

May 17, 2021

  
**REV. FR. CRISTOPHER C. MASPARA, OAR**

President, University of San Jose-Recoletos  
Magallanes, St., Cebu City, Philippines

Thru: **REV. FR. LEO G. ALARAS, OAR**

Vice President for Academics

Dear **Fr. Maspara**:

Greetings!

I am **John Leeroy A. Gadiane**, a faculty from the **School of Computer Studies** and currently pursuing the **Master of Science in Computer Science** at the **Cebu Institute of Technology – University**. I am a **grantee of the CHED Scholarships for Graduate Studies (SGS)** starting June 2017 and was expected to complete the program last 2020. As part of the program's requirement, to have my thesis presented at a technical conference in computing.

I recently presented my research paper virtually at the **1st GCCRC (Global Convergence Content Research Center) International Conference** last May 7, 2021, at **Sungkyunkwan University, South Korea**. This conference was recommended by my adviser and dean of the graduate school, **Dr. Cherry Sta. Romana of CIT-U**. However, presenting at this conference will qualify more to the degree program of **Master of Computer Science**.

In this regard and complying with the scholarship requirement, I am writing this letter to **inform you of my intent and seek your approval to shift from Master of Science in Computer Science (MSCS) to Master of Computer Science (MCS)**. The need to shift is a recommendation of **Dr. Sta Romana to complete my graduate program degree**.

Thank you, father, for the favorable response to this request.

Adelante!

Best regards,

  
**MR. JOHN LEEROY GADIANE**

Faculty, School of Computer Studies

Endorsed by:

  
**DR. GREGG VICTOR D. GABISON**

Dean, School of Computer Studies