

Hours this Week

	Total Hours	Hours w/ Team	Hours Helping
Chase	10.5	3	0
Andy	14	3	0
Jay	11	2	0

Meeting Time & Location:

Thursday 23 January 2020, 2:00pm

Kelley Atrium

In Attendance:

Chase Pixley

Andy Zhang

Jay Garmondeh

Unknown/Risks:

- Interfacing with Robotics club
- Reliability of teaching methods

Tasks from This Week**Jay**

- Research - 7 hours
- Writing - 2 hours
- Team Meeting - 2 hours

Chase

- Research - 5 hours
- Writing - 2 hours
- Weekly Meeting Notes - 30 minutes
- Team Meeting - 2 hours
- Meeting w/ Don - 1 hour

Andy

- Research - 6 hours
- Writing - 4 hours
- Team Meeting - 2 hours
- Meeting w/ Don - 1 hour

Tasks for Next Meeting**Jay**

- Research
- Finish writing paper sections
- Design reviews

Chase

- Research
- Finish writing paper sections

- Design reviews

Andy

- Research
- Finish writing paper sections
- Design review

Next team meeting: 30 January 2020