

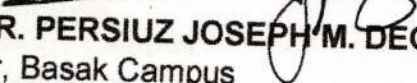


# University of San Jose-Recoletos

Corners P. Lopez & Magallanes Streets, Cebu City, Philippines 6000

## School of Computer Studies

June 1, 2023

  
**REV. FR. PERSIUZ JOSEPH M. DECENA, OAR**  
Director, Basak Campus  
VP – Identity, Formation & Mission  
University of San Jose-Recoletos

Dear Fr. Decena:

Greetings!

The **Cebu Educational Tour** of the students of **Eastern Visayas State University – Ormoc Campus** has been **rescheduled from May 30-June 1, 2023 to June 5-7, 2023** due to valid reasons.

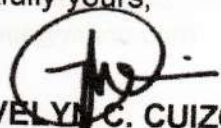
In this regard, EVSU-Ormoc asked for a new schedule of the **visit to USJ-R SCS this June 6, 2023, at 9:00 AM in the Basak Campus**. With this, we would like to **request your permission that we allow the students and faculty of EVSU-Ormoc to conduct the visit with the new schedule**.

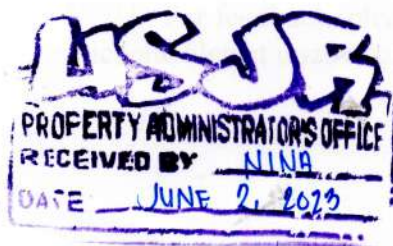
Attached is the revised letter request of EVSU-Ormoc.

Your approval of this request is very much appreciated.

Thank you and Adelante!

Respectfully yours,

  
**DR. JOVELYN C. CUIZON**  
Chairperson, CS/IT Department





Republic of the Philippines  
EASTERN VISAYAS STATE UNIVERSITY  
ORMOC CAMPUS  
Ormoc City 0641



OFFICE OF THE COMPUTER STUDIES DEPARTMENT HEAD

May 31, 2023

Dr. Jovelyn Cuizon  
Dean, School of Computer Studies  
CICT Building  
USJR Basak Campus  
6000 Cebu City

Dear Dr. Cuizon:

This coming **June 5-7, 2023** the BS IT Students of EASTERN VISAYAS STATE UNIVERSITY – ORMOC CAMPUS will be having their educational tour to different establishments in CEBU CITY as part of their exposure program.

In this connection, we would like to request your good office to please allow our group of 25 students and one faculty members to visit the place on:

**June 6, 2023 Thursday 9:00AM 25 Students**

And if possible, may we request for some lectures about the company and its operations. Thank you in advance for whatever support, you may extend to our group.

Very truly yours,

Engr. Joseph Jaymel Morpos  
Adviser

NOTE: For feedback, please contact our tour coordinator Teresa Bendo at 09237366102, Michelle Elep at 09285189235 or email at [evsu\\_itmaincampus@yahoo.com](mailto:evsu_itmaincampus@yahoo.com)