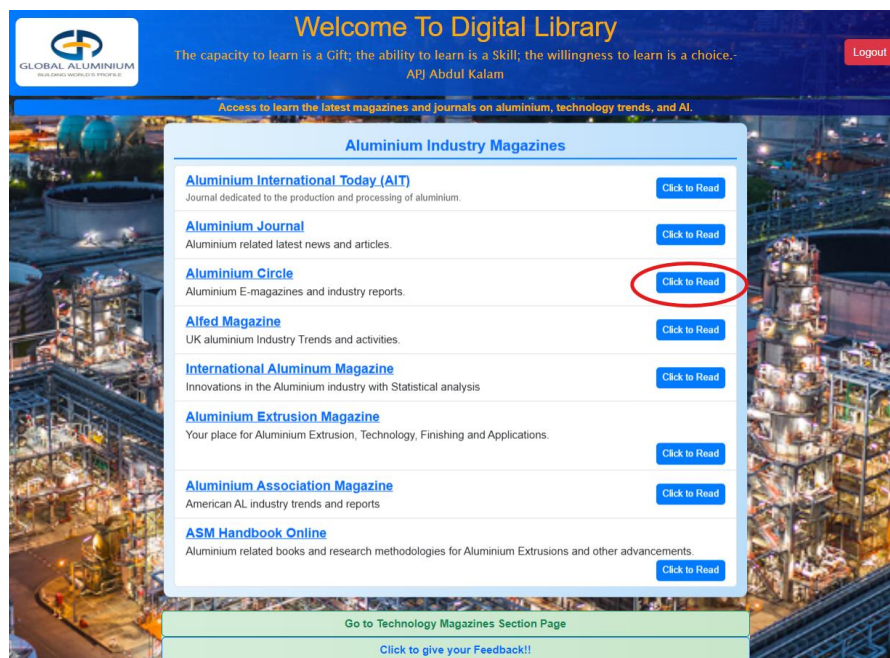
# SOP - Global Digital Library

## Home Page

After Login user will be redirect to portals **Aluminium Industry Magazines** section.



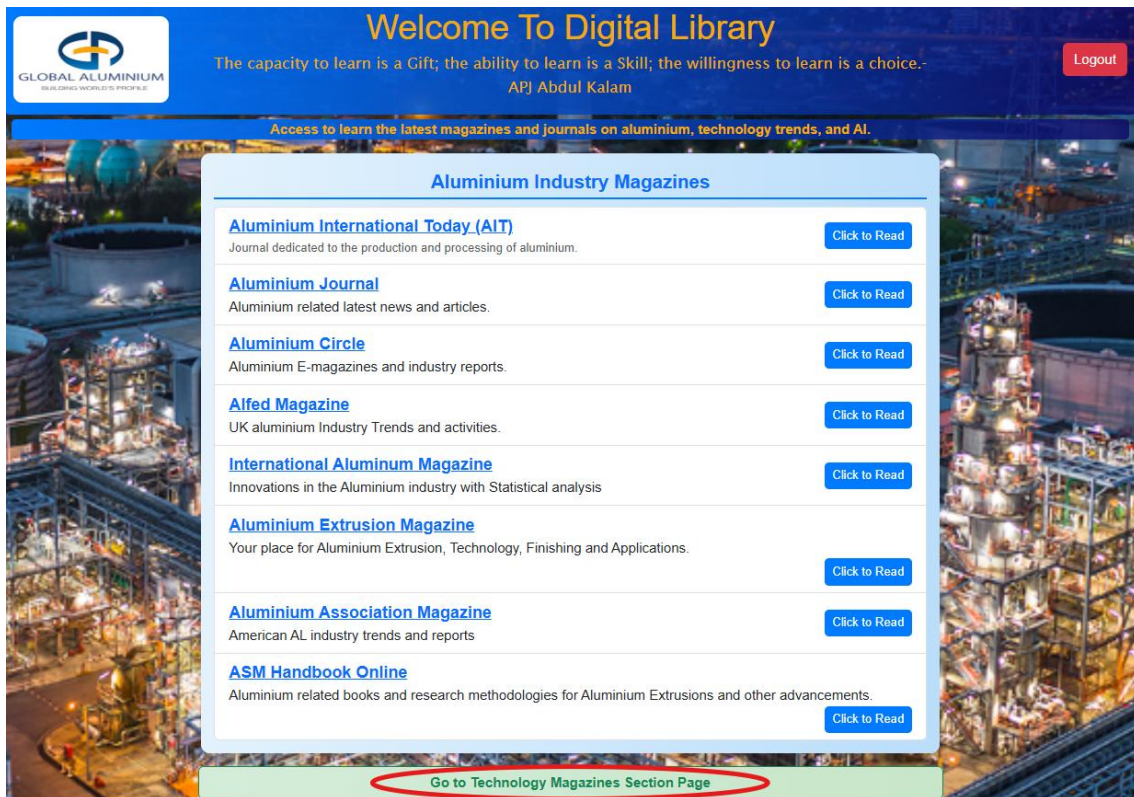
On the Home page, users will see list of websites with their related description. Users can click on “**Click to Read**” to go to that particular webpage.



