# Team Sian Development Services Agreement

Prepared for: Arvi Ocenar **lesu Artisan** 

Created by: Adrian Garett C. Sian **Team Sian**  This website development services agreement is intended as a legally binding agreement between Adrian Garett C. Sian (Project Manager) and Arvi Ocenar (Client), collectively known as the "Parties".

Arvi Ocenar has agreed to allow the above developers to create, develop, test, and host a website according to the above-mentioned scope of work.

Adrian Garett C. Sian is interested in undertaking such work; and Client and Project Manager mutually desire to set and agree to the following terms and conditions as listed.

## **Scope of Work**

The specific deliverables and project requirements shall be governed by the Scope of Work document which shall be reviewed and approved by the Parties as a document separate from this website development services agreement.

## **Developer Requirements**

Arvi Ocenar hereby retains the services of Adrian Garett C. Sian to design, develop and host a website and Necessary additional items as listed in accordance with the proposal submitted by Adrian Garett C. Sian to Arvi Ocenar and signed on September 18, 2021.

Changes to this Agreement or to any deliverables in this contract must be submitted in writing and approved by both parties prior to taking place.

Adrian Garett C. Sian agrees to notify company if any risks or schedule delays may take place effecting delivery dates and presentation of the final website.

Adrian Garett C. Sian agrees to personally present said website on December 15, 2021, at a location suitable to both Parties for final approval and acceptance by Arvi Ocenar.

Arvi Ocenar shall provide Adrian Garett C. Sian with appropriate space and resources for such presentation to take place.

Adrian Garett C. Sian shall provide all necessary computers and staff to effectively achieve such Presentation.

### **Web Hosting**

Adrian Garett C. Sian shall provide website hosting services for Arvi Ocenar's website once development is complete. However, if they want to maintain the website hosting, they should shoulder the required fees for every month when it is hosted. Hosting shall be a shared hosting environment with a minimum of 99.9% server uptime.

Adrian Garett C. Sian agrees to maintain a copy of the client's website on an offline server as a backup to the live site.

All modifications are expected to be completed within 90 business days of developers' acknowledgment depending on level of repair or maintenance request.

Adrian Garett C. Sian agrees to provide reasonable access to any parties authorized by the Client for purposes of website audits, updates, or modifications.

# Design

Adrian Garett C. Sian agrees to attain design approval from Arvi Ocenar prior to beginning development by submitting detailed design mockups for Arvi Ocenar review.

Arvi Ocenar's website will not include any of the following unless previously agreed upon between both parties.

- 1. Any destructive, crude, insulting, harassing, violent, sexual or any other inappropriate
- 2. Any and invisible fields or pages.

All materials to be supplied by client must be provided with compatible file types and sizes.

Until final approval, no portions of above site will be made available to end users without the correct password and username combination.

Upon completion and approval of its final Web Site, or upon termination of this Agreement, whichever occurs earlier, Adrian Garett C. Sian shall deliver all materials developed during its performance under this Agreement and any other items deemed necessary for the operation of *iesu-artisan.netlify.app*.

Documentation shall be delivered in either printed or electronic format as agreed upon by both parties. If code is delivered in electronic format, all files shall be provided in compatible file formats.

Adrian Garett C. Sian agrees they shall maintain website back-ups and one set of the final materials provided for a term up to 3 months

If this Agreement is terminated prematurely or after the agreed backup term, Adrian Garett C. Sian will destroy all copies, files, and documents related to this website development services agreement.

**Pricing** 

This website development services agreement shall be invoiced on a time-and-materials

basis. Adrian Garett C. Sian shall deliver an invoice every 30 days which details all hours

and additional costs that Arvi Ocenar is responsible for. Arvi Ocenar agrees to pay each

invoice within 30 days of receipt from Adrian Garett C. Sian.

**Termination** 

Arvi Ocenar may terminate this website development services agreement at any time by

providing written notice via email or certified mail to Adrian Garett C. Sian.

Adrian Garett C. Sian may cancel this agreement in the same manner if necessary.

In the event that this website development services agreement is cancelled by either

party, Adrian Garett C. Sian shall issue a final invoice for any unbilled time or materials.

Arvi Ocenar agrees to pay the final invoice according to the terms of this website

development services agreement.

**Conflict Resolution** 

This website development services agreement shall be governed by the prevailing laws

of Manila, Philippines. Should any conflicts arise related to this agreement, the Parties

agree to seek a suitable resolution through a neutral arbitrator, whose ruling shall be

considered final and binding on both parties.

**Acceptance** 

By signing below, the Parties hereby enter into a binding website development services

agreement with one another.

Adriau Garett Siau

Team Sian

**lesu Artisan** 

9/17/2021

Adrian Garett C. Sian

10/7/2021

Arvi F. Ocenar