

Tell: 083 722 0323/ 076 970 3075/ 074 521 3282

Email Address: [info@stmarysbfs.co.za](mailto:info@stmarysbfs.co.za)

Web Address: [www.stmarysbfs.co.za](http://www.stmarysbfs.co.za)

## ST MARY'S BOARDING FINISHING SCHOOL

— EDUCATION IS A PRIORITY —



2	0	1	8			
Matric Rewrite						
FOR OFFICE USE ONLY						
REGISTRATION FORM 2018						



# ST MARY'S BOARDING FINISHING SCHOOL

— EDUCATION IS A PRIORITY —

Call : 083 722 0323

## Personal Details:

## Admission Form

Name:

Surname:

Email:

ID Number:

Gender:

Female

Male

☐☐

Date of Birth: Day

Month

Year

## Previous School Information:

Previous School:

Centre Number:

Physical Address:

## Parent / Guardian Responsible for Paying:

Name:

Surname:

Email:

ID Number:

Gender:

Female

Male

☐☐

## School Admission Information:

How many subject do you want to study? \_\_\_\_\_

☐ Physical Science

☐ Life Science

☐ Mathematics

☐ Geography

☐ Economics

☐ English

☐ Accounting

☐ Business Studies

☐ Tourism

☐ Agriculture  
Technology

☐ Agricultural  
Science

☐ Agricultural  
Management & Practice

☐ E.G.D

☐ Civil Technology

☐ Electrical Tech.

☐ Maths Literacy

☐ Electrical Tech.

☐ Maths Literacy

Email form to [info@stmarysbfs.co.za](mailto:info@stmarysbfs.co.za)



# ST MARY'S BOARDING FINISHING SCHOOL

— EDUCATION IS A PRIORITY —

REG: K201563337500

Private Bag 500, Melmoth 3835, Tell/ Fax: 035 450 0000

Cell: 083 722 0323/ 076 970 3075/ 074 521 3282

Email: [info@stmarysbfs.co.za](mailto:info@stmarysbfs.co.za)

Web Address: [www.stmarysbfs.co.za](http://www.stmarysbfs.co.za)

## **PERSON RESPONSIBLE FOR FEES/CO-GUARANTOR**

**(To be completed if parent/guardian is not employed)**

SURNAME: \_\_\_\_\_ FIRST NAME(S): \_\_\_\_\_

RELATIONSHIP TO PUPIL: (mother/father/uncle etc) \_\_\_\_\_

IDENTITY NUMBER: \_\_\_\_\_

NAME OF EMPLOYER/COMPANY: \_\_\_\_\_

WORK ADDRESS: \_\_\_\_\_

TEL NO: (\_\_\_\_\_) \_\_\_\_\_ EXT/ DEPT: \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

CELL NO: \_\_\_\_\_ EMAIL ADDRESS: \_\_\_\_\_

POSTAL ADDRESS: \_\_\_\_\_

CODE: \_\_\_\_\_

## **PLEASE SUPPLY ANOTHER CONTACT IN CASE OF EMERGENCY**

SURNAME: \_\_\_\_\_ FIRST NAMES: \_\_\_\_\_

RELATIONSHIP TO PUPIL: (mother/ father/ uncle etc.) \_\_\_\_\_

NAME OF EMPLOYER/ COMPANY: \_\_\_\_\_

HOME TEL NO: (\_\_\_\_\_) \_\_\_\_\_ CELL NO: \_\_\_\_\_

WORK TEL NO: (\_\_\_\_\_) \_\_\_\_\_ EXT/ DEPT: \_\_\_\_\_

I learnt of St Mary's BFS	Facebook	Ilanga	Friend/family	Poster
	Radio Station	Email	Isolezwe	Internet

## **CONDITIONS OF AGREEMENT**

Your application for registration is accepted at the discretion of the management board who may refuse a learner's admission to the school without giving reasons therefore,

1. The Pupil agrees to be bound by all rules and conditions as set down by St. Mary's Boarding Finishing School.
2. I/We acknowledge that whereas every effort will be made to provide a safe and secure environment for the pupil.
3. I/We acknowledge that St. Mary's Boarding Finishing School is not liable for any loss or damage to the pupil's property, while on its premises or elsewhere.

I/We further acknowledge that should the pupil cause any malicious damage to property and/ or equipment of St. Mary's Boarding Finishing School, I undertake to pay for such damage.

Parent to initiate here:		Student to initiate here:	

Conditions continued on next page.....





# ST MARY'S BOARDING FINISHING SCHOOL

— EDUCATION IS A PRIORITY —

REG: K201563337500

Private Bag 500, Melmoth 3835, Tell/ Fax: 035 450 0000

Cell: 083 722 0323/ 076 970 3075/ 074 521 3282

Email: [info@stmarysbfs.co.za](mailto:info@stmarysbfs.co.za)

Web Address: [www.stmarysbfs.co.za](http://www.stmarysbfs.co.za)

## **CONDITIONS OF AGREEMENT- PAYMENT OPTIONS**

I/ We understand that any breach of the following rules will result in automatic expulsion without any chance of a less harsh form disciplinary action being taken against me.

