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RESEARCH STUDY PARTICIPANT   
INFORMATION SHEET

**TELL YOUR MP**

**Developing a Web Application to Support Campaigns Seeking to Lobby MPs Online.**

By Gary Fuller

# Contact details

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You are being invited to take part in a research study. Before you decide whether or not to take part, it is important for you to understand why the research is being done and what it will involve. Please take time to read the following information carefully.

# About the project

Prater Raines Ltd offers an email your MP service to sixteen organisations, some of which are charities and others APPGs. The service presents several issues which this research seeks to address.

The current implementation is costly to set up, difficult to use and support, and scales poorly. The alternative solutions appear to be more costly, although they may not suffer from the other issues outlined. Some of the alternatives are more fully featured, which may increase costs.

The proposed solution aims to reduce ongoing costs by implementing the service via microsites, using an internal API, DBMS, and mail server, rather than integrating it into clients’ websites and using external providers

# About the research

The research takes the form of an online questionnaire focused on your experience of the existing service and thoughts on the proposed replacement service. You are being asked to participate because you have previously used the Prater Raines Ltd Email Your MP service.

The questionnaire will be online from 12/08/2024 to 01/09/2024. Responses will inform the completion of the project and also of the associated report. The report will be submitted on 16/09/2024, while the project will continue until each feature is complete. The current expected completion date is 09/11/2024.

# What will I be asked to do if I agree to take part?

It is up to you to decide whether or not to take part. If you do decide to take part you should download a copy of this information sheet to keep and complete the consent form that forms part of the questionnaire at <https://docs.google.com/forms/d/e/1FAIpQLScbkPhHO-XLjWarW3JhIF_2DPzcmwcVv67BJumsI4RJ6xX7Ug/viewform?usp=sf_link>.

Taking part in this research will allow you to help shape the future of the Prater Raines Email Your MP service. That may mean the current service is ended, but there will be no upfront cost for the new service and all data from the current service will be preserved.

# How will the data I provide be used?

The data collected will be stored in Google Drive and OneDrive for a period of no more than one year after submission of the final project on 16/09/2024. The Open University will have access to the summary of the data and you should refer to their data retention policy for further information.

# Your right to withdraw from the study

* You have the right to withdraw from the study at any time during your participation by simply not submitting the questionnaire.
* You have the right to ask for your data to be removed after your participation in the study by email [gary@praterraines.co.uk](mailto:gary@praterraines.co.uk) up until 01/09/2024.

# How do I agree to take part?

If you wish to take part, please visit <https://docs.google.com/forms/d/e/1FAIpQLScbkPhHO-XLjWarW3JhIF_2DPzcmwcVv67BJumsI4RJ6xX7Ug/viewform?usp=sf_link> and complete the questionnaire, including the required section around consent.

# Thank you

Thank you for taking the time to read this information and for taking part should you choose to do so.