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Hi, it's great to see you again. In this video, I will walk you through creating your product backlog and sprint backlog for transforming your team. If you either refresh on what these terms mean, please revisit Scrum terminology and Planning your Sprint videos. Before you create a product backlog ensure that you have an envision statements ready. It will help you determine which items should go on a product backlog and why. [Here's my envision statement.](#) Pilot one week long sprints for 60 days to introduce and assess the fit of Scrum for the work of my team by May 2021. What we're working on here is an example of a non-information technology project. There are plenty of examples online of how to create a product and sprint backlog for IT projects, which you can find by doing an Internet search. Product backlog for transforming your team is a list of all the tasks that you think will help you execute on the Envision statements successfully. Product Backlog can be as simple as an Excel spreadsheet. Here, I'm using sticky notes and the poster board, which is also a common tool for Scrum teams, since you can easily add and move these around. I changed my board to mimic a funnel and created three categories. Could do, should do, and must-do. I sorted the items based on where I believe they belong. The closer each seeking note is to the front, the higher the priority. After I sorted the sticky notes, I prioritize them and assign Story Points. To identify priority order. I use my best judgment on how I think the sequence should be laid out. If you need a refresher in assigning story points, please revisit Planning Sprint video. Now, let's review the board I have created. If your examples are included in the Could Do category are, team agility assessment, post violet, Innovation Lab, facilitation techniques, pilot sprint, individual change resiliency plans, then facilitates scrum values discussion. If your examples included in the Should Do category are create an empathy map for a project manager role, Empathy map for account grow, listening session and Lewin's and Kubler-Ross's model. If your examples in the Must Do category are team working agreement, Scrum history, Scrum 101, and team agility assessment. Once I identified all the things I thought would get me to executing the envision statement, I prioritized the items and assigned Story Points to them. I then created a sprint backlog board. By starting with product backlog prioritization, I was able to see and understand what items to pool into my Sprint. I will move the sticky notes from the Must Do category other product backlog board to the next column on the sprint backlog board. As I make progress on these items, I will continue to move the sticky notes from one column to the next. From next to doing to done. Now it's your turn to create the Product Backlog, create a product and sprint backlog for transforming your team in accordance with the envision statements you developed earlier. Remember that you are planning your one month long sprint. You will most likely have a lot of more items in your product and sprint backlog. You can accomplish a lot in 30 days. Be sure to prioritize the items and assign Story Points. Once you complete these activities, you have finalized a spring plan.