

MEMORANDUM

TO: USJ-R FACULTY ASSOCIATION, INC. MEMBERS
FROM: USJ-R FAI COMELEC
DATE: FEBRUARY 07, 2019
RE: ELECTION OF USJ-R FAI BOARD OF TRUSTEES

REFERENCE: USJ-R FAI COMELEC BOARD RESOLUTION NO. 1 dated 7 February 2020.

1. The election of the members of the FAI Board of Trustees will be held on **February 20, 2020** at the Center for the Performing Arts, USJ-R Main Campus from 1:00 PM to 4:00 PM.
2. The filing of the Certificate of Candidacy shall be on **17 February 2020 at 1:00 PM until 19 February 2020 at 12:00 NOON** at the EDP Office, USJ-R Main or Basak Campus. **Withdrawal of Certificate of Candidacy** may also be filed during the aforementioned dates and time at the same venue.
3. The partial **List of Members** eligible to vote shall be posted on **14 February 2020 until 19 February 2020** at conspicuous places within USJ-R Main Campus and USJ-R Basak.
4. For those members who wish to **vote by proxy**, SPAs should be filed with any member of USJ-R FAI COMELEC from **17 February 2020 until 19 February 2020**, at 12 noon during office hours at the EDP Office, USJ-R Main or Basak Campus. Forms can be secured from NILO PASAGUE and GRIFFITH MONSANTO. Proxy shall represent and entitled to vote for one (1) principal member.
5. **Petition for Inclusion/Exclusion** in the List of Voters shall be filed with any member of the USJ-R FAI COMELEC from **14 February 2020** starting at 1:00 PM until **19 February 2020 at 12:00 noon** at the EDP Office - Main Campus or at the Records Division - Basak Campus.
6. The final List of Candidates and List of Members eligible to vote will be posted on **19 February 2020** in the afternoon at the conspicuous places within USJ-R Main Campus and USJ-R Basak Campus.

For your information and guidance.


ATTY. RHACO B. KHO, LPT
FAI-COMELEC, Chairman

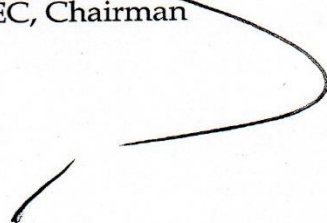
University of San Jose - REGBLDS	
Student Affairs Office	
APPROVED FOR POSTING	
DATE.	FEB 07 2020
SAO.	<i>Yfi</i>

CERTIFICATION POSTING

THIS IS TO CERTIFY that the resolution has been published in this Institutional Board located at the Main and Basak Campus, University of San Jose-Recoletos, Cebu City on 7 February 2020.



ATTY. RHACO B. KHOO, LPT
FAI-COMELEC, Chairman



MR. ROBERTO M. CABARDO
USJ-R FAI President