Users will be redirected to particular webpage where they can spend their time learning about the industry specific developments.

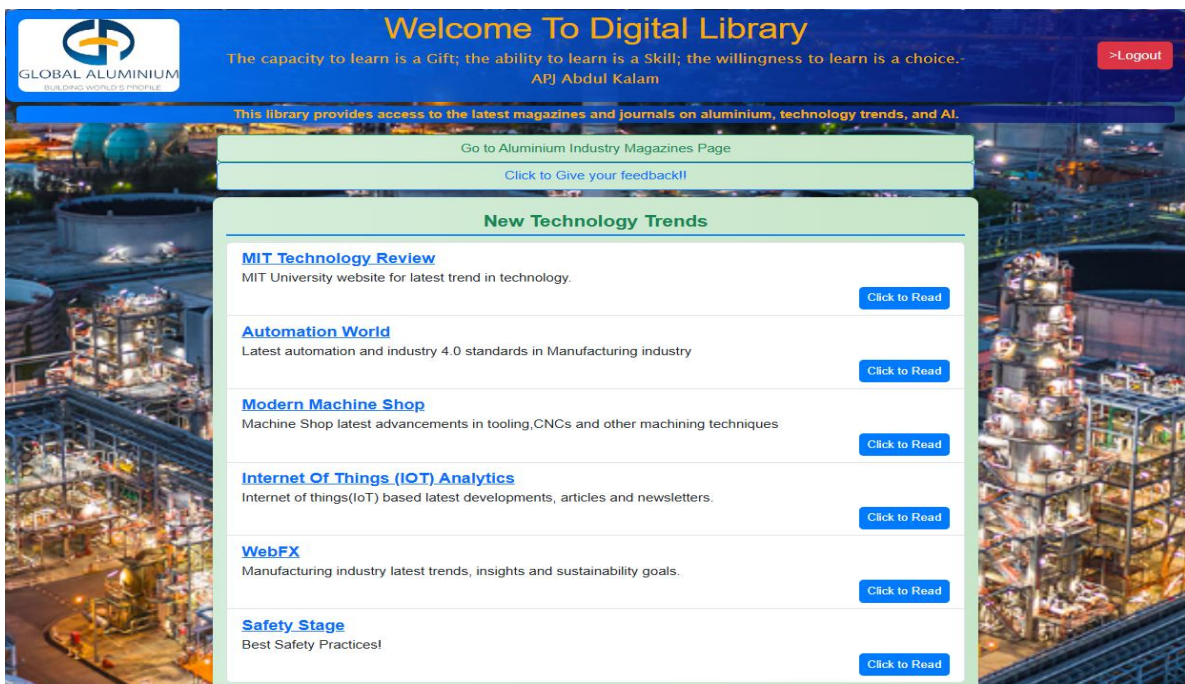
# SOP - Global Digital Library

## Technology Section



To check latest development in Manufacturing industry with industry 4.0 practices, click on “**Go to Technology Magazines Section Page**”

