

INDIVIDUAL EVALUATION SHEET (IES)

Name of Applicant: _____

Application code: _____

Position Applied For: _____

Schools Division Office: _____

Contact Number: _____

Job Group/SG-Level: _____

Criteria	Weight Allocation	Applicant's Actual Qualifications		
		Details of Applicant's Qualifications <i>(Relevant documents submitted; additional requirements, notes of HRMPSB Members)</i>	Computation	Actual Score
Education	10			
Training	10			
Experience	10			
PBET/LET/LEPT Rating	10			
PPST Classroom Observable Indicators <i>(Demonstration Teaching using COT-RSP)</i>	35			
PPST Non-Classroom Observable Indicators <i>(Teacher Reflection)</i>	25			
TOTAL	100			

I hereby attest to the conduct of the application and assessment process in accordance with the applicable guidelines; and acknowledge, upon discussion with the Human Resource Merit Promotion and Selection Board (HRMPSB), the results of the comparative assessment and the points given to me based on my qualifications and submitted documentary requirements for the **[insert position]** under **[insert office where the vacancy exists]**.

Furthermore, I hereby affix my signature in this Form to attest to the objective and judicious conduct of the HRMPSB evaluation through Open Ranking System.

Name and Signature of Applicant
Date:

Attested:

HRMPSB Chair