Garrett County Planning Tool
Improving Equity & Building Capacity

ACTION PLAN
FOR READINESS

Coordinating Resources for Effective Population Health Planning

Organizational Culture, **Community Climate**, **Investments in Qualified Personnel**, & **Digital Infrastructure** are important indicators for running a successful installation of the planning tool in your community.

Does your agency **acknowledge the need to improve equity** by improving and measuring community engagement?

YES   NO

An agency is more likely to be successful implementing the planning tool when sufficient evidence exists that there is a need to improve existing efforts relating to equity and engagement.

Is leadership **supportive of the levels of transparency** the planning tool has the potential to demonstrate in both agencies and communities?

YES   NO

The planning tool is designed with multiple levels of privacy settings to aid agencies in selecting the most appropriate fit for their communities. Total transparency is feared by weaker models of leadership, however building capacity around the features of the planning tool often mitigates those fears.

Is this **the right time** for the agency to implement the planning tool?

YES   NO

Take a moment to consider your stakeholders and their willingness to try something new. Ask yourselves if there have been numerous changes within agencies or communities. Do you feel the planning tool will be viewed as a solution to help manage and overcome bigger issues the community is facing?

Has your agency adopted the notion that a **culture of collaboration** is necessary in sustaining positive outcomes in the community?

YES   NO

Implementing the planning tool requires change and fostering shared approaches among multisectoral partners. Acknowledgment that we all share the same end goal - improving health in our communities - empowers others to join the efforts.

Does your agency have a qualified staff person to implement the tool with the characteristics and attitudes to become an **implementation coordinator**?

YES NO

implementation coordinator

Can your agency identify at least three likely **champions within the community** to aid in the implementation of the planning tool?

champion | *agency*

champion | *agency*

YES NO

champion | *agency*

Does your agency currently manage its online presence via one of these popular **Content Management Systems (CMS)**: WordPress, Drupal, Joomla, or Other?

YES NO

content management system

Does your agency or community currently operate digital services on a **Web Server** that could be used to deploy the planning tool?

YES NO

Recommended specs: 6GB Ram, 100GB Storage, 50GB BW (Based on a 30K-50K Population)

SCORE

*If the number of yes responses indicated equals **7 or more***:
Your responses indicate that your agency is likely to be successful at implementing the planning tool.

*If the number of yes responses indicated equals **5-6***:
Your responses indicate that your agency may not be ready with critical factors. This reduces the likelihood that the implementation of the planning tool will be effective in your community.

*If the number of yes responses indicated is **less than 4***:
We encourage you to take time to make necessary changes in your agency and then take another look at implementation at a later date. We believe that when you have the right team, the desire, and the infrastructure in place, improving equity and making sustainable changes within communities is possible!