### Technology section snapshot:

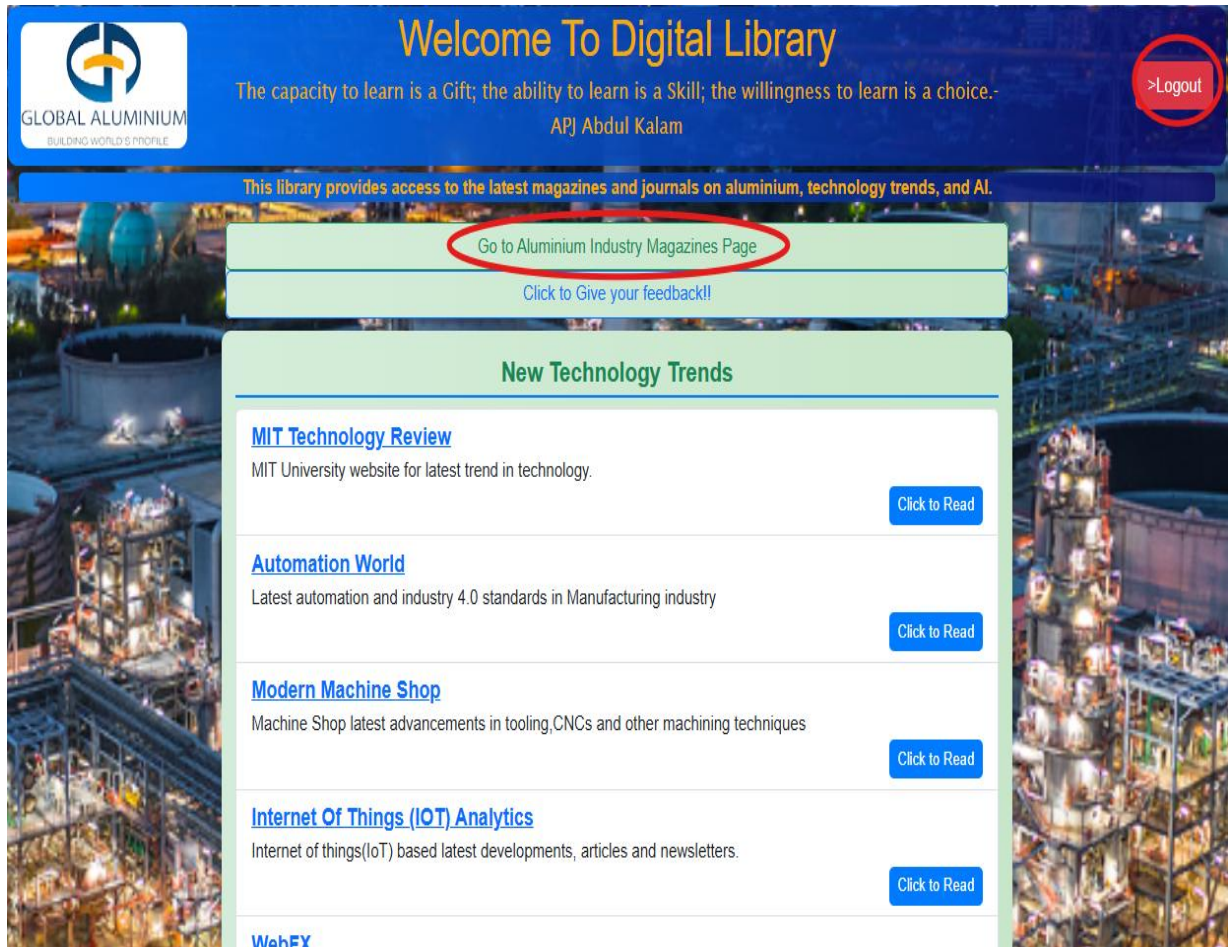


Users will be redirected to particular webpage where they can spend their time learning about the domain specific developments.



# SOP - Global Digital Library

To go back to Aluminium Industry section, simply click “Go to Aluminium Industry Magazines Page.”



Once Reading is done, please logout from the portal using Upper right corner “Logout” Button.