1. Pupils shall not cause damage to school property through either wilful acts of negligence and shall not engage in any act of theft, drug dealing, and violence, threaten, nor carry weapons on to school grounds.
2. Pupils shall not incite nor participate in any form of student action or strike.
3. Pupils shall not threaten nor intimidate any fellow pupil or any member of St. Mary's Boarding Finishing School staff at any time.
4. The Pupil agrees that St. Mary's Finishing School may search his/ her person or belongings for: dangerous weapons including but not limited for firearms and knives, banned substances and any illegal items. St. Mary's Boarding Finishing School agrees to undertake any research in a manner that is not harmful or embarrassing to the pupil.
5. It is clearly understood that no unruly disruptive behaviour will be tolerated from the pupil. Should the pupil not abide by the rules and conditions as set down by St. Mary's Boarding Finishing School, the school reserves the right to either suspend tuition to the pupil for a specified period or expel the pupil without recourse.
6. It is agreed that parental permission is given should random drug testing be deemed necessary.
7. St. Mary's Boarding Finishing School must be notified immediately in writing of any change of address/ telephone number.
8. All fees collected by St Mary's Boarding Finishing are collected on a non-refundable basis. If subsequent to entering into this contract your child does not take up a place at the School you will not be refunded the deposit or registration fee.
9. Any failure on the pupil's part to attend classes for any reason whatsoever, shall not reduce the liability of the tuition fees for the full academic year. In the event the school agrees to cancel this contract 3 months paid notice by the person responsible for paying the School fees will be required as a cancellation fee.
10. I agree that should I choose to pay in instalments as allowed by the official price list and any instalment is not paid by the due date, the full balance of fees shall become payable and St. Mary's Boarding Finishing School shall have the right to suspend the student from attending all classes.
11. In the event of any payment due, being more than thirty (30) days overdue, St. Mary's Boarding Finishing School reserves the right to cancel the contract and retain all fees paid on account.
12. Any consensual cancellation alleged by myself shall be of no force or effect unless contained in writing and signed by both parties.
13. It is the pupil's responsibility to ensure that he/she register for examination to the Department of basic Education in time. While St. Mary's Boarding Finishing will assist with dates and with information and due date the school will not be responsible for the Education Department's refusal to register a pupil for the late submission of and incomplete or behalf of the pupil.
14. St. Mary's Boarding Finishing School is not bound by any warranty, representation, promise, term or condition not stipulated herein, express or implied.

Conditions continued on next page.....



# ST MARY'S BOARDING FINISHING SCHOOL

— EDUCATION IS A PRIORITY —

REG: K201563337500

Private Bag 500, Melmoth 3835, Tell/ Fax: 035 450 0000

Cell: 083 722 0323/ 076 970 3075/ 074 521 3282

Email: [info@stmarysbfs.co.za](mailto:info@stmarysbfs.co.za)

Web Address: [www.stmarysbfs.co.za](http://www.stmarysbfs.co.za)

## CODE OF CONDUCT FOR LEARNERS

It is a condition of enrolment that pupils and parents agree to abide by the St. Mary's Boarding Finishing School code of Conduct. The pupil undertakes to abide by the following code of conduct. The Head may, at his/her discretion, require you to remove or may suspend or expel your child from the school, if he/ she considers that your child's attendance, progress or behaviour (including behaviour outside school) is seriously unsatisfactory and in the reasonable opinion of the Head, the child's removal is in the school's best interests or those of your child, other children or the wider school community. The school rules set out examples of offences likely to be punishable by suspension or expulsion. These examples are not a closed list and a child may be expelled or suspended for offences which are not included in these examples. In particular, the Head may decide that suspension or expulsion for a lesser offence is justified where there has been previous misbehaviour by the child or the circumstances of the case otherwise justify such action. I/ We understand that any breach of the following rules will result in disciplinary action (either suspension or expulsion) being taken against me.

1. Pupils shall not banned or illegal substances (including alcohol) in the school grounds nor have these substances in their possession.
2. Pupils shall communicate individually with the school management on matters affecting them.
3. Pupils shall at all times act with decorum and dress appropriately.
4. No party-political activities may be conducted on the school grounds.
5. Pupils shall not bring visitors to school without permission
6. Pupils shall not have cellular telephones switched on during school hours.
7. Pupils shall comply with the school rules as amended by St. Mary's Boarding Finishing School from time to time.

<b>Parent to initial here:</b>	<b>Student to initial here</b>	X
--------------------------------	--------------------------------	---

I will be registering for the following number of subjects	1	2	3	4	5	6
	<b>R2500</b>	<b>R3500</b>	<b>R4500</b>	<b>R4500</b>	<b>R5500</b>	<b>R5500</b>
<b>Balance after registering</b>	<b>R0,00</b>	<b>R1000</b>	<b>R2000</b>	<b>R2000</b>	<b>R3000</b>	<b>R3000</b>
<b>Monthly Instalments</b>	<b>0</b>	<b>2</b>	<b>4</b>	<b>4</b>	<b>6</b>	<b>6</b>

Note each learner should pay a minimum of R500 per instalment.

**NB: PLEASE SELECT YOUR SUITABLE PAY DATE;**

<b>15</b>	
<b>20</b>	
<b>25</b>	
<b>30</b>	

Conditions continued on next page.....





## ST MARY'S BOARDING FINISHING SCHOOL

— EDUCATION IS A PRIORITY —

REG: K201563337500

Private Bag 500, Melmoth 3835, Tell/ Fax: 035 450 0000

Cell: 083 722 0323/ 076 970 3075/ 074 521 3282

Email: [info@stmarysbfs.co.za](mailto:info@stmarysbfs.co.za)

Web Address: [www.stmarysbfs.co.za](http://www.stmarysbfs.co.za)

	Signature	Print Name	Date	Place
Parent				
Person responsible for fees				
Student				
Centre Manager				

Conditions continued on next page.....