# SOP - Global Digital Library

## Employee Feedback Form

### Feedback Request:

Please click on “Click to give your Feedback” to submit your learnings and feedback.

Welcome To Digital Library

The capacity to learn is a Gift; the ability to learn is a Skill; the willingness to learn is a choice.- APJ Abdul Kalam

Access to learn the latest magazines and journals on aluminium, technology trends, and AI.

Click to give your Feedback!!

Username:

Password:

☐ Show Password

Select Library Location:

Submit

### Feedback Form:

GLOBAL ALUMINIUM PVT LTD			
Employee Feedback Form		GLOBAL ALUMINIUM BUILDING WORLD'S PROFILE	
<b>Employee Name:</b> <input type="text" value="Enter your full name"/>			
<b>Contact Details:</b> <input type="text" value="Enter your mobile number or email"/>			
<b>Employee ID:</b> <input type="text" value="Enter your Employee IDs"/>			
<b>Date of Visit:</b> <input type="text" value="10-03-2025"/>			
<b>Select GAPL Location of your visit:</b> <input type="text" value="Unit-II"/>			
<b>How many Hours/ Minutes you spent Overall</b> <input type="text" value="Select"/>			
<b>How was your Experience visiting the Website?</b> <input type="text" value="Select"/>			
<b>Which Section you spent most time on ?</b> <input type="text" value="Select"/>			
<b>What did you learn today ?</b> <input type="text" value="Explain your learning in short!"/>			
<b>Mention Topic you found most interesting:</b> <input type="text" value="Let us know if there's anything more we can do to improve the website!"/>			
<b>Suggestions for Improvements:</b> <input type="text" value="Let us know if there's anything more we can do to improve the website!"/>			
<b>Submit Feedback</b>			

# SOP - Global Digital Library

You can add multiple Employee names, ids if multiple people accessing the website at once. Please give your feedback on your learnings, interesting topics as well as suggestion for improvements. You can suggest better websites/magazines that relate to your domain so that we can further improve usability of the portal.

**IMPORTANT:** It is important fill this feedback form to complete the session, without which the session will be deemed unattended for the day.

**This page says**

Thank you! Form is submitted

OK

123456789

Employee ID:

123456

Date of Visit:

10-03-2025

Select GAPL Location of your visit:

Unit-II

How many Hours/ Minutes you spent Overall

1-2 Hours

How was your Experience visiting the Website?

Excellent

Which Section you spent most time on ?

Technology Section

What did you learn today ?

Test

Mention Topic you found most interesting:

Test

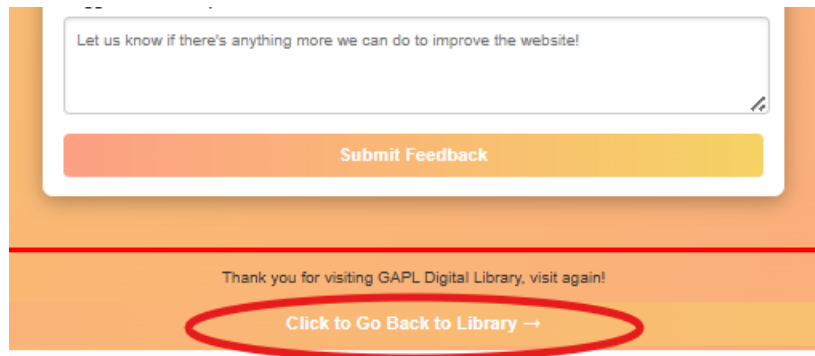
Suggestions for Improvements:

Test

Submit Feedback

Click on “**Submit Feedback**” to submit the form  
Once submitted, a popup will be shown to confirm users that their feedback is successfully submitted.

# **SOP - Global Digital Library**



Click on to “**Go back to library**” button to end the session.

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Thank you for using Global Digital Library!

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**Contact for Support:**

Manish Sidhenkiwar

[manish@globalaluminium.com](mailto:manish@globalaluminium.com)

IT Support:

[it@globalaluminium.com](mailto:it@globalaluminium.com